APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday June 8, 2023 at 6:00 PM

Location
Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09

Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Directors Present
A. Kusaba (remote), A. Nelson (remote), C. Billings (remote), E. Hatch (remote), S. Zephirin, Y. Jones (remote)

Directors Absent
J. Guerra

Ex Officio Members Present
C. Brodniak (remote), M. Ston (remote)

Guests Present
J. Urdiales (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Jun 8, 2023 at 6:01 PM.

C. General Public Comment

No public comment

II. New Business

A. Approve Meeting Minutes- May 18

S. Zephirin made a motion to approve the minutes from Board Meeting on 05-18-23.
A. Nelson seconded the motion.
The board **VOTED** to approve the motion.

B. Committee Assignments

Finance Committee: Christa, Andrew

Governance Committee: Christa, Yessenia

Development Committee: Erin, Sarah, Josh
* Add Adreana to this committee

C. Adopt the Executive Director evaluation for 23-24

S. Zephirin made a motion to Adopt the Executive Director evaluation for 23-24 as presented.
Y. Jones seconded the motion.
The board **VOTED** to approve the motion.

D. Donor Acknowledgment- TASC

TASC is donating $3,000 of COBRA processing services over the next three years!

III. Executive Director

A. Director's and Assistant Director's Report

Academic Excellence

- Chris reviewed raw data from state testing
- School is reviewing results of STAMP testing, will make some adjustments for next year.

Staff Training and Retention

- We are on track to be fully staffed for Fall 2023!

Community Engagement and Positive School Culture

- Field Day #1 Monday (6/12, 9-11a) K-1 PE team and middle schoolers running it.
- Field Day #2 Tuesday (6/13, 9-11a) 2-5 PE team and middle schoolers running it
- Tuesday evening (prep gym for promotions/graduations)
- Kinder promotions, Wednesday 6/14 @9:30a, 11:00a, and 1p
    - School SRO on site for Kinder and 5th promotion events
- 5th grade promotion on Thursday, 6/15 @ 9:30a
- 8th grade promotion on Thursday, 6/15 @ 6:30p
    - Christa and Yessenia supporting this event
- No formal school wide end of year activity. Individual classrooms may have their own events.

Financial Stability

- SIA Application approved for the next biennium! Heaps of thanks to Michelle for her work on this. Next step is to sign the grant agreement.
- Team met with ODE representatives last week to set growth targets over a 5 year period.
- Check for Marie Lanform grant will be deposited on July 1st

Input needed:

- Discussion on policy for what fees to cover for our international teachers who are not working with Cordell Hull. Recommended that next year's admin team create a policy for these situations.

E. Hatch made a motion to approve the 4 new employment contracts, as presented.
A. Kusaba seconded the motion.
Rios-Subiria, Natalia (classified)
Gomez Cuesta, Tamara (licensed)
Ruiz Cano, Patricia (licensed)
Stephanie Rankin (licensed)
The board **VOTED** to approve the motion.

Roll Call

Y. Jones	Aye
J. Guerra	Absent
E. Hatch	Aye
S. Zephirin	Aye
C. Billings	Aye

Roll Call

A. Kusaba Aye

A. Nelson Aye

IV. PTO

A. PTO Report

- Elections held on May 31st meeting. Have a full board! Workgroups all have more than one person.
- Bylaws were updated
- Added a new position: PTO President Elect, who will shadow current president and then take over the position. This means the VP will not automatically become the President.
    - Crystal Badillo accepted this position
- Have a new communications workgroup to help with flyers, advertising events, etc
- Soft Drive pushed back to July 8th
- Leslie and Christa to work with Equity committee next year on feedback on our spirit weeks.
- Working to get new vendor for spirit wear
- Parents interested in purchasing magnets. Working with office on how we can sell these without generating individual invoices.
- Survey going out for Family Ambassador program
- We've made close to $3500 in bottle drop funds, with still some more cans to turn in
- Andrew shared his appreciation to PTO for their response to today's conversation on the facebook page.

V. Governance

A. Governance Report

S. Zephirin made a motion to Approve employment contract for Michelle Ston for 2023-2024.

Y. Jones seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Guerra Absent

E. Hatch Aye

S. Zephirin Aye

A. Nelson Aye

A. Kusaba Aye

Y. Jones Aye

C. Billings Aye

VI. Finance

A. Treasurers Report

Treasurer's Report
- ADMw received for (Month): $280,699.00
- Total income for (Month): $607,126.53
- Cash balance for (Month): $2,879,570.06
- Accts Receivable for (Month): $85,736.53
- Net gain/loss for (Month): $248,351.64

● Report any changes in State School Fund (SSF) amounts (also known as ADMW) - No changes
this month.

- We received Retention Credit funds this month in the amount of $235,326

B. Asphalt Repair

S. Zephirin made a motion to allow Christa Billings to sign a contract with Alamo Paving for asphalt repairs.
A. Nelson seconded the motion.

- These are required repairs for the bond
- Alamo is also doing another project for us this summer

The board **VOTED** to approve the motion.

VII. Development

A. Development Report

- Fundraising: At approximately 75% of our fundraising target
- Grants: now using an account with Grant Hub. Next focus is searching for new grants to apply for
- Community Relations: discussed marketing to preschools in the Fall; encouraging families to post reviews on Niche, Yelp, Great Schools. Magnets will got out to incoming kinder families.
    - Christa suggested selling magnets thru Auctria website
- Next committee meeting is on June 22nd

B. Playground Update

- Got in sample of rubber tiles
- Playground equipment should arrive in early August

- Christa to still order the shed

VIII. Closing Items

A. Action Items

- Review results of parent survey at next meeting
- Christa to send in Alamo agreement

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,
S. Zephirin