APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday April 20, 2023 at 6:00 PM

Location
Board & Staff: In person at school

Public: Zoom only
Join Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09

Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Directors Present
A. Kusaba, A. Nelson, C. Billings, E. Hatch, J. Guerra

Directors Absent
S. Zephirin, Y. Jones

Ex Officio Members Present
C. Brodniak, M. Ston (remote)

Guests Present
J. Urdiales (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Apr 20, 2023 at 6:03 PM.

C. General Public Comment

None

II. New Business

A. Approve Meeting Minutes- March 16

J. Guerra made a motion to approve the minutes from Board Meeting on 03-16-23.
A. Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Meeting Minutes: March 24

J. Guerra made a motion to approve the minutes from Board Meeting & Executive Session on 03-24-23.
A. Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Parent Survey

Discussed

- Changing to answer for individual children
- Changing order of some questions
- Michelle noted that we have SIA data to refer back to

D. Committee Assignments

Hold over for next month

III. Executive Director

A. Director's and Assistant Director's Report

Academic Excellence

- Wonders/Maravillas Literacy program. Overall feedback from staff suggests they don’t feel like this program is a good fit. English ELA-only see one component as helpful. Spanish literacy- the text seems too complicated, would still need to

supplement with other material. I'm concerned with little buy in from staff how much they would implement with fidelity. Also, recent communications from Governer Kotek indicates more standardized reading curriculum is being considered in Oregon. We are still exploring its possibilities because possibly too soon to make this big of $$ investment into our literacy program.

- OSAS (state testing) begins next week (3-8). Notice and opt out opportunities already sent out to families. STAMP (Spanish Proficiency) will then follow (3-8) in late May.
- Chris and Jesus (Urdiales) have begun to network and plan for the transition. Jesus has a great leadership philosophy and is already familiar with similar systems as we have used (ParentSquare, PTO, fundraisers, etc.). Our conversation tends to be around: 1. Developing leadership, mentorship, coaching opportunities, professional development 2. Purposeful and focused community groups to improve efficacy and efficiency

Staff Training and Retention

- Intent to Returns and employees report they will not return in 2022-23
- Currently recruiting Literacy Intervention Specialist (LIS), and homeroom teachers
- Interviewing six (6) Spain J-1 candidates 4/21.
- Perla will be out soon on maternity leave (first week of May).
- For 2023-24, be purposeful with building up staff capacity. developing staff leadership opportunities from within using their professional experience, -and-specific knowledge of school specific systems to support our teachers. (Extra Stipends for teachers to serve as 'ELA Coach', 'Spanish Literacy Coach', 'K-2 Coach', '3-5 Coach', etc.) This was done in the past at AI, and is reported to have been successful because staff could coach in their area of expertise. Will be working with the future director on this initiative.

Community Engagement and Positive School Culture

- Familias Unidas: March: School values, April: Family Values, May: Online Safety (BPD) June:TBD
- 6pm tours are going well. 2 more to go.
- We will need to be creative with MS next year. We are predicting less than 10 8th graders remaining. 8th grader's still need a MS experience, so we are looking at ways w/less staffing. We need to continue to serve them in the best capacity while taking into consideration equitable use of staffing. This could mean teaching teams that serve both 5th grade and 8th grade in a block type schedule.

Financial Stability

- Budget projections indicate a need for reductions for 2023-24. At this time, this means consolidating duties into (MS ELA+Math, creative teaching configurations) to serve grades K-5, and a small group of remaining 8th graders
    - 25 Teachers, 1 counselor, 9 Support
    - Last year of MS phase out. MS teaching assignments will change.
    - Capped 4th and 5th so we will have only 4 classes dedicated to these grade bands (4 homeroom + 1 ELA).
- Increased enrollment for 23-24 will definitely help. Waitlist only for Kinder at this time.
- Still possibility with $$ grants to acquire approx $50K back…if so, that will be used to increase staffing again (Academic Coach!?!). Working with Tonya on this.

Hot Topics- No Summer School for this summer. The primary reason: uncertainty about ODE grant $$. Other factors: right in the middle of a change in administration, Perla's out, limited interest from staff at this time.
Seeking Input - n/a
Decisions Needed- n/a

Employment Contracts: Ana Flores Castro, Instructional Assistant

E. Hatch made a motion to Approve employment agreement as presented.
A. Kusaba seconded the motion.
Employment Contracts: Ana Flores Castro, Instructional Assistant
The board **VOTED** to approve the motion.

Roll Call

A. Nelson	Aye
C. Billings	Aye
A. Kusaba	Aye
J. Guerra	Abstain
E. Hatch	Aye
Y. Jones	Absent
S. Zephirin	Absent

IV. PTO

A. PTO Report

- Discussed staff appreciation
- Calendar coming soon for 23-24 school year
- Working on something for Admin Professionals day
- Officer elections in May
- Adding Art Lit next year

- Changing from Parent Booker to Volgistics for next year

B. Assign Board Member to attend next PTO meeting

Andrew assigned to attend PTO meeting

V. Governance

A. Governance Report

- Mentioned summer conference for OSBA

VI. Finance

A. Treasurers Report

Email Yessenia for questions

VII. Development

A. Development Report

- Went over grants in process and potential

B. Playground Update

- Discussed potential options
- Josh showed presentation
- Recess ends at 1:30pm on current schedule, this is when volunteer needs are for clean up
- Sending out surveys to families

VIII. Closing Items

A. Action Items

- Josh to get quotes on matting for playground
- Christa to get additional quote for playground pieces
- Erin to create survey

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,
C. Billings