APPROVED

# Arco Iris Spanish Immersion School

## Minutes

### Special & Executive Session Board Meeting

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**Date and Time**
Thursday January 26, 2023 at 6:00 PM

**Location**
Arco Iris Spanish Immersion Charter School IN PERSON

Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09
Meeting ID: 853 7106 8909
Passcode: 324180

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**Directors Present**
A. Kusaba, C. Billings, E. Hatch, J. Guerra (remote), S. Zephirin, Y. Jones

**Directors Absent**
*None*

**Ex Officio Members Present**
M. Ston

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Jan 26, 2023 at 6:02 PM.

## II. New Business

### A. Executive Director Search Special & Executive Session

**Executive Search Committee Members Included**:
- Board Members
- Perla Murphy (absent)
- Sarah Issacs- parent
- Jasmine Burch- staff
- Jessica Warner- parent, PTO VP
- Stephanie Devall- parent
- Crystal Badillo- parent, PTO
- Sarah Badawi- parent
- Michele Ston- staff member
- Alesia Green- parent
- Mario Barron- parent, Board Emeritus
- Leslie Peterson- parent, PTO president

Steve from OSBA shared agenda for the meeting.

**Meeting moved to Executive Session at 6:04pm**

- Screening committee members shared feedback on each of the candidates for the Executive Director position.

**Meeting moved to recess at 7:11pm**

**Executive Session Resumed at 7:18pm**

- Board members reviewed feedback on candidates.
- Board selected candidates to interview
- Determined which Board Member would conduct internet/social media checks

**Executive Session Closed at 8:01pm**

**Board Special Session started at 8:02pm**

- Steve from OSBA provided training to the Board on conducting internet/social media checks
- Board determined interview dates/times, as well as a back up date if candidates are unavailable

- Steve discussed plan for determining interview questions.  Goal is 10-12 questions
- Christa shared that the contract we reviewed via email has been approved by the lawyer.  Nothing has changed from past contract we used.

### B. School Calendar

Y. Jones made a motion to Approve the 2023-2024 and 2025-2026 School Calendars.
J. Guerra seconded the motion.
Charter contract with BSD says we must align with their calendar.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Zephirin | Aye |
| C. Billings | Aye |
| E. Hatch | Aye |
| Y. Jones | Aye |
| J. Guerra | Aye |
| A. Kusaba | Aye |

## III. Closing Items

### A. Action Items

- Christa and Erin to conduct social media/internet checks on candidates
- Board members to review Steve's email on interview questions, email feedback

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,
C. Billings