APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting and Training

Date and Time
Wednesday October 26, 2022 at 6:00 PM

Location
Arco Iris School: 8205 SW Creekside Place Beaverton, OR 97006

Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09
Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Directors Present
C. Billings, E. Hatch, S. Zephirin, Y. Jones

Directors Absent
C. Staudenraus, J. Guerra

Ex Officio Members Present
C. Brodniak, M. Ston

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Wednesday Oct 26, 2022 at 6:01 PM.
S. Zephirin made a motion to add an agenda item on Board Attendance.
Y. Jones seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Guerra	Absent
C. Billings	Aye
E. Hatch	Aye
Y. Jones	Aye
C. Staudenraus	Absent
S. Zephirin	Aye

New agenda item: Board Attendance

- Governance documents state Board members must have 80% attendance per year. Year starts on July 1st.
- Attendance impacts quorum and our ability to effectively conduct business.

II. Governance

A. Board Training

Kristen Miles from OSBA presented to the Board on "Arco Iris Roles and Responsibilities"

- Opening topics included: Being on a Charter School Board, Public Meetings and Records Laws, and Will of the Board: Making Decisions. Important for Board members to be familiar with our policies. Start with section Bs and KL's.
- Discussed creation of Board/Director Operating Agreements.
- Q and A's
    - Best use of Board Committees
        - Committees make recommendations to The Board
        - Committees can ask for volunteers to help with specific projects

III. Employee Agreements

A. Approve Employee Agreements

S. Zephirin made a motion to approve the employment agreement, signing bonus, and relocation stipend, as presented.
Y. Jones seconded the motion.
-Sophia Rioja, 2nd grade teacher

- Employment agreement
- Signing Bonus and relocation stipend

The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Action Items:

- Kristen Miles to create final Board-Exec Director Document. Board to adopt this agreement at the next meeting. Agreement to be reviewed yearly.
- Yessenia to do a training with our book keeper, Tanya
- Christa to address individual attendance concerns.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,
S. Zephirin