APPROVED

Arco Iris Spanish Immersion School

Minutes

Executive & Special Session Board Meeting

Date and Time
Wednesday February 16, 2022 at 4:00 PM

Location
Zoom Meeting
https://us02web.zoom.us/j/5177668356?pwd=am5zY2tiRW00a3FKeHR4MWczK1FXZz09

Meeting ID: 517 766 8356
Passcode: 100427

Directors Present
C. Billings (remote), C. Staudenraus (remote), E. Hatch (remote), S. Trivedi (remote), S. Zephirin (remote), T. McCoy (remote)

Directors Absent
S. Stevens

Ex Officio Members Present
C. Brodniak (remote)

Guests Present
Sarah Herb, OSBA (remote), Various screening committee members (remote), Vincent Adams, OSBA (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Wednesday Feb 16, 2022 at 4:08 PM.

II. Executive Session

A. Open Session

Screening members entered at 4:09pm.

Sarah from OSBA shared that our candidate for the fourth interview had to cancel due to an emergency. Board offered alternate interview time, but candidate could not make it work. Board agreed to move forward with deliberations on the three candidates already interviewed.

Screening committee members were reminded of how to turn in physical interview notes. Sarah reminded team of next steps in the interview process.

Moved to Executive Session at 4:28pm.
Returned to Open Session at 5:16pm.

*Sarah Herb discussed timeline for next phase of interviews. Board pushed up the dates from the original calendar.

*Sarah Herb trained Board members on how to conduct telephone reference checks.

*Board agreed on draft contract for the position

B. Executive Director Interviews & Deliberation

Moved to Executive Session at 4:28pm.

Board Members and Chris Brodniak discussed 3 candidates interviewed for the Executive Director position. Team agreed on which candidates to move forward with in the process.

Executive session closed at 5:15pm

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:55 PM.

Respectfully Submitted,
S. Zephirin