APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday June 9, 2022 at 6:00 PM

Location
Zoom only
Join Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09

Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Directors Present
C. Billings (remote), E. Hatch (remote), J. Guerra (remote), S. Zephirin (remote), T. McCoy (remote), Y. Jones (remote)

Directors Absent
C. Staudenraus

Directors who arrived after the meeting opened
Y. Jones

Ex Officio Members Present
M. Ston (remote)

Guests Present
Kristen Miles- OSBA (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Jun 9, 2022 at 6:01 PM.

C. General Public Comment

No public comment

D. Strategic Planning

Kristen Miles from OSBA facilitated discussions on next steps for our school's strategic plan.
Topics included:
1. Draft of goal statements, give direction to admin team
2. What is Board's role in these goal statements? What is not?
3. Communication plan for the community
4. Decisions on training
5. Any work needed in August
6. Other

Y. Jones arrived at 6:12 PM.

II. New Buisness

A. Approve Meeting Minutes: May Board Meeting

S. Zephirin made a motion to approve the minutes from Board Meeting on 05-19-22.
E. Hatch seconded the motion.
The board **VOTED** to approve the motion.

B. Adopt Charter Director Evaluation Tool

S. Zephirin made a motion to Adopt the Charter Director Evaluation tool from OSBA, as presented.
J. Guerra seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. McCoy	Aye
J. Guerra	Aye
C. Staudenraus	Absent
Y. Jones	Absent
E. Hatch	Aye

Roll Call

C. Billings	Aye
S. Zephirin	Aye

C. Approve Employment Agreements

Y. Jones made a motion to Approve the employment agreements for Luis Samayoa and Jose Luis Gomez Jimenez.
J. Guerra seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Jones	Aye
E. Hatch	Aye
C. Staudenraus	Absent
J. Guerra	Aye
C. Billings	Aye
S. Zephirin	Aye
T. McCoy	Aye

III. Executive Director

A. Directors Report

Academic Excellence

- The Leadership Team developed a schoolwide assessment calendar that we will implement next year. We have been doing most of these assessments in the past, but not in such an organized way.

Staff Training and Retention

- We are expecting 25 people to return next year, not counting Chris and Michelle.

Community Engagement and Positive School Culture

- Our last Familias Unidas meeting was fairly well attended. Families had a lot of questions about safety issues in the wake of recent tragedies and the Beaverton Police Department helped to answer those questions.
- Some parents asked about improving our security cameras and we'd like to investigate this more thoroughly next year.
- We will continue our classroom equity audit work in August.

Financial Stability

- Kudos again to Erin and the entire board for making a compelling argument to BSD to increase our funding to 85%! This will have a very positive impact on our future financial stability.

Hot Topics

- We are still looking for a 2nd grade teacher (one hire is pending), an administrative assistant and an instructional assistant. This is a much better position than we were last year at this time!

Seeking Input - Nothing this month

Decisions Needed

- $1500 (after tax) re-signing bonus to be paid in September using funds from HB 4030. Board would like language on stipend to include info on what happens if teacher leaves their position mid year.
- Eliminate the 10 year cap on experience for salary placement for new hires (local and international)

S. Zephirin made a motion to Approve the $1500 (after tax) re-signing bonus for returning staff for the 22-23 school year using HB 4030 funds.
Y. Jones seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Jones	Aye
C. Staudenraus	Absent
S. Zephirin	Aye
E. Hatch	Aye
J. Guerra	Aye
C. Billings	Aye
T. McCoy	Aye

S. Zephirin made a motion to remove the 10 year cap on experience for salary placement for new hires (local and international).
J. Guerra seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Zephirin	Aye
C. Staudenraus	Absent
T. McCoy	Aye
E. Hatch	Aye
Y. Jones	Aye
J. Guerra	Aye
C. Billings	Aye

IV. PTO

A. PTO Report

-Yessenia reviewed updates on PTO board members and upcoming events
-Great discussion on community engagement needs for next year

V. Finance

A. Treasurers Report

Financials delayed due to new accounting system.

B. Bank Changes

J. Guerra made a motion to add Yessenia Jones & Chris Brodniak to the bank account & remove Shagun Trivedi & Michelle Herron.
T. McCoy seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Jones	Aye
E. Hatch	Aye
T. McCoy	Aye
C. Staudenraus	Absent
J. Guerra	Aye
C. Billings	Aye
S. Zephirin	Aye

VI. Governance

A. Governance Report

Proposed Board Officer Elections 2022-2023

- President: Christa Billings
- VP: Erin Hatch
- Secretary: Sarah Zephirin
- Treasurer: Yessenia Jones (voted on last meeting)

S. Zephirin made a motion to Approve Christa Billings as President, Erin Hatch as VP, and Sarah Zephirin as board secretary for 2022-2023.
J. Guerra seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Staudenraus	Absent

Roll Call

J. Guerra	Aye
S. Zephirin	Aye
C. Billings	Aye
T. McCoy	Aye
E. Hatch	Aye
Y. Jones	Aye

B. Policy Update

Y. Jones made a motion to Approve policy EFA-AR.
J. Guerra seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Zephirin	Aye
E. Hatch	Aye
C. Staudenraus	Absent
C. Billings	Aye
J. Guerra	Aye
Y. Jones	Aye
T. McCoy	Aye

VII. Development

A. Development Report

Meeting will be cancelled next week. Action Items can be incorporated in August retreat.

VIII. Closing Items

A. Action Items

-Michelle to share 4 pillars and goal statements in next family newsletter
-Michelle and Chris to add Kristen's notes/feedbacks to the strategic plan document
- Christa to schedule August retreat, will send out a doodle? (To finalize action items for each pillar on strategic plan, determine professional development needs for Board)
-Michelle to report back to board on language used with staff regarding conditions of signing bonus
-July meeting cancelled
-Sarah to add Board meeting dates to Board on Track for the 22-23 school year

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:19 PM.

Respectfully Submitted,

C. Billings