APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday May 19, 2022 at 6:00 PM

Location
Zoom
Join Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09

Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Directors Present
C. Billings (remote), C. Staudenraus (remote), E. Hatch (remote), J. Guerra (remote), S. Zephirin (remote), Y. Jones (remote)

Directors Absent
S. Trivedi, T. McCoy

Ex Officio Members Present
C. Brodniak (remote), M. Ston (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday May 19, 2022 at 6:03 PM.

C. General Public Comment

No public comment

II. New Buisness

A. ORC3S

Presentation on the Oregon Coalition of Community Charter Schools by Iris Maria Chavez. The Organization serves primarily brick and mortar schools (versus online). Key pillars of work include legislation and policy advocacy, technical support to schools in the network, and networking charter schools throughout the state of Oregon.

Board discussed benefits of membership, and how it could benefit Arco Iris. We would potentially save money as the Coalition would help administer certain funds that we rely on BSD to do now.
E. Hatch made a motion to apply to become members the Oregon Coalition of Community Charter Schools.
S. Zephirin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Billings	Aye
C. Staudenraus	Aye
Y. Jones	Aye
E. Hatch	Aye
J. Guerra	Aye
S. Trivedi	Absent
T. McCoy	Absent
S. Zephirin	Aye

B. Approve Meeting Minutes: April 28, 2022 Board Meeting

S. Zephirin made a motion to approve the minutes from Board Meeting on 04-28-22.
Y. Jones seconded the motion.
The board **VOTED** to approve the motion.

C. Approve Minutes: 5/11/22 Special Session Board Meeting

S. Zephirin made a motion to approve the minutes from Special Session Board Meeting on 05-11-22.
Y. Jones seconded the motion.
The board **VOTED** to approve the motion.

III. Executive Director

A. Strategic Planning

-Goal is to create a community facing document, provides overview for staff and community on our strategic plan. Need goal statements for each pillar. OSBA will help us word smith these goals, and have them ready for review at our June meeting
-Michelle shared Action Plan Draft, which includes action steps and timeline. Need to decide what data is important to collect as part of the monitoring plan
-Board to schedule time in the June Board meeting to discuss the action items for the Financial Pillars.
-Plan to present the Strategic Plan at a PTO meeting in the Fall

B. Directors Report

Academic Excellence

- Summer school plans are coming along well. We'll be sending invitations in the next few days.

Staff Training and Retention

- We will get approximately $46,000 from the state's new staff recruitment and retention grant. Based on the results of our staff survey, most people see more money as the most important thing we can do to recruit and retain staff. We plan to use these funds for the staff re-signing bonus we discussed earlier. The exact amount will depend on BSD's decision about our request for a higher percentage from the state and on the final SSF allocation. We'd like to offer a minimum of $1500 per person, with the potential to increase that amount if we get more funding from either of these other sources. The HB 4030 grant application is due May 31.
- Reviewed HB 2030 survey data
- Interviews happened for counseling position, and have two teacher positions left to fill.

Community Engagement and Positive School Culture

- The annual family survey will go out this week or next week
- We are planning promotion events for kindergarten, 5th grade and 8th grade.
- We have a K-5 assembly on June 10 with a Flamenco group (in two performances). This was also made possible by the grant we got from Far West recycling.

Financial Stability

- We met with a parent volunteer about the garage sale fundraiser and we've decided to wait until the start of next year so we can involve the new families.

- One of our teachers applied for and received a grant to get more math manipulatives for 1st grade. We appreciate her!

Hot Topics

- Our mural is done! It looks beautiful. We are investigating the possibility of bringing the artist back for a summer school project.
- Our new administrative assistant will start on Monday. Her presence will be a huge help in dealing with the end-of-the-year chaos.
- We amended our agreement with our sub service so that we are paying the same rate as HSD, but so far, we have not seen a change in being successful at getting subs

Seeking Input

- Do we have any restrictions on *what* we plant -or- *where* we plant on our property? Parent interested in purchasing tulip bulbs for Fall planting as part of a science unit
    - Christa resent CCR's, need to refer to those for the answer.

Decision Needed

- 4 J-1 applicants from Spain have accepted a position with Arco Iris.
- Request of policy change regarding placement on the salary schedule for new hires. Would like to remove cap on years of experience. Michelle to ask Tanya to look at the financial impact on making this change.

- Approval for Employment Agreements for three J-1 hires from Spain.
    - Alberto Mulero Martinez, 7 ys exp. Step 8
    - Juan Francisco Martinez Vidal, 11 yrs exp. Step 12
    - Lourdes Vazquez Gutierrez, 13 yrs exp. Step 14, Bachelor's
    - Paz Alguacil Picón, 8 yrs exp. Step 9, Bachelors -*or*- Master's (still being determined)

Y. Jones made a motion to Approve the 4 employment agreements for J-1 candidates, as presented.
S. Zephirin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
S. Zephirin	Aye
S. Trivedi	Absent
E. Hatch	Aye
C. Staudenraus	Aye
C. Billings	Aye
Y. Jones	Aye
T. McCoy	Absent

Roll Call

J. Guerra	Aye

IV. PTO

A. PTO Report

-Movie Night and School Tours happening tomorrow night
-Kona Ice can not come on the last day of school, working to find an alternate date.
-Voting new officers at next PTO meeting. There is a candidate to take over as president
-PTO would like Board members to attend some summer play dates

V. Finance

A. Treasurers Report

No report today. Board requesting a standardized template from Tanya to provide at future board meetings.

VI. Governance

A. Governance Report

S. Zephirin made a motion to Approve Yessenia Jones as Treasurer for a 13 month term, starting on June 1st, 2022.
J. Guerra seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Guerra	Aye
T. McCoy	Absent
Y. Jones	Aye
S. Trivedi	Absent
C. Billings	Aye
S. Zephirin	Aye
C. Staudenraus	Aye
E. Hatch	Aye

Committee working on policy updates, and updating Josh on facility maintenance needs.

VII. Development

A. Development Report

-Sarita resigned from the Board this week. Sarah Z. and Christa to take over meetings for now.
-Christa worked to cross reference donations between Jog a Thon, Auction, and Gap Donations. Learned that there are donations coming in that aren't referenced back to specific students. Need to figure this out for the Fall.

VIII. Closing Items

A. Action Items

-Christa to present financial stability info to PTO meeting in June
-Chris to review CCR's regarding planting
-Michelle to ask Tonya to investigate financial impact of removing 10 year experience cap on salary schedule for all new teacher hires.
-Board members to review Action Plan draft and send questions to Michelle.
-Christa to send online Board trainings to Josh and Yessenia

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
C. Billings