APPROVED

# Arco Iris Spanish Immersion School

# Minutes

## Board Meeting

**Date and Time**
Thursday December 16, 2021 at 6:00 PM

**Location**
**Public:** Zoom only
Join Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09

Meeting ID: 853 7106 8909
Passcode: 1Uzghf

**Directors Present**
C. Billings (remote), C. Staudenraus (remote), E. Hatch (remote), S. Stevens (remote), S. Zephirin (remote), T. McCoy (remote)

**Directors Absent**
S. Trivedi

**Directors who arrived after the meeting opened**
E. Hatch, T. McCoy

**Ex Officio Members Present**
C. Brodniak (remote), M. Ston (remote)

### I. Opening Items

**A.**

**Record Attendance**

### B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Dec 16, 2021 at 6:02 PM.

## II. New Buisness

### A. General Public Comment

No public comment given

### B. Approve Minutes

S. Zephirin made a motion to approve the minutes from Board Special Session - Board Training on 11-02-21.
S. Stevens seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| T. McCoy | Absent |
| C. Billings | Aye |
| S. Trivedi | Absent |
| C. Staudenraus | Aye |
| E. Hatch | Absent |
| S. Zephirin | Aye |
| S. Stevens | Aye |

### C. Approve Minutes

S. Zephirin made a motion to approve the minutes from Board Meeting on 11-18-21.
S. Stevens seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Stevens | Aye |
| S. Trivedi | Absent |
| S. Zephirin | Aye |
| C. Billings | Aye |
| C. Staudenraus | Aye |
| E. Hatch | Absent |
| T. McCoy | Absent |

### D. Approve Minutes

S. Zephirin made a motion to approve the minutes from Board Special Session on 11-23-21.
S. Stevens seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| T. McCoy | Absent |
| S. Zephirin | Aye |
| S. Stevens | Aye |
| E. Hatch | Absent |
| C. Staudenraus | Aye |
| C. Billings | Aye |
| S. Trivedi | Absent |

## E. Approve Minutes

S. Zephirin made a motion to approve the minutes from Board Special Session on 12-06-21.
S. Stevens seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Stevens | Aye |
| C. Staudenraus | Aye |
| C. Billings | Aye |
| E. Hatch | Absent |
| S. Trivedi | Absent |
| T. McCoy | Absent |
| S. Zephirin | Aye |

## F. Approve Minutes

S. Zephirin made a motion to approve the minutes from Special Session Board Meeting on 12-10-21.
S. Stevens seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| T. McCoy | Absent |
| E. Hatch | Absent |
| S. Trivedi | Absent |
| S. Stevens | Aye |
| C. Staudenraus | Aye |
| C. Billings | Aye |
| S. Zephirin | Aye |

## G. Directors Report

E. Hatch arrived.
T. McCoy arrived.
Student Achievement

- Our ELA team is working on more consistent use of the 6 +1 writing rubric as a tool for common, schoolwide writing assessments. This is part of our overall effort to develop more systematic school wide assessment procedures in Spanish, English and Math.
- We've completed screening for Talented and Gifted identification and will do follow up assessments for the students who qualify.

Climate and Culture

- We are working with teachers and families to address behavior concerns, particularly in middle school.

Professional Development

- Staff members led two excellent trainings on conflict resolution and equity during our November In-service day. In January, we will continue the equity work and we'll also offer subject specific training different employee groups.

Hot Topics

- Michelle and Chris had positive meeting with BSD to discuss possible pathways for middle school dual language options for Arco Students. Communication will go out to our 5th grade families. It sounds like there may be spots available, but we do not have formal confirmation on this. It is important to create these pathways regardless of the decision about the continuation of our middle school program.
- Michelle shared data from teacher feedback on proposal for blended middle school classes and on K-8 configuration.
- Chris shared his observations on our middle school program, and the challenges we face in providing middle school students with all of the opportunities a comprehensive middle school can offer.

Seeking Input

- I'd like to start attaching costs to potential future expenditures like raises for teachers, increasing our PD budget, curriculum adoption, and K-5 vs. K-8 staffing models. We will use up our ESSER funding by the end of the next school year. The finance committee helped generate a list of spending initiatives/costs to analyze and Tonya will work with me to gather financial data before our January meeting.

Decision Needed

1. Change the calendar to end school on June 17, move grading day to June 21, and give teachers June 22 as a day to clean classrooms and move if needed. This change still allows us to meet required instructional minutes.

2. Board agrees to end contract with proximity learning for semester 2. Michelle to inform remaining families so they can plan for 2nd semester.

S. Zephirin made a motion to Approve the revised calendar as presented.
C. Staudenraus seconded the motion.
Students will end on June 17th
Grading day moved to June 21
June 22 a work day for teachers
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| E. Hatch | Aye |
| C. Staudenraus | Aye |
| C. Billings | Aye |
| T. McCoy | Aye |
| S. Zephirin | Aye |
| S. Stevens | Aye |
| S. Trivedi | Absent |

## H. Executive Search Committee

S. Zephirin made a motion to approve Thootmey and Rosa for the parent positions on our Executive Search Committee.
C. Staudenraus seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| T. McCoy | Aye |
| C. Staudenraus | Aye |
| S. Zephirin | Aye |
| S. Trivedi | Absent |
| S. Stevens | Aye |
| C. Billings | Aye |
| E. Hatch | Aye |

S. Zephirin made a motion to approve all applicants for the Teacher, PTO, Office Staff, and Admin positions on the Executive Search Committee.
E. Hatch seconded the motion.
Teachers: 3 openings

1. Pamela
2. Ruth

PTO/Committee - 4 openings

1. Yessenia
2. Katie
3. Bridget

4. Mario

Office Staff - 2 openings

1. Cyndi
2. Perla

Admin - 1 opening

1. Chris

The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| T. McCoy | Aye |
| E. Hatch | Aye |
| S. Zephirin | Aye |
| C. Billings | Aye |
| S. Trivedi | Absent |
| S. Stevens | Aye |
| C. Staudenraus | Aye |

## III. PTO

### A. PTO Report

Yessenia reported on amount raised for staff holiday gifts. Unable to schedule restaurant night this month. Movie night for Encanto had a good turnout! Shared information on fundraiser opportunity---collecting soft goods--approx. one garbage bag per family. We have a parent volunteer to help organize. No cost to families. Board agreed to proceed with this.

## IV. Finance

### A. Treasurers Report

No report

## V. Governance

### A. Charter Renewal

Erin reviewed the draft funding request to be included in our Charter Renewal. Board appreciates all of Erin's effort!
S. Stevens made a motion to allow Christa Billings to negotiate and sign a charter renewal with the Beaverton School District.
T. McCoy seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Zephirin | Aye |
| S. Trivedi | Absent |
| E. Hatch | Aye |
| S. Stevens | Aye |
| C. Staudenraus | Aye |
| T. McCoy | Aye |
| C. Billings | Aye |

### B. Middle School

Board discussed what additional information may be needed to make a final decision on the middle school program in February.

## VI. Development

### A. Development Report

Sarita summarized content of the Development Committee meeting in December.

## VII. Closing Items

### A. Adjourn Meeting

Action Items:
-Board to come to January meeting prepared with any additional info needed for making a middle school decision
-Michelle will communicate decision on ending Proximity Learning at semester with families and the company
-Michelle will communicate calendar change to families.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
S. Zephirin