APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Monday June 21, 2021 at 6:00 PM

Location
Board & Staff: **In person** 8205 SW Creekside Pl Beaverton, OR 97008

Public: Join Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09

Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Directors Present
C. Billings, E. Hatch, M. Barron, S. Marx, S. Stevens, S. Zephirin, T. McCoy

Directors Absent
S. Trivedi

Directors who arrived after the meeting opened
T. McCoy

Ex Officio Members Present
C. Brodniak, M. Ston

Guests Present
Leah Anderson

I. Opening Items

A. Record Attendance and Guests

T. McCoy arrived.

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Monday Jun 21, 2021 at 5:59 PM.
The Board did introductions with Mr. Chris Broadniak, the new Assistant Principal.

C. Public Comment

No public comment was provided.

D. Approve Meeting Minutes - May 2021

S. Marx made a motion to approve the minutes from Board Meeting on 05-27-21.
S. Zephirin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Hatch	Aye
S. Stevens	Abstain
S. Marx	Aye
M. Barron	Aye
S. Zephirin	Aye
S. Trivedi	Absent
T. McCoy	Aye
C. Billings	Aye

II. New Business

A. Approve New Employment Agreements

Executive Director Michelle Herron presented the new Employment Agreements.
S. Marx made a motion to approve as a consent agenda the seven new Employment Agreements.
E. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Billings	Aye
M. Barron	Aye
S. Marx	Aye
S. Trivedi	Absent
T. McCoy	Aye

Roll Call

S. Zephirin Aye
E. Hatch Aye
S. Stevens Aye

B. Parent Survey Results and 2021-22 Goals

Ms. Erin Hatch presented the parent survey results and teed-up 2021-22 goals. The Board discussed potential goals for the strategic plan. Ideas include financial resilience, student growth, rebuilding community, teacher retention; culture; volunteerism; curriculum building; fun community events (math night); parent-teacher communications. Board proposed continuing this discussion at the July meeting to give additional time.

III. Academic Excellence

A. Executive Director's Report

Executive Director Michelle Herron shared the following report:

Information to Share

Student Achievement

- We just found out that we will receive individual state test scores for students after all. We will share these with families when we send report cards.
- I may split the Spanish and math intervention job into 2 half time positions based on the applicants we receive. The partner of one of our new hires from Spain is potentially a good fit but he would not be eligible to work until October or November.

Climate and Culture

- Chris and I are making plans to focus on building community with the staff during our inservice week in August. It will be important for us to create a cohesive vision for our school and to help the staff bond with each other since we have so many new people.

Professional Development

- I would like to do Singapore Math training for elementary teachers, but the onsite program takes 2 days and is quite costly. I'm going to look for options for remote training that teachers can do during the summer instead and then use some of our PD money to pay teachers for their time. This will allow us to use all of inservice week for the many other important training topics that we need to cover.

Hot Topics

- I have 7-8 positions left to fill. So far, we've lost 3-4 candidates due to salary. One of them accepted our offer and later backed out because she got a better offer.
- Chris and I started to work together this week. It will be so great to have him on staff!

Seeking Input

- Relocation reimbursement agreement. Once the board agrees on the wording, I'll send it to our lawyers for review.
- We have low enrollment in 4th and 5th grade next year. To save on staffing. I want to create 3 blended classes rather than 4 single grade classes. Right now, we have 44 4th graders and 38 5th graders. If we make 3 blended classes, we would have 27 students in two of the sections and 28 in the third. There is a high likelihood that someone will drop between now and the beginning of the year, so we should be able to keep all three classes at our cap. In this configuration, each teacher would teach a leveled class in math and Spanish and students would change classes depending on their levels. The students would stay in their homeroom groups for the other subjects. We would follow the 5th grade standards in science and social studies for all students this year and the 4th grade standards for all students next year.

The Board discussed impact of blended classes and the need for targeted communications.

Decision Needed

- Employment agreement approval
  - Tania - Spain, 2nd grade
  - Barbara - Spain, 3rd grade
  - Encarnacion - Spain, 4th/5th grade
  - Juan Antonio - Spain, MS Spanish Humanities
  - Leticia - Spain, MS science
  - Britt - ELA
  - Pratima - MS math
- Since we are reducing our staffing by one teacher, I would like to add an Instructional Assistant to help with the extra section of 2nd grade and to provide additional support for the 4/5 blended classes.
- Lunch costs - Milk: $0.37, mot meal: $3.78 (up from 3.69) + milk =$4.15 per meal, sack lunch: $4.00 (up from 3.85) + milk = $4.37 per meal
  - Current family price: $4.60
  - Suggested price increase for 21-22: $4.80. This keeps us at a steady 20 cent increase per year.

- BDBT costs - We are proposing a 3% increase from the 2019-2020 prices. We have typically increased our prices about 3% per year to keep pace with salary increases. Since we didn't have BDBT last year, we didn't think it would be fair to parents to have a 6% increase.
- Mission statement - I heard back from 2 board members and they both preferred the edited version of the committee's recommended mission statement:
    - Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.
- Committee recommendation for comparison: Arco Iris Spanish Immersion Charter School cultivates overall academic success through biliterate education and a robust math curriculum, where students are members of a supportive multicultural community valuing diversity, equity and inclusion.

S. Stevens made a motion to increase lunch cost by $.05 to $4.85.
T. McCoy seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Hatch	Aye
M. Barron	Aye
S. Zephirin	Aye
C. Billings	Aye
T. McCoy	Aye
S. Stevens	Aye
S. Trivedi	Absent
S. Marx	Aye

S. Marx made a motion to increase the Buenos Dias/Buenas Tardes fees by 6% for 2021-22.
S. Zephirin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Barron	Aye
S. Marx	Aye
S. Trivedi	Absent
S. Zephirin	Aye
S. Stevens	Aye
T. McCoy	Aye
C. Billings	Aye
E. Hatch	Aye

ACTION ITEM: Board members to send any edits to mission statement to Executive Director Michelle Herron before the July Board meeting.

IV. Development

A. PTO Report

Ms. Yessenia Jones, PTO President, provided an update: PTO election results; new family welcoming; uniform exchange; and restaurant night fundraisers.

B. Development & Community Relations Committee

Ms. Sarita Stevens presented a school fundraising communication for Board input.

ACTION ITEM: Board members to provide edits to Ms. Sarita Stevens before the July Board meeting.

V. Finance

A. Treasurer's Report

There was no Treasurer's Report presented.

VI. Governance

A. 2021-2022 Board Officers

S. Marx made a motion to approve Ms. Christa Billings as President, Ms. Sarita Stevens as Vice President, Ms. Sarah Zephirin as Secretary, and Ms. Shagun Trivedi as Treasurer for 2021-22.
E. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Trivedi	Absent
E. Hatch	Aye
C. Billings	Aye
S. Stevens	Aye
S. Marx	Aye
M. Barron	Aye
T. McCoy	Aye
S. Zephirin	Aye

VII. Closing Items

A. Closing Comments and Action Items

Ms. Sara Marx read the action items.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
S. Marx

Documents used during the meeting

None