APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday April 15, 2021 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09

Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Directors Present
C. Billings (remote), E. Hatch (remote), L. Anderson (remote), M. Barron (remote), S. Marx (remote), S. Stevens, S. Trivedi (remote), T. McCoy (remote)

Directors Absent
None

Directors who arrived after the meeting opened
S. Stevens

Directors who left before the meeting adjourned
S. Trivedi

Ex Officio Members Present
M. Ston (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Apr 15, 2021 at 6:06 PM.

C. Public Comment

There was no public comment provided.

D. Approve Meeting Minutes - March 2021

S. Marx made a motion to approve the minutes from Board Meeting on 03-18-21.
M. Barron seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Marx	Aye
L. Anderson	Aye
S. Stevens	Aye
S. Trivedi	Absent
C. Billings	Aye
M. Barron	Aye
T. McCoy	Abstain
E. Hatch	Aye

E. Approve Meeting Minutes - 3/25/21 Special Session Board Meeting

S. Marx made a motion to approve the minutes from Board Special Session March 25, 2021 on 03-25-21.
M. Barron seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. McCoy	Aye
E. Hatch	Aye
M. Barron	Aye
C. Billings	Aye
S. Marx	Aye
L. Anderson	Aye
S. Stevens	Absent
S. Trivedi	Abstain

II. New Business

A. Executive Search Updates

Ms. Christa Billings updated the Board on the executive search for the open Assistant Principal role.

B. Adopt 2021-2022 Budget

M. Barron made a motion to adopt the 2021-2022 budget as presented.
E. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Barron	Aye
S. Stevens	Absent
C. Billings	Aye
S. Marx	Aye
L. Anderson	Aye
E. Hatch	Aye
S. Trivedi	Aye
T. McCoy	Aye

III. Academic Excellence

A. Executive Director's Report

Executive Director Michelle Herron presented the following report:

Information to Share

Student Achievement

- SBAC testing - Oregon was not granted a testing waiver from the federal government so we will need to do state testing this spring, but there will be fewer tests per grade and the tests will be shorter. We will follow the same testing plans as BSD which is to test on Wednesdays in May and June for all families who do not opt out.

- ELPA testing - This summative assessment for English Learners is still required and will begin next week. We have about 45 students who are eligible, but they may not all choose to take the test. If families do not have their children take the test, they will remain in the ELD program next year.

- Conferences - we will do conferences by invitation only on April 23. There will be no school for students on April 19 so teachers can prepare.

- Summer school - I put out a request to see who is interested in coordinating or teaching summer school and got four responses. This will not be enough to allow us to offer as robust of a program as I'd hoped. I'll meet with interested staff next week and talk about how this would be structured. Summer school would be by invitation only and would be free to families. The funding will come from a combination of state and federal money.

Climate and Culture

- Return to school - things have gone well so far. We've had to work out a few glitches, but things are mostly going as planned.

Professional Development

- Staff completed all required safety trainings during our prep week from Mar. 29 - April 2. We needed every minute of that week to get ready, so it was nice that we got an extension for our opening date.

Hot Topics

- Assistant Director interviews - we will interview 4 applicants next week. We only had 5 total, which is disappointing, but hopefully we'll find someone who is a good fit. If not, we'll reopen the job posting.

- Staffing - we have 6 confirmed vacancies for next year and 5 more that are possibilities. I attended a virtual job fair last week and found 1-2 possible candidates for an ELA position, but no one who seemed strong enough for a homeroom position.

- County metrics for reopening - as long as Washington County stays below 200 cases/100K for the week of April 5, we can keep the current spacing for middle school, which is slightly less than 6 feet. Making the change allowed us to have a more efficient schedule. The rules allow you to open with 3 feet between students as long as your county met the metrics two weeks prior to opening. Update - I checked today and we are at 123 cases per 100K, so we are good!

- Retirement - I am officially giving my notice that I plan to retire at the end of the 21-22 school year. I'll send this in a separate email as well, but I wanted to tell everyone now as we prepare for the assistant director interviews. I am very open to staying on in a part time capacity if needed. I have some ideas for projects.

Seeking Input

Is there anything I need to know?

Decision Needed

- Calendar - I've attached a draft based on our schedule this year. I shared this with staff as well to get their feedback and received no comments. It is comparable to the BSD calendar, but I added an extra staff development day in January. We've had two more staff development days than BSD in our calendar for the last two years, but I reduced it to one for next year to try and balance the need for staff training with the need for instructional time. I also added two conference days in the Fall and one in the Spring, which is what we've done for the past few years. Here is the BSD calendar for comparison.

- Student Investment Account (SIA) - Tonya updated our original proposal with the new budget amounts for 2021 - 2023. We did not make any changes to our plan because we were not able to fully implement the new programs when the money first became available. We need to send this to BSD as soon as it is approved by the Arco board.

- Onsite COVID testing - we would like to offer rapid onsite testing for any staff or students who become symptomatic at school. This is a free resource and Cyndi and Perla are already trained to administer it. I wrote to PACE for an opinion on legal liability and this is what I got back:

The Abbott BinaxNOW point-of-care antigen tests require a shallow nasal swab, which must be self-administered. If a student or staff member is not able to self-administer the test under observation, they should be referred to their health care provider for COVID-19 testing. Schools must designate a testing administrator to oversee the testing and collection process. School testing administrators must complete four training modules.

Of course there is concern that a student could administer the test in a way that would be harmful to themselves. But, as long as the school is not willfully negligent and is following COVID-19 guidance then it most likely will have some protections.

The PREP Act should provide limited liability protection where school staff oversee a student self-administering a nasal COVID-19 test, even if the staff are not medically trained professionals, so long as the activity was administered by the school because a nasal COVID-19 test is considered a “covered countermeasure.”

HB 4402 would provide schools with the limited liability protection where school staff oversees a student self-administering a nasal COVID-19 test, so long as the activity is operated by the school. In other words, HB 4402 would not be applicable to activities by staff or students who are acting outside a program or activity authorized by the school.

I think the key here is to make sure the school is following all of the COVID-19 directions (which could be a high burden). Additionally a student should never be forced to administer a test.

S. Stevens arrived.
S. Marx made a motion to adopt the 2021-2022 calendar as presented.
S. Trivedi seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Billings	Aye
S. Marx	Aye
S. Stevens	Aye
S. Trivedi	Aye
T. McCoy	Aye
M. Barron	Aye
E. Hatch	Aye
L. Anderson	Aye

S. Marx made a motion to adopt the Student Investment Account proposed budget as presented.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Marx	Aye
M. Barron	Aye
S. Trivedi	Aye
C. Billings	Aye
E. Hatch	Aye
T. McCoy	Aye
S. Stevens	Aye
L. Anderson	Aye

S. Stevens made a motion to accept the program for rapid covid testing.
E. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Billings	Aye
E. Hatch	Aye
S. Marx	Aye
S. Stevens	Aye
T. McCoy	Aye
L. Anderson	Aye
M. Barron	Aye
S. Trivedi	Aye

IV. Development

A. PTO Report

PTO President Yessenia Jones presented the PTO Report, including: open officer positions; low turnout, communication plans, shift to committee model, need for fundraising, fundraising options, new student welcome kits, and clubs.

B. Development & Community Relations Committee

There was no report provided.

C. Auction Committee

Ms. Christa Billings provided the Auction Committee update, including: sponsorships, prize packages, sign-ups.

V. Finance

A. Treasurer's Report

Ms. Shagun Trivedi presented the Treasurer's Report:

- ADMw received for (Month): $ 317,976
- Total income for (Month): $ 336,066
- Cash balance for (Month): $ 2,096,300
- Accts Receivable for (Month): $ 112,614
- Net gain/loss for (Month): $ 33,323

I reviewed the P&L with focus on general admin funds with Tonya on finance committee and nothing seemed out of ordinary. Also, reviewed the budget to actual and most line items are under the budgeted costs. Accounting fees is trending higher than budgeted since Tonya has invested more time this year.

S. Trivedi left.

VI. Governance

A. Governance Committee

Ms. Christa Billings provided the Governance Committee update.
S. Stevens made a motion to elect Ms. Sarah Zepherin to the Board for a three year term.
T. McCoy seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Stevens	Aye
C. Billings	Aye
S. Marx	Aye
E. Hatch	Aye
L. Anderson	Aye
T. McCoy	Aye
M. Barron	Aye
S. Trivedi	Absent

VII. Closing Items

A. Closing Comments and Action Items

There were no action items.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,
S. Marx

Documents used during the meeting

- 2021-2022 Arco Iris DRAFT Budget 04.13.21.xlsx