APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday November 19, 2020 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/81864518570?pwd=SFNONlNjc0h1NGpuYjcwVEllWjM5dz09

Meeting ID: 818 6451 8570
Passcode: wX5guY

Directors Present
C. Billings (remote), E. Hatch (remote), L. Anderson (remote), S. Marx (remote), S. Stevens (remote), S. Trivedi (remote)

Directors Absent
M. Barron

Ex Officio Members Present
M. Ston (remote)

Guests Present
Y. Jones (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Nov 19, 2020 at 6:07 PM.
Ms. Christa Billings informed that Board that member Mr. Mario Barron not attending due to health reasons.

C. Public Comment

There was no public comment.

D. Approve Meeting Minutes - October 2020

S. Marx made a motion to approve the minutes from Board Meeting on 10-15-20.
S. Trivedi seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Billings	Aye
L. Anderson	Aye
S. Marx	Aye
E. Hatch	Aye
M. Barron	Absent
S. Stevens	Aye
S. Trivedi	Aye

II. New Business

A. Temporary Oregon Administrative Rule (OAR) 581-022-2312 - All Students Belong

S. Trivedi made a motion to adopt Oregon Administrative Rule (OAR) 581-022-2312 - All Students Belong.
S. Stevens seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Anderson	Aye
S. Marx	Aye
C. Billings	Aye
S. Trivedi	Aye
E. Hatch	Aye
M. Barron	Absent
S. Stevens	Aye

III. Academic Excellence

A.

Executive Director's Report

Executive Director Michelle Herron shared the following Report:

Information to Share

Student Achievement

- At this point, the state is still saying that students will take statewide assessments in the spring. We need to prepare ourselves for lower scores.
- Progress Reports will be sent home after conferences. Report cards are on the semester system, so they will go home in early Feb and June.
- Conference days will be extended for some teachers/subjects so they'll have time to meet with all of their parents. We added at least one evening block for every grade level.
- The service hours we receive from BSD for special education students were cut in half effective immediately. This is based on caseloads. I'm reaching out to their Special Education department to see what the threshold is for getting these hours back.

Climate and Culture

- The volume of communication coming in from stressed out teachers and parents has slowed down, but I know things are still difficult for everyone.
- We are holding our monthly Familias Unidas meetings this week. We had about 10 people at last night's meeting and the conversation was great. You can view the presentation here.

Professional Development

- We have 3 days of upcoming professional development. Topics will include equity and inclusion, teaching rubrics for distance learning, professional goal setting, and student data team procedures.

Hot Topics

- BSD will make a decision on Dec. 28 about possibly starting to bring students back on Jan. 11, but it seems unlikely given the current trend in both Washington and Multnomah counties. You can check the latest metrics here. In order to move into the "transition" phase where we could consider reopening for hybrid learning, case counts would have to be 100 per 100,000 people and be trending down. Right now, Washington Co. is at 260 and Multnomah Co. is at 343. Both are trending up. Other important takeaways from the BSD plan and the state guidelines:

    - Once we get into the “transition” zone, we have 2 weeks to reopen, but we can take longer if we need to. BSD is planning to give teachers 3 non-student days to prepare once their reopening plans are in place.
    - We’d have to bring back K-3 all at the same time, and then we could phase in 4 and 5. It is up to us to decide whether or not we bring back middle school.
    - BSD is NOT planning to have teachers do both hybrid and CDL instruction. It will be one or the other. This is big news. Our plan at the beginning of the year was to have staff do both because we knew some families would stay home, but experience has shown us this will not be feasible. BSD sent out a survey and around 25% of families said they would not be comfortable sending their kids back to school. When we get closer to having reopening be a real possibility, we will need to do a survey as well and figure out a staffing plan based on the numbers.
    - I will need to reconvene the reopening blueprint committee to review our plan and submit it to the state before we reopen.
- I know I have to create a final report for the expansion grant, but I haven’t had time to dig into this. Any insights you have would be welcome! I’m going to focus on this during conferences.
- We are still seeing a loss of enrollment. This situation is really hard for many of our families. Some are finding options that allow kids to be in school, some are moving, some are choosing to home school, and some are joining their local public school and some are enrolling in Flex Online now that they know we are in the for the long term. On the bright side, some families are telling us that distance learning works better for their kids.

Seeking Input

- I’d like to send teachers to some virtual conferences, but I’m hesitant to spend any money because of our declining enrollment. Thoughts? There is a virtual dual language conference on Sat., Jan. 9 that is $100 per person.

Decision Needed

- I worked with the leadership team to develop a draft of our School Learning Plan for this year. We are using the same template as BSD and we’ve chosen goals that reflect the initiatives currently underway at school. This plan needs to be approved by the board before I send it to BSD.
    - Because we have no testing data from last year, we cannot set specific achievement goals, so the metrics are more observational this year. I’m very open to suggestions about how to make our goals more measurable.

E. Hatch made a motion to approve the 2020-21 draft School Learning Plan to be sent to BSD.

C. Billings seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Billings	Aye
M. Barron	Absent
S. Marx	Aye
S. Stevens	Aye
L. Anderson	Aye
E. Hatch	Aye
S. Trivedi	Aye

S. Trivedi made a motion to approve the rate offered to Ms. Becky Schiefelbein, capped at 20 hours a month without prior approval.
S. Stevens seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Trivedi	Aye
E. Hatch	Aye
S. Stevens	Aye
L. Anderson	Aye
M. Barron	Absent
S. Marx	Aye
C. Billings	Aye

S. Marx made a motion to amend the previous motion to read: approve the rate offered to Ms. Becky Schiefelbein, capped at 20 hours a month without prior approval, for HVAC management.
S. Stevens seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Marx	Aye
S. Trivedi	Aye
S. Stevens	Aye
M. Barron	Absent
L. Anderson	Aye
C. Billings	Aye
E. Hatch	Aye

IV. Finance

A. Treasurer's Report

Ms. Shagun Trivedi presented the following Treasurer's Report:

- ADMw received for (Month): $ 285,644
- Total income for (Month): $ 283,524
- Cash balance for (Month): $ 1,810, 728

- Accts Receivable for (Month): $ 209, 439
- Net gain/loss for (Month): $ 33,720

Ms. Shagun Trivedi noted year-to-date spend on line items that exceed 50% budgeted for this time of the fiscal year.
Ms. Christa Billings shared that the Finance Committee is proposing a small ye.r-end bonus for all staff, so long as it does not affect debt-to-service ratio. The Board discussed.
E. Hatch made a motion to give a $500 bonus to staff member to show our appreciation.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Billings	Aye
S. Stevens	Aye
L. Anderson	Aye
S. Marx	Aye
E. Hatch	Aye
S. Trivedi	Aye
M. Barron	Absent

V. Development

A. PTO Report

PTO President Ms. Yessenia Jones presented the PTO report, including:

- Moveathon fundraising results $37,187.30 including corporate matches; profit was 28k+, Performance was better than last year.
- Restaurant nights in support of playground fund.
- Gentog fundraiser in support of Arco Iris.
- Volunteer directory, roles, and opportunities.

B. Development & Community Relations Committee

Ms. Sarita Stevens presented the Development & Community Relations Committee report, including: kickoff for this year, new members; brainstorming on gaining parent support; focusing on bringing external funds in; and draft document on ideas.

Ms. Christa Billings announced that the school will host an online auction this year, and have identified a Chair.

VI. Governance

A. Governance Committee

Nothing to report.

VII. Closing Items

A. Closing Comments and Action Items

There were no action items.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,
C. Billings