APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday September 17, 2020 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/81864518570?pwd=SFNONlNjc0h1NGpuYjcwVEllWjM5dz09

Meeting ID: 818 6451 8570
Passcode: wX5guY

Directors Present
C. Billings (remote), E. Hatch (remote), L. Anderson (remote), M. Barron (remote), S. Marx (remote), S. Stevens (remote), S. Trivedi (remote)

Directors Absent
None

Directors who arrived after the meeting opened
S. Trivedi

Ex Officio Members Present
M. Ston (remote)

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Sep 17, 2020 at 6:02 PM.

C. Public Comment

No public comment was provided.

D. Approve Minutes for 8/29/20 Special Session Board Meeting

S. Marx made a motion to approve the minutes from Board Special Session on 08-29-20.
M. Barron seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Barron	Aye
S. Stevens	Aye
S. Marx	Aye
S. Trivedi	Absent
C. Billings	Aye
E. Hatch	Aye
L. Anderson	Aye

E. Approve Minutes for 8/20/20 Board Meeting

S. Marx made a motion to approve the minutes from Board Meeting on 08-20-20.
S. Stevens seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Stevens	Aye
S. Trivedi	Absent
C. Billings	Aye
E. Hatch	Aye
S. Marx	Aye
M. Barron	Aye
L. Anderson	Aye

II. New Business

A. Staff Agreement

M. Barron made a motion to approve the staff agreement for Ms. Jaskayahaira Arroyo as presented.
S. Stevens seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Trivedi	Absent

Roll Call

S. Marx	Aye
M. Barron	Aye
S. Stevens	Aye
E. Hatch	Aye
C. Billings	Aye
L. Anderson	Aye

B. Policy Approval

S. Marx made a motion to approve the new policies as presented.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Billings	Aye
E. Hatch	Aye
S. Trivedi	Absent
S. Marx	Aye
M. Barron	Aye
S. Stevens	Aye
L. Anderson	Aye

C. Enrollment

Ms. Christa Billings presented current enrollment numbers, which are 450 vs. planned 475. The budget has been adjusted to reflect this.

III. Academic Excellence

A. Executive Director's Report

Executive Director Michelle Herron presented the following report:

Information to Share
Student Achievement
● Assessments - We are trying to complete these from a distance during the first 3 weeks of school.
We'll be using our IA's to help and parents will also have to do some test proctoring at home. In
addition to the standardized EasyCBM tests that we always administer, teachers will use additional
measures to help get a better sense of students' levels in English, Math and Spanish.
● Scheduling - Our schedule is pretty complicated because we wanted to make time for interventions,
small group lessons, extra Spanish, IA support in and out of class, "live" weekly PE, and evening office hours. Not all parents love the schedule, but we did manage to get

everything in. Zoom lessons are 30 minutes or less to keep screen time down. In addition to their Zoom lessons, students will have daily independent work time in every subject.
● Staff training - We are strongly emphasizing consistency among grade level teams and common
practices schoolwide to better support students and families.

The Board discussed requirements on instructional time, the difference between teacher facilitated and live remote lessons, and assessments.

Climate and Culture
● Everyone is a little bit (or a lot) stressed. There are so many details and it's really hard to keep
everything moving smoothly. We are putting out fires as fast as we can
● Layra is mentoring our three new Spanish teachers as part of an extra duty agreement.
● Yamilet will be providing staff training in equity and inclusion later in the year as part of an extra duty agreement.
● Adding a .5 ELA teacher and a .5 MS IA to support Spanish IA helped with teacher loads and will make more support time available for all students.

Professional Development
● Inservice week - Training included TeacherSource (BSD) for Zoom, Google Classroom, SeeSaw and SEL; Lacy for additional SEL practices; curriculum trainings for new MS math, Mobymax and Santillana online; and lots of internal tech training with support from Perla.
● Perla is doing a great job of supporting tech needs for teachers and parents! The helpdesk system is a nice addition.

The Board encouraged inclusion of staff to report out at monthly Board meetings, and would like to know how staff are faring and what kind of support they would say they need.

Hot Topics
● Devices - The iPad cases should be here soon, so we can get the 120 devices we have out to families. Thanks again to everyone who helped with procurement! Everything else is still coming in Nov.
● Curriculum and supplies - We are handing these out on Monday if the air quality is good enough. Not all of the middle school science supplies are here, so we may need to do a second round for some students.
● Hotspots - We have 5 available for staff and parents.

Seeking Input
● The OCSP grant ends on 9/30. If we don’t spend all the money as currently budgeted (curriculum and tech), I’d like to buy more furniture and curriculum materials for the

additional section of 2nd grade next year, and a desk and shelves for the new ELA position. Other needs?
● The BSD annual board report is due soon. I may need help with this. Last year, Christa attended the meeting with me.
● Arco Iris Leadership Development program - I'd like to support current Arco teachers in pursuing
advanced education and/or administrative training to create a succession plan for when I leave. If we
are able to hire a Student Success Coach next year, this could be a first step. When I retire, I'd ideally
like to have trained someone internally to take over at least some of my duties. If this is something
that the board would like to explore, maybe we could create a staff and board task force to look at
options.

Decision Needed
● Nothing now, but I attended an ODE webinar today about reopening metrics and it sounds as though interpreting the data and making the decision to reopen is far from clear. When we get close to this point, I would like help from the board to interpret all of the guidelines to make sure we are in full compliance with all of the guidelines.
ACTION ITEM: Executive Director Michelle Herron to invite staff to participate and report out at monthly Board meetings.

ACTION ITEM: Executive Director Michelle Herron to bring the Arco Iris Leadership Development program proposal to the Governance Committee.
S. Trivedi arrived.

IV. Finance

A. Treasurer's Report

Ms. Shagun Trivedi presented the Treasurer's Report, noting outstanding questions to AI's accountant, so the numbers are pending explanation to outstanding questions.

§ ADMw received for (Month): $ 0
§ Total income for (Month): $ 456,564
§ Cash balance for (Month): $ 1,900, 829
§ Accts Receivable for (Month): $ 125,944
§ Net gain/loss for (Month): $ 135,869

B. Finance Committee

S. Marx made a motion to approve $350 purchase of OSBA services to annually update the policy manual.
M. Barron seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Marx	Aye
L. Anderson	Aye
S. Trivedi	Aye
C. Billings	Aye
E. Hatch	Aye
M. Barron	Aye
S. Stevens	Aye

V. Development

A. PTO Report

Ms. Yessenia Jones presented the PTO Report, including the results of the newly elected Board, upcoming takeout restaurant nights, and a Move-a-thon in October, communication with parents including texts, newsletters, PTO reminders, and how ParentVue is not a standard for PTO communication.

B. Development & Community Relations Committee

Ms. Sarita Stevens shared that the Committee is looking to recruit members and build a strategic plan that includes playground and fundraising. Ms. Christa Billings asked to convene a group of Board and PTO members to discuss major fundraising like Auction.

VI. Governance

A. Governance Committee

The Governance Committee annual terms are due for renewal, and determination of the Governance Committee of the Chair. The Board discussed the Committee size and agreed with 6, as the current composition covers desired governance competencies and skill sets.
S. Marx made a motion to renew Ms. Bridget Clough and Ms. Chrissy McCue as members of the Governance Committee.
S. Stevens seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Anderson	Aye
E. Hatch	Aye
M. Barron	Aye
S. Trivedi	Aye
C. Billings	Aye

Roll Call

S. Marx Aye
S. Stevens Aye

B. Discuss Board size

The Board discussed the number of seats, succession planning, expanding the Board, and advertising for roles.

VII. Closing Items

A. Closing Comments and Action Items

Ms. Sara Marx read the action items.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:47 PM.

Respectfully Submitted,
C. Billings

Documents used during the meeting

None