



## Arco Iris Spanish Immersion School

### Minutes

#### October Board Meeting

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##### **Date and Time**

Thursday October 17, 2019 at 6:00 PM

##### **Location**

8205 SW Creekside

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##### **Directors Present**

C. Billings, C. Kirschner, L. Anderson (remote), M. Barron, R. Christopherson (remote), S. Marx, S. Stevens

##### **Directors Absent**

R. Timmons, S. Trivedi

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Oct 17, 2019 at 6:07 PM.

##### **C. Public Comment**

No public comments were provided.

##### **D. Approve Minutes**

S. Marx made a motion to approve minutes from the Goal Setting w/OSBA on 10-01-19 Goal Setting w/OSBA on 10-01-19.

M. Barron seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Approve 09-19-2019 Board Meeting Minutes**

S. Marx made a motion to approve minutes from the Board Meeting on 09-19-19 Board Meeting on 09-19-19.

C. Kirschner seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. New Business**

#### **A. Employment Agreements**

M. Barron made a motion to approve the Employment Agreement as presented.

C. Kirschner seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Goal Setting**

Moved until after Academic Excellence.

### **III. Academic Excellence**

#### **A. Executive Director's Report**

Board asked if Executive Director Michelle Herron has spoken with staff about availability to provide Buenas Tardes during non-school days. She will check on this and report back.

Executive Director Michelle Herron presented her report: including academic performance data, student achievement, climate and culture, professional development, hot topics, seeking input, and decision needed.

Board discussed curriculum adoption cycle, including Singapore Math and Common Core in Middle School. Deep dive on curriculum evaluation vs. budgeting for consumable curriculum annually.

ACTION ITEM: The Board will review the revised School Improvement Plan and provide feedback to Executive Director Michelle Herron by 10/25. In the meantime, the draft will be posted to the AI website.

ACTION ITEM: Executive Director will email Ms. Sarita Stevens information on the weighted lottery, to determine whether it is required or recommended, and if so, how AI would like to implement.

#### **B. Staff Report**

There was not a staff report today.

#### **IV. Finance**

##### **A. Treasurer's Report**

No comments on the Treasurer's Report.

##### **B. Finance Committee**

Finance Meeting cancelled this month and will resume as regularly scheduled.

##### **C. HVAC Maintenance Agreement**

Mr. Mario Barron presented bids for HVAC maintenance: AAA Heating & Cooling, Arjae HVAC and Mechanical Services, Bruton Comfort Control Inc., and North Pacific Mechanical.

Ms. Leah Anderson and Mr. Rafe Christopherson joined the meeting following the votes at 6:19pm.

S. Stevens made a motion to approve Arjae HVAC and Mechanical bid for services.

C. Kirschner seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **D. Integrated Pest Management and Maintenance Plan**

Mr. Mario Barron presented the Integrated Pest Management plan, as required by the state. Prevention and monitoring of anything that could be a health issue. It is approved by ODE.

S. Stevens made a motion to approve the Integrated Pest Management plan as presented.

S. Marx seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **V. Development**

##### **A. PTO Report**

Ms. Yessenia Jones, PTO President, presented the PTO report, which includes: new sandwich board signage, upcoming Dia de los Muertos party, Jogathon, Nike volunteer group playground thank you, cultural appropriation, walking bus, Auction, seed money for the playground fund, cost of movie night: \$250 (movie licensing cost and movie itself; \$528 for annual license to library) and backup is Salsa night; spirit wear brought in \$2k revenue; potential December book fair.

##### **B. Development & Community Relations Committee**

Ms. Sarita Stevens presented the Development Committee update. The next meeting is 11/7 at 6pm. Two grants in process: Kaboom and Nike. The second video shoot will be

scheduled now that furniture has arrived; turnaround time is 2-3 weeks. Committee still seeking social media volunteers.

## **VI. Governance**

### **A. Governance Committee**

Governance Committee convenes next week, 10/22 with OSBA.

## **VII. Closing Items**

### **A. Closing Comments and Action Items**

Ms. Sara Marx read action items from the meeting.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,  
S. Marx