

APPROVED



## Arco Iris Spanish Immersion School

### Minutes

#### November Board Meeting

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**Date and Time**

Thursday November 21, 2019 at 6:00 PM

**Location**

8205 SW Creekside Place

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**Directors Present**

C. Billings, C. Kirschner, R. Timmons, S. Marx, S. Stevens, S. Trivedi

**Directors Absent**

L. Anderson, M. Barron, R. Christopherson

**Directors who arrived after the meeting opened**

C. Kirschner

**Directors who left before the meeting adjourned**

R. Timmons

**Guests Present**

Bill Lisak

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Nov 21, 2019 at 6:08 PM.

**C. Public Comment**

No comments were provided.

**D. Approve Minutes**

S. Marx made a motion to approve minutes from the October Board Meeting on 10-17-19  
October Board Meeting on 10-17-19.

S. Stevens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Trivedi	Aye
R. Christopherson	Absent
S. Stevens	Aye
R. Timmons	Aye
M. Barron	Absent
C. Kirschner	Aye
L. Anderson	Absent
C. Billings	Aye
S. Marx	Aye

**E. Approve Minutes**

S. Marx made a motion to approve minutes from the Special Session Board Meeting on  
10-30-19 Special Session Board Meeting on 10-30-19.

S. Stevens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Kirschner	Aye
C. Billings	Aye
S. Trivedi	Aye
R. Christopherson	Absent
S. Marx	Aye
S. Stevens	Aye
L. Anderson	Absent
R. Timmons	Aye
M. Barron	Absent

**F. Approve Minutes**

S. Marx made a motion to approve minutes from the Board Training & Special Session on  
08-05-19 Board Training & Special Session on 08-05-19.

S. Stevens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

R. Timmons	Aye
L. Anderson	Absent
S. Stevens	Aye
S. Marx	Aye
C. Kirschner	Aye
C. Billings	Aye
S. Trivedi	Aye
M. Barron	Absent
R. Christopherson	Absent

**II. New Business**

**A. Audit Presentation**

Mr. Bill Lisac, CPA, from Jarrard, Seibert, Pollared & Co. LLC, presented the audit and walked through required disclosures on significant audit findings.

**B. Lottery**

Ms. Christa Billings shared that the 6th grade lottery is January 17, 2020, before the second consideration cutoff for option schools.

R. Timmons made a motion to approve the proposed lottery date.

S. Trivedi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Billings	Aye
S. Stevens	Aye
S. Marx	Aye
R. Christopherson	Absent
L. Anderson	Absent
S. Trivedi	Aye
M. Barron	Absent
R. Timmons	Aye
C. Kirschner	Aye

**C. Board member Term Renewals**

S. Trivedi made a motion to renew Ms. Sarita Stevens term as a Board Member for the next three years.

C. Kirschner seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Christopherson	Absent
S. Trivedi	Aye
M. Barron	Absent

**Roll Call**

S. Marx	Aye
C. Billings	Aye
R. Timmons	Aye
S. Stevens	Abstain
C. Kirschner	Aye
L. Anderson	Absent

**D. OSBA Annual Convention Update**

This agenda item is tabled until the December meeting.

**III. Academic Excellence**

**A. Executive Director's Report**

Ms. Michelle Herron presented the Executive Director Report, including: Student achievement; climate and culture; professional development; hot topics; input and decisions.

ACTION ITEM: Board to research charitable giving policies and practices in peer schools with the goal of setting strategic direction and policy in the coming year.

ACTION ITEM: Ms. Christa Billings will provide Ms. Michelle Herron a policy template for a proposed proficiency testing policy.

**B. Staff Report**

No Staff Report was presented.

**IV. Development**

**A. PTO Report**

Ms. Yessenia Jones presented the PTO Report, including: Brillemos Juntos dance; paying out vendors when larger purchases; spirit wear; restaurant nights fundraising; book fair; Playground Committee; and Jogathon.

**B. Development & Community Relations Committee**

Ms. Sarita Stevens provided an update from the Development Committee, including: competitive playground bids; grant applications; seed funding; pledge drive.

C. Kirschner arrived.

**C. Playground Grant**

R. Timmons made a motion to grant the authority of finalizing and approving two grant applications to Ms. Sarita Stevens and Ms. Christa Billings.

S. Trivedi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Anderson	Absent
S. Marx	Aye
S. Stevens	Aye
R. Timmons	Aye
S. Trivedi	Aye
R. Christopherson	Absent
C. Billings	Aye
C. Kirschner	Aye
M. Barron	Absent

**V. Finance**

**A. Treasurer's Report**

Mr. Rob Timmons presented the Treasurer's Report:

- o ADMw received for October: \$301,551 - This is the first payment that reflects our current enrollment numbers
- o Total income for October was \$366,521
- o Cash balance for October was \$1,404,544
- o Accts Receivable for October was \$162,294
- o Net gain for October was \$95,585

I am also attaching a copy of the enrollment funding report, so that you can better understand how this primary source of our income is calculated. Please make note of the following highlights:

425.7 - Student enrollment (based on September count)  
22.40 - the added "weight" credit tied to our students in poverty and students in the English Language Learner program.  
Total: **448.10**

This is multiplied by the Oregon Dept of Ed allotted charter rate of \$8,347/student, which equals \$3,740,291. Arco Iris gets 80% of that (see "SSF flow Through Rate for K-8"), or **\$2,992,233**. Beaverton School District keeps **\$748,058** as an alleged cost of supporting charter school students in various areas such as Special Education.

**B. Finance Committee Update**

R. Timmons left.

**C. ODE approved HASS plan for Board Approval**

S. Trivedi made a motion to to adopt the HASS plan as presented.  
S. Stevens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Anderson	Absent
R. Christopherson	Absent
S. Marx	Aye
C. Billings	Aye
S. Trivedi	Aye
R. Timmons	Absent
M. Barron	Absent
C. Kirschner	Aye
S. Stevens	Aye

**D. Backflow Contractor Bid**

S. Marx made a motion to approve Alliant as the backflow vendor for emergency repair work.

S. Trivedi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

R. Timmons	Absent
S. Stevens	Aye
S. Trivedi	Aye
L. Anderson	Absent
C. Kirschner	Aye
C. Billings	Aye
S. Marx	Aye
R. Christopherson	Absent
M. Barron	Absent

**VI. Governance**

**A. Governance Committee**

No Committee update was provided.

**VII. Closing Items**

**A. Closing Comments and Action Items**

Ms. Sara Marx read the action items.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,

S. Marx