APPROVED

Arco Iris Spanish Immersion School

Minutes

January Board Meeting

Date and Time
Thursday January 16, 2020 at 6:00 PM

Location
8205 SW Creekside Place

Directors Present
C. Billings, C. Kirschner, L. Anderson (remote), M. Barron, R. Christopherson, R. Timmons, S. Marx, S. Stevens, S. Trivedi

Directors Absent
None

Directors who arrived after the meeting opened
L. Anderson, R. Timmons, S. Stevens

Ex Officio Members Present
M. Ston

Guests Present
Yessenia Jones

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Jan 16, 2020 at 6:07 PM.

C. Public Comment

There were no public comments.

D. Approve Minutes

S. Marx made a motion to approve the minutes from December Board Meeting on 12-19-19.
R. Christopherson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Marx	Aye
C. Kirschner	Aye
M. Barron	Aye
C. Billings	Aye
R. Timmons	Absent
S. Stevens	Absent
R. Christopherson	Aye
L. Anderson	Absent
S. Trivedi	Aye

II. New Business

A. Employee agreement

C. Kirschner made a motion to approve the Employment Agreement for Pamela Humbird.
S. Stevens seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Timmons	Absent
M. Barron	Aye
R. Christopherson	Aye
S. Stevens	Absent
C. Billings	Aye
C. Kirschner	Aye
L. Anderson	Absent
S. Trivedi	Aye
S. Marx	Aye

III. Academic Excellence

A.

Executive Director's Report

ACTION ITEM: Executive Director Michelle Herron to remind SIS to attend the monthly Board meeting.

Executive Director Michelle Herron provided her report, addressing Student Achievement (State Assessment, proficiency testing), Climate and Culture (PR relief efforts, Student and staff recognition), Professional Development (Oregon Association of Bilingual Educators), Hot Topics (new hire, enrollment tours, Student Investment Act (SIA) feedback process), Leave Policy, and SIA proposed budget.

Board discussed including investments in student success and enrichment programs as a part of AI's marketing narrative, to assist with fundraising efforts.

ACTION ITEM: Finance Committee to draft recommendation on leave policy (one bucket of PTO vs. separate sick leave and personal leave) at the next Finance Committee Meeting.
S. Stevens arrived.
L. Anderson arrived.
R. Timmons arrived.
M. Barron made a motion to adopt the draft Student Investment Account Budget 2020-2021.
R. Christopherson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Christopherson	Aye
C. Kirschner	Aye
S. Marx	Aye
L. Anderson	Aye
S. Trivedi	Aye
S. Stevens	Aye
R. Timmons	Aye
C. Billings	Aye
M. Barron	Aye

B. Staff Report

There was no Staff Report.

IV. Finance

A. Treasurer's Report

Mr. Rob Timmons provided the Treasurer's Report for December 2019:

Treasurer’s Report

- ADMw received for December : $192,214
- Total income for December was $305,528
- Cash balance for December was $1,487,811
- Accts Receivable for December was $103,278
- Net gain for December was $24,155

B. Finance Committee

V. Development

A. PTO Report

Ms. Yessenia Jones provided the PTO Report, discussing fundraising, Jog-a-thon returns, the need for 2 fundraising events, PR earthquake support, February Movie night, Si Senor Dinner returns, upcoming restaurant nights, AI socks.

Board discussed need for consistent communication that links the value of the school with fundraising, whether money or time.

ACTION ITEM: Executive Director Michelle Herron and Development Committee to add a couple lines to weekly newsletter about donating to the school.

B. Development & Community Relations Committee

Ms. Sarita Stevens provided the Development & Community Relations Committee report, discussing grant submission for playground funding, scheduling the final filming of the PR video.

VI. Closing Items

A. Closing Comments and Action Items

Ms. Christa Billings noted that January is Board appreciation month, and she thanked the board for their service.

The Board discussed the upcoming auction contributions and sponsorships.

Ms. Christa Billings announced that tonight is Ms. Carrie Kirshner's final Board meeting; and she will be staying on the Governance Committee for a few more months. The Board thanked her for the years of service.
Ms. Sara Marx read the action items.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,
S. Marx

Documents used during the meeting

None