APPROVED

Arco Iris Spanish Immersion School

Minutes

July Monthly Board Meeting

Date and Time
Thursday July 25, 2019 at 6:00 PM

Location
8205 SW Creekside Pl

Directors Present
C. Billings, C. Kirschner, L. Anderson, M. Barron, R. Christopherson, R. Timmons, S. Marx, S. Stevens, S. Trivedi

Directors Absent
None

Ex Officio Members Present
M. Ston

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Jul 25, 2019 at 6:08 PM.

C. Opening Comments

D.

Public Comment

E. Approve Minutes

Rafe & Carrie abstained because they were not at the prior meeting
S. Trivedi made a motion to approve minutes from the June Board Meeting on 06-20-19 June Board Meeting on 06-20-19.
S. Stevens seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Christopherson	Abstain
S. Stevens	Aye
C. Kirschner	Abstain
R. Timmons	Aye
C. Billings	Aye
L. Anderson	Aye
S. Trivedi	Aye
S. Marx	Absent
M. Barron	Aye

II. New Business

A. THPRD Fanno Creek Pathway Adoption

THPRD has asked us to adopt the pathway behind the school.

Clean up/removal of plants

- Planting
- Commit to being their partner
- Provides training
- Work parties
- Minimum 4 x per year
- Timeline is typically the first project
- PTO taking on heading it up, Sam volunteering

M. Barron made a motion to Adopt the Fanno Creek Farmhouse Trail through THPRD.
C. Kirschner seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. OSBA Conference Update

Christa, Leah, Sarita & Michelle shared information they learned from the conference. Christa passed around resources to the board that she had from the conference. If budget allows all board is encouraged to attend next year.

C.

Enrollment for 2020-2021

Tabling discussion until BSD has enrollment dates published

III. Academic Excellence

A. Executive Director's Report

Discussed what kind of information does the board want to see in ED reports:
- Enrollment Update
-Tracking Deliverables for Grant
-Staffing changes
-Test Scores, evaluations

Updates

- Tessa & Arroya resigned. We have a potential fill for English position from pool that previously interviewed for the English pool.
- Singapore math training dropped due to high costs. Potentially having Claire as the math coach train teachers that need Singapore training. Michelle is looking into new options to ensure the staff has the training they need.
- Equity, Civil Rights & SIOP Training. Working with ODE & NWRESD
- BSD Restorative Justice Training - Michelle is able to attend. BSD has 2 staff members on assignment that focus on that. Looking into whether they can come to our school.
- Possibly translate staff manual into Spanish
- Classroom management training
- PE minutes - Kinder or 1st grade teachers possibly taking on 1 class of PE due to restraints of gym space

B. 2018-19 School Survey

Reviewed and discussed any stand out comments from the annual survey.

- Science program comments from parents
- Student Response for MS behavior a concern, need review and reminders of behavior expectations. Classroom management training through the grant.
- Technology availability to students, improve communication to parents around student use

IV. Finance

A. Treasurer's Report

Year in review

- Approximate Values below

- $400,000 more this year in income, $300,000 that in state income
- Afterschool care earned less this year with increased enrollment, possibly due to campus split
- PEF $69,000 2017-2018 vs $67,000 2018-2019
- Fundraising $104,000 2017-2018 vs $ $140,000 2018-2019
- Income went up 15%
- Total Expenses 29% increase, largely due to equity salary increase
- Construction costs reclassified
- $258,000.00 Net income this year

B. Finance Committee

R. Christopherson made a motion to To Approve the contracts as presented in board agenda package.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Grant Purchases

M. Barron made a motion to Motion to approve Jorgeson quote.
S. Trivedi seconded the motion.
The board **VOTED** unanimously to approve the motion.
3 Locker quotes presented for approval

D. Furniture Purchases

M. Barron made a motion to Give Sarita & Christa the authority to approve grant furniture purchases w/input from Michelle with a limit of $70,000.00.
C. Kirschner seconded the motion.
The board **VOTED** unanimously to approve the motion.
Christa presented the quotes Becky obtained on the furniture purchases. She explained why these are not the final quotes, as it was a presentation to show that we have obtained 3 quotes. Plan is to potentially purchase from 2 suppliers and when you remove costs from one supplier it increases the costs of the remaining items. Will seek input with Michelle to ensure the purchases are what staff needs.

V. Development

A. PTO Report

None

B. Development & Community Relations Committee Update

- Last year very little input from community on development committee
- Beginning of the year finish video
- Christia former board member heading up social media strategy

- Samantha heading up grant
- Yessenia PTO representative
- 2 grants for playground in process
- Michelle attended meeting providing administrative support to the committee
- Would like to make more materials in English/Spanish

C. Development Committee Member Nomination

L. Anderson made a motion to Approve Samantha Price to be a committee member for 1 year.
R. Christopherson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Governance

A. Governance Committee

Meeting next week with OSBA to do a full policy review

VII. Closing Items

A. Closing Comments and Action Items

Action Items: Christa, Sarita & Michelle to work on furniture purchases

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
C. Billings