APPROVED



Arco Iris Spanish Immersion School

Minutes

June Board Meeting

Date and Time
Thursday June 20, 2019 at 6:00 PM

Location
8205 SW Creekside Place Beaverton, OR 97008

Directors Present
C. Billings, L. Anderson, M. Barron, R. Timmons, S. Marx, S. Stevens, S. Trivedi

Directors Absent
C. Kirschner, R. Christopherson

Ex Officio Members Present
M. Ston

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Jun 20, 2019 at 6:04 PM.

C. Public Comment

No comment

D.

Approve Minutes

S. Marx made a motion to approve minutes from the May Board Meeting on 05-16-19 May Board Meeting on 05-16-19.
M. Barron seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

Mr. Bob Kaminski presented the Principal's Report, including: an official welcome to Ms. Michelle Heron, Executive Director; enrollment numbers K-8 (422 enrolled, 21 offers pending); personnel -- final evaluations are complete and administrative staff will be completed next week; staffing for 2019-20 both filled and open positions; safety and disaster preparedness drill in May; school climate for students involved an assembly; Kindergarten and 8th grade promotion ceremonies; Field Day; staff climate and culture meetings and staff social events; new PTO President Yessenia Jones; great final day of school send-off; student achievement -- statewide assessment overview; summative vs. formative tests; interventions; professional development; and GLAD language acquisition training.

Board asked about the onboarding process and how teachers new to Singapore math are supported. Discussed interventions and options for students and staff. Board asked about support for students, such as clubs; there really aren't a lot of current options. The key may be what can be offered within school hours to support students.BSD has not provided 2019 data for the district yet.

Mr. Bob Kaminski presented an amendment to the Charter Agreement on Kindergarten percentage of daily instruction that will be delivered in Spanish and English.
S. Stevens made a motion to amend the Charter Agreement presented to BSD by the AI Board on Monday 6/24 to have daily instruction in Spanish approximately 80% and English approximately 20%.
M. Barron seconded the motion.
The board **VOTED** unanimously to approve the motion.
ACTION ITEM: Board requests an update at the next 2 monthly Board Meetings on transition for new staff and steps to ensure staff are prepared for their new roles, so that percent passing numbers do not degrade.

B. School Survey Results

Tabled for the next Board Meeting.

III. Finance

A. Treasurer's Report

Mr. Rob Timmons presented the Treasurer's Report for May 2019:

- ADMw received for May: $181,641
- Total income for May was $235,509
- Cash balance for May was $1,469,442
- Accts Receivable for May was $68,690
- Net loss for May was -$20,638

While the month of June has some extra postings on the income statement, reflective of year-end adjustments and reconciliations, there is some hope that while income goals were not reached in several categories, there will be several expense categories that will show less expenditure than was budgeted, which will yield an outcome that meets our debt service ratio.
ACTION ITEM: The Board asked for enrichment fee breakout by grade, so Development Committee can target communications and educational materials. Ms. Christa Billings has requested this information from bookkeeper.

B. Finance Committee

This content was covered in other Finance discussions.

C. Staff Agreements

S. Stevens made a motion to approve the staff employment agreements as presented for T. Gonzalez and P. Murphy.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.
S. Stevens made a motion to accept the revised staff employment agreement for C. Beach.
M. Barron seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Development

A. PTO Report

None.

B. Development & Community Relations Committee

Ms. Sarita Stevens presented an update: recruited a couple volunteers for grant writing so grant sub-committee is solidified. Next focus is marketing, social media, and brand identity. The next Development Committee meeting will be moved to another date in July to be determined.

V. Governance

A. Governance Committee

No update.

VI. New Business

A. Officer Elections & Board Member Renewals

M. Barron made a motion to extend the Board Officer terms for Mr. Rob Timmons and Ms. Christa Billings ending in June 2022.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.
M. Barron made a motion to nominate Ms. Christa Billings for President, Ms. Sarita Stevens for Vice President, Ms. Sara Marx for Secretary, and Mr. Rob Timmons for Treasurer, for the 2019-20 school year.
S. Trivedi seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Updated BSD 2019-2020 Calendar

S. Stevens made a motion to adopt the changes discussed for the 2019-20 Arco Iris School Calendar.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Policies

S. Trivedi made a motion to remove the Board Communication Policy and add the content as a guideline or procedure.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Closing Comments and Action Items

Ms. Sara Marx read back the Action Items.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,

S. Marx