APPROVED

Arco Iris Spanish Immersion School

Minutes

May Board Meeting

Date and Time
Thursday May 16, 2019 at 6:00 PM

Location
8205 SW Creekside Place Beaverton, OR 97008

Directors Present
C. Billings, L. Anderson, M. Barron, R. Christopherson, S. Marx, S. Stevens, S. Trivedi

Directors Absent
C. Kirschner, R. Timmons

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday May 16, 2019 at 6:13 PM.

C. Public Comment

Ms. Tiffany Spaulding commented on the new BSD calendar, indicating that it seems that parent sentiment is in favor of mirroring the BSD calendar.

Mr. Rafe Christopherson commented on the new building pick-up and parking in nearby businesses. The Board is working on a policy for parking and related rules.

Mr. Bob Kaminski will be introducing himself with local businesses; potentially with the new Executive Director in June. He also recommends that families park in the legal on-street parking areas.

D. Approve Minutes

S. Marx made a motion to approve minutes.
M. Barron seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Trivedi	Abstain
C. Kirschner	Absent
S. Marx	Aye
S. Stevens	Aye
L. Anderson	Aye
R. Christopherson	Aye
C. Billings	Aye
R. Timmons	Absent
M. Barron	Aye

II. Academic Excellence

A. Principal's Report

Mr. Bob Kaminski presented the Principal's report. He addressed current enrollment numbers for 2019-2020.
Ms. Leah Anderson arrived in-person at 6:23pm (she had attended via phone since the meeting was called to order).
Mr. Bob Kaminski continued with the Principal's Report, addressing: personnel -- staff and teacher evaluations upcoming; staff/teacher recruitment; TSPC credential reprieve for a specific teacher; safety and disaster preparedness -- Beaverton safety resource officer visit; professional development -- climate and culture staff activities; GLAD training, community circles; BSD relationship and visit; Portland Business Meeting; change in special education - substitute for speech students; parent involvement -- coffee with PTO and Principal tomorrow; school climate -- completing time capsule; 8th grade promotion 6/12; spirit week upcoming; Field Day on 6/13. Also, the school may need another part-time PE staff member to meet required minutes, as well as a potential space issue. Management -- drop-off and pick-up timing has improved; thanks to all who have helped, especially to staff; scheduled transition calls with new ED.

There may not be a year-end assembly this year; parents would like advance notice.

B. Staff Report

Mr. Aaron Bronikowski presented the Staff Report, addressing: status of state testing; survey on early release and collaboration time and specialists;

Board asked how teachers adjusting to the new building; issues with plumbing and graffiti; generally happy with space and technology. Some teachers have experienced a great reduction in using paper (1:1 technology). Tech (Chrome Book) not currently available to daily check-out to students. Board is looking into insurance and other related factors that would determine that process.
ACTION ITEM: Mr. Aaron Bronikowski will send the results of the survey to the Board.

III. Finance

A. Treasurer's Report

Ms. Christa Billings shared Mr. Rob Timmons' Treasurer's Report for April 2019:

Treasurer's Report
- ADMw received for April: $183,555
- Total income for April was $264,082
- Cash balance for April was $1,483,371
- Accts Receivable for April was $63,870
- Net loss for April was -$36,322

The Arco Iris Auction took place on April 13th. Recorded jog-a-thon donations are $22,155, and auction gross income (including corporate-sourced gifts) through April 30th is about $74,589. As a comparison, last year, the jog-a-thon raised $44,480 and the auction raised $96,485. That reflects a drop of 50% and 23% respectively, while total enrollment went up 16%.

Board discussed ways to communicate the financial need and fundraising, including the things at risk if fundraising doesn't reach the goals and the unique needs of a charter school. Development Committee will add this to their list. Graphic / visuals would be helpful with educating the community on that history and need.
ACTION ITEM: Board asked that the Development Committee provide a clear communication to community that AI does not qualify for additional funds (passed in the recent landmark House Bill) due to demographics.

B. Finance Committee

Ms. Christa Billings noted that there was not a Finance Committee meeting last month.

C.

2019-2020 Budget

Ms. Christa Billings presented AI's 2019-20 Budget Summary, which is based on 2018-19 actuals and an anticipated enrollment basis of 450.

There is a net gain of $85k; there is also depreciation of equipment (non-cash), which is a new material inclusion going forward. The key number is the Debt Service Ratio.

Board discussed budget, fundraising, rental agreement for gym, and other ways to increase funding, advertisement of payment plans.
R. Christopherson made a motion to approve budget as presented for 2019-20.
S. Stevens seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Staff Employment Agreements

The Board was presented with the following staff Employment Agreements:

1. Arroyo
2. Bronikowski
3. CampBell
4. Clarke
5. Colón
6. Duke
7. Evans
8. Falcón
9. Febus
10. Martinez
11. Milletti
12. Neely
13. Pardo
14. Pérez
15. Rodriguez
16. M. Ruiz
17. N. Ruiz
18. Skildum
19. Smith
20. Stoecker
21. Vega
22. Langan
23. Beach
24. S. Milletti
25. Garcia
26. Blenman-Cross
27. Tirado

28. Rodriguez-Torres

S. Stevens made a motion to approve staff Employment Agreements as presented.
L. Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Development

A. PTO Report

Ms. Tiffany Spaulding presented PTO Report: PTO meeting tomorrow which includes voting on 2019-20 officers. The only open position is Fundraising; there are new auction chairs and volunteers for jog-a-thon.

B. Development & Community Relations Committee

Ms. Sarita Stevens presented the Development Committee Report, addressing PR videos, middle school target for enrollment, social media strategy on the benefits of bi-lingual education / charter schools / Singapore math, social media ad, and grant writing.

Board discussed reaching out to other charter schools and learning from their efforts.

V. Governance

A. Governance Committee

Mr. Rafe Christopherson presented the Governance Committee Report, addressing the June meeting. Ms. Christa Billings has arranged for an OSBA meeting June 1st to initiate a policy and legal update reviews. The parking policy may be ready for review for the 6/6 meeting.

Board recognized the Executive Search Committee for their efforts in recruiting and hiring the new Executive Director.

VI. New Business

A. Updated BSD 2019-2020 Calendar and Charter Agreement

Board discussed the proposed calendar, weighing alternatives to the calendar regarding professional development, collaboration time, and early release. Staff shared the results of the survey and recommended consolidating all the early release time (which equates to almost 6 business days) and restructure as 1 day a month of collaboration time. Mr. Bob Kaminski noted that 2019-20 will have SIOP collaboration days, per the grant.

Ms. Christa Billings proposed that the Board get answers on outstanding question of how BSD is handling professional development, and bring back comparative calendars to review and vote on in the next regular Board meeting.

ACTION ITEM: The administration will bring proposed calendars to the regular June Board Meeting.

B. Charter Amendment

Mr. Bob Kaminski presented the proposed amendments and provided the history and rationale behind the changes.

Generally, the amendment modifies change language from approx 75% to 65% in Spanish, and 25% English to 35%.

Board discussed next steps; this would go to the BSD School Board for approval.

On staff qualifications, include terminology on educational assistants, to help protect charter school for the future.
M. Barron made a motion to approve the proposed amendments to the Charter Agreement, and give Mr. Bob Kaminski and Ms. Christa Billlings permission to write the narrative for BSD.
L. Anderson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Barron	Aye
C. Billings	Aye
C. Kirschner	Absent
R. Christopherson	Aye
L. Anderson	Aye
S. Trivedi	Aye
S. Marx	Aye
S. Stevens	Absent
R. Timmons	Absent

C. BoardOnTrack Demo

This item was tabled for the next regular Board meeting June 2019.

VII. Closing Items

A. Closing Comments and Action Items

Ms. Sara Marx read the Action Items.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,

S. Marx