



## Arco Iris Spanish Immersion School

### Board Meeting

Amended on April 26, 2022 at 3:15 PM PDT

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#### Date and Time

Thursday April 28, 2022 at 6:00 PM PDT

#### Location

**Board & Staff: In person at school**

**Public:** Zoom only

Join Zoom Meeting

<https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09>

Meeting ID: 853 [7106 8909](#)

Passcode: 1Uzghf

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
A. Record Attendance		Sarah Zephirin	1 m
B. Call the Meeting to Order		Christa Billings	
C. General Public Comment	Discuss	Christa Billings	10 m
<b>II. New Buisness</b>			<b>6:11 PM</b>
A. Approve Meeting Minutes 02/15	Approve Minutes	Sarah Zephirin	2 m
B. Approve Meeting Minutes 2/16	Approve Minutes	Sarah Zephirin	2 m

	Purpose	Presenter	Time
C. Approve Meeting Minutes 03/17	Approve Minutes	Sarah Zephirin	2 m
D. Approval of Board Members & Terms	Vote	Christa Billings	5 m
<b>Josh Guerra - Facilities</b> <b>Yessenia Jones - Finance</b> <b>Christa Billings - Renew Term for 3 years 07/01/22-06/30/25</b>			
E. Review bids for new blinds	Vote	Christa Billings	10 m

Perla reached out to four companies to get quotes for new blinds throughout the school building

- **Budget Blinds, quote attached, \$6397** this is the vendor of choice - Their bid includes take down and install labor costs. I suspect there will be some additional costs once they begin the installation but based on their initial quote, it won't be an extremely costly project.
- **Portland Window Coverings quotes attached. (a)19,690 (b) 25,335** They provided two quotes with different mechanisms to open/close the angled window shades. Both are attached.
- **Cost Less Window Coverings - email attached**, they came to measure the windows. The representative that came is also the installer. He was having a difficult time with the angled window L brackets that were installed during the remodel. He had not reached out in over a week. I called on 2/28 and he returned my call on 3/2. He said he did not want to install the angled windows and would not send a quote for the rest of the work because he thought we would want one vendor to do the entire job. I asked him to send me a quote for the sidelights only and he gave me a verbal quote of just under 5,000. I insisted he send me an email and he indicated he would, but did not send anything in a timely manner.
- **Stoneside Blinds & Shades** - they do not install angled window coverings so they could not provide a quote for the project.

<b>III. Executive Director</b>			<b>6:32 PM</b>
A. Directors Report	Discuss	Michelle Herron	30 m
<b>IV. PTO</b>			<b>7:02 PM</b>
A. PTO Report	Discuss	Yessenia Jones	12 m
<b>V. Finance</b>			<b>7:14 PM</b>
A. Treasurers Report	FYI	Shagun Trivedi	2 m
B. Auction Update	Discuss	Christa Billings	10 m

	Purpose	Presenter	Time
<b>VI. Governance</b>			<b>7:26 PM</b>
A. Governance Report	FYI	Christa Billings	2 m
<b>VII. Development</b>			<b>7:28 PM</b>
A. Development Report	FYI	Sarita Stevens	5 m
<b>VIII. Closing Items</b>			<b>7:33 PM</b>
A. Action Items	FYI	Sarah Zephirin	2 m
B. Adjourn Meeting	Vote		