



Cle Elum-Roslyn School District

June 9th 2025 Work Session

Date and Time

Monday June 9, 2025 at 6:00 PM PDT

Location

Walter Strom Middle School
2694 SR 903
Cle Elum, WA 98922

Agenda

I. Opening Items

A. Call the Meeting to Order

Pledge of Allegiance

B. Open Meeting

- Excuse Board Member Absence
- Addition or Deletion to Agenda
- Adopt Agenda

II. Work Session

A. Facility Committee Board Presentation

III. New Board Business

A. "On Deck" Policies

B. 1st Read Policy

IV. Executive Session- 40 Minutes

Superintendent Evaluation

V. Board Comments

VI. Closing Items

A. Adjourn Meeting

Coversheet

Facility Committee Board Presentation

Section: II. Work Session
Item: A. Facility Committee Board Presentation
Purpose:
Submitted by:
Related Material: CERSD_School Board_2nd.pdf



Cle Elum-Roslyn
SCHOOL DISTRICT



School Board Presentation

DRAFT – 06/09/2025



Committee

- Superintendent created a committee to study the district's facility needs and bring forward a recommendation grounded in data and supporting the district's educational programs.
- Committee included community members, district staff, and parents.
- It was facilitated by educational facility consultants from ALSC.

Purpose

- Update the district's Long-Range Facility Plan
- Bring together a community-representative committee to review enrollment projection data as well as functional adequacy, capacity, and utilization data alongside physical condition data
- Review how facilities can support the district's educational program roadmap

Facility Planning Data

- Educational Programs
- Enrollment Projections
- Capacity Analysis
- Utilization Analysis
- Condition Reports
 - Physical
 - Functional

Educational Program

- Career Forward Curriculum
 - Vertical alignment from elementary school into CTE Exploratory and Preparatory programs
 - Modern, state-of-the-art workforce preparation spaces to train students in real-life career skills
- Maximizing Opportunities for Electives
 - Thoughtful options for maximizing multi-grade elective and exploratory course offerings ensuring the broadest exposure to opportunities
- Physical Education Space
 - Sufficient gym and other PE space to fully execute the physical education program, as well as support after-school athletics 7-12 and community space needs

Enrollment Projections

	Actual	25-26	26-27	27-28	28-29	29-30
% Change	916	928	940	952	964	976
Regression	929	941	954	966	978	990
Cohort (Linear K)	947	966	989	1,019	1,053	1,106
Cohort (Natality K)	927	923	917	913	906	912
Student per Housing Unit	887	890	900	902	902	903
	Actual	25-26	26-27	27-28	28-29	29-30
Lower Estimate	901	904	909	908	905	904
Best Estimate	921	929	940	950	960	977
Higher Estimate	941	954	971	992	1,015	1,050

Utilization

No Elementary Portables

School	Permanent Capacity	Fall 2024 Enrollment*	Capacity Surplus (Deficit)	Current Utilization	Projected Enrollment 2029-30	Projected Utilization 2029-30
Cle Elum – Roslyn Elementary	362**	474	(112)	131%		
Elementary Total	362	474	(112)	131%	530	146%
Walter Strom Middle School	286	218	68	76%		
Middle School Total	286	218	68	76%	242	85%
Cle Elum – Roslyn High School	443	305	138	69%		
High School Total	443	305	138	69%	294	66%
Swiftwater High School	20	17	3	85%		
Other School Total	20	17	3	85%	18	90%

*2024 Fall enrollment projected

**Removes (6) portable classrooms

ICOS Scores

Study and Survey

- Cle Elum-Roslyn Elementary 72.93
- Walter Strom Middle School 72.93
- Cle Elum-Roslyn High School 72.76
- Cle Elum-Roslyn High School Band Building 95.75
- Swiftwater Alternate High School 86.20

Combined 7-12 vs. Separate 7-8 and 9-12

	7-12 Facility	Separate 7-8 and 9-12 Facilities
Cost	Lower	Higher
Transition for Students	Less Impactful	More Impactful
Developmental Fit	Program Managed	Space Managed
Staffing Flexibility	Higher	Lower
Programming for Junior High	Vertically Aligned w/ High School	Standard Junior High Identity
Long-Term Flexibility	Higher	Lower

Staffing Models

Additional staff required to operate one or two secondary buildings to accommodate utilizing the existing. Elementary and MS building(s) in an Elementary K-6 model. Costs are estimated additional annual costs at the secondary level only taking into consideration projected enrollment growth.

Additional Staffing	Add'l Staff Required MS/HS 7-12	Salary & Benefits	Add'l Staff Required Separate MS/HS	Salary & Benefits
Custodian	1	\$60,000	1.5	\$110,700
Maintenance / Grounds	0	\$0	1	\$73,800
Food Service	0	\$0	2	\$98,000
Safety / Security	0	\$0	1	\$63,900
Nurse	0	\$0	1	\$98,000
Office Staff	0	\$0	1	\$70,000
Tech Staff	0	\$0	1	\$68,800
Add'l Teaching Staff / CTE	0	\$0	2	\$270,000
Administrator	0	\$0	0	\$0
Total		\$60,000		\$853,200

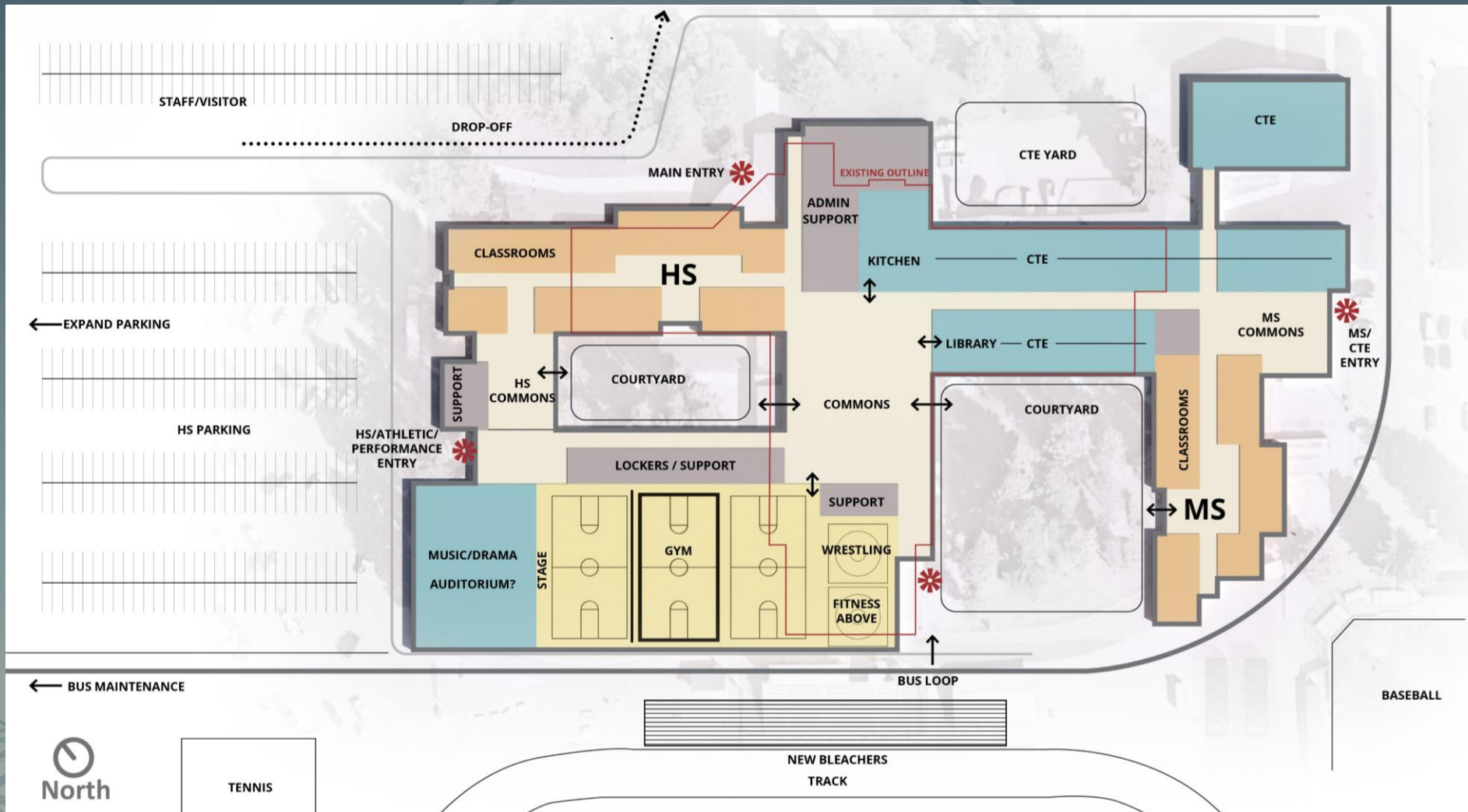
Recommendation

- Adjust grade configurations
 - Elementary to PK-2
 - Secondary to 7-12
- Elementary students utilize the existing elementary and middle school classrooms and facilities
- Secondary students utilize a remodeled and expanded high school building creating both physical separation for jr. high and high school programming while also maximizing the use of best-in-class specialty spaces for science, STEM, and career preparation programming

Recommendation

Addition and Modernization of Existing High School					
New Construction	47,500 SF	x	\$910/SF	=	\$43,225,000
Modernization	51,000 SF	x	\$630/SF	=	\$32,130,000
Demo Part of Existing	10,000 SF	x	\$75	=	\$750,000
Phasing					\$1,000,000
Total					\$77,105,000

MS-HS Combined Concept (G)



New High School – Conceptual Rendering



Coversheet

"On Deck" Policies

Section: III. New Board Business
Item: A. "On Deck" Policies
Purpose:
Submitted by:
Related Material: 6217-Electronic Funds Transfer (1).pdf
2022 Electronic Resources and Internet Safety.pdf



Policy: 6217
Section: 6000 - Management Support

Electronic Funds Transfer

Reimbursement for Goods and Services: Electronic Payments

The board authorizes the use of Electronic Funds Transfer (EFT) or Automated Clearing House transfer (ACH) transactions for payments to employees or vendors.

Prior to utilization of electronic payment options, the superintendent or designee will confirm with the county treasurer that the district may use electronic payments for vendor purchases. The district will maintain a separate bank account dedicated solely to EFT transactions.

The district will prepare electronic payments and record them in a format similar to warrants for the board of directors. Prior to submission to the board of directors, all electronic payments shall be reviewed by the district's auditing officer in accordance with the district's procedure for electronic payments. No electronic payment shall be made until approved by a majority of the members of the board.

The district will develop and maintain procedures for electronic payments to safeguard district assets and to minimize fraud. The district will ensure that its procedures and practices are in line with guidelines published by the National Automated Clearinghouse Association (NACHA). Any requirements from the district's bank or county treasurer regarding file submission or formatting shall also be followed.

The district will implement this policy according to the accompanying procedures.

Cross References: 6500 - Risk Management

Legal References: RCW 28A.330.080 Payment of claims Signing of warrants
RCW 28A.330.090 Auditing committee and expenditures
RCW 42.24.080 Municipal corporations and political subdivisions
Claims against for contractual purposes Auditing and payment
 Forms Authentication and certification
RCW 42.24.180 Taxing District Issuance of warrants or checks
before approval by legislative body Conditions

Adoption Date: **July 24, 2023**
Classification: **Encouraged**

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Cle Elum-Roslyn School District No. 404

Board Policy

Policy: 2022
Section: 2000 - Instruction

Electronic Resources and Internet Safety

The Cle Elum- Roslyn School District Board of Directors recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. The board also believes that staff and students need to be proficient and safe users of information, media, and technology **including appropriate use of artificial intelligence** to succeed in a digital world.

Electronic Resources

The district will develop and use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways and for staff to educate them in such areas of need. It is the district's goal to provide students with rich and ample opportunities to use technology for important purposes in schools just as individuals in workplaces and other real-life settings use these tools. The district's technology will enable educators and students to communicate, learn, share, collaborate and create; to think and solve problems; to manage their work; and to take ownership of their lives.

The superintendent or designee will: 1) create strong electronic resources and develop related educational systems that support innovative teaching and learning; 2) provide appropriate staff development opportunities regarding this policy; and 3) develop procedures to support this policy. The superintendent or designee is authorized to develop procedures and acceptable use guidelines for staff and students as to use of district electronic resources, including those that access Internet and social media, and to regulate use of personal electronic resources on district property and related to district activities.

Internet Safety

To help ensure student safety and citizenship with electronic resources, all students will be educated about Internet safety. This will include appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

To promote Internet safety and appropriate online behavior of students and staff as they use electronic resources and access material from the Internet, the superintendent or designee is authorized to develop or adopt Internet safety procedures, acceptable use guidelines, and, for students, related instructional materials for every grade level. The superintendent or designee in evaluating such procedures and instructional materials should take into account District electronic resources, community norms, privacy rights, responsible use, and issues of concern with student or staff use of electronic resources.

As a component of district Internet safety measures, all district-owned electronic resources, including computer networks and Wi-Fi, in all district facilities capable of accessing the Internet must use filtering software to prevent access to obscene, racist, hateful or violent material. However, given the ever-changing nature of the Internet, the district cannot guarantee that a student will never be able to access objectionable material.

Further, when students use the Internet from school facilities for educational purposes, district staff will make a reasonable effort to supervise student access and use of the internet. If material is accessed that violates district policies, procedures or student guidelines for electronic resources or acceptable use, district staff may instruct the person to cease using that material and/or implement sanctions consistent with district policies, procedures, guidelines, or student codes of conduct.

Cross References: 5281 - Disciplinary Action and Discharge
4040 - Public Access to District Records
4400 - Election Activities
3241 - Student Discipline
3231 - Student Records
3207 - Prohibition of Harassment, Intimidation, and Bullying of Students
2025 - Copyright Compliance
2020 - Course Design, Selection and Adoption of Instructional Materials
2023- Digital Citizenship and Media Literacy

Legal References: ~~18 USC §§ 2510-2522 Electronic Communication Privacy Act~~
2510-2522 Electronic Communication Privacy Act
Pub. L. No. 110-385 Protecting Children in the 21st Century Act

Management Resources: ~~2015 June Policy Issue~~
~~2012 October Issue~~
~~2012 February Issue~~
Policy News, June 2008 Electronic Resources
Policy News, June 2001 Congress Requires Internet Blocking at School
Policy News, August 1998 Permission required to review e-mail

Adoption Date: 5.22 CERSD
Classification: **Encouraged**
Revised Dates: **10.00; 10.01; 06.08; 02.12; 10.12; 06.15**

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Coversheet

1st Read Policy

Section: III. New Board Business
Item: B. 1st Read Policy
Purpose:
Submitted by:
Related Material: 1250- Cle Elum Student Rep Board Policy.pdf
1250P- Cle Elum Student Rep Board Procedure.pdf

Policy: 1250
Section: 1000 - Board of Directors

Students On Governing Boards

The Cle Elum-Roslyn Board of Directors recognizes the value of student representation on the school board so that student voice and input is included in the board's work. **The board also recognizes the need for supporting students in identifying key issues and moving forward projects to support all students.** The school district will annually seat **two to five** student representatives. Student representatives will communicate with other district students and receive their input and perspectives. **They will also engage in planning and executing projects alongside a group of students to further district and student created initiatives.**

Student representatives on the board are expected to engage with the **board as needed based on student, board, and superintendent identified needs and projects for student voice** . The student members will contribute to board discussion by providing student insight and perspective, **initiating and completing projects**, serving as a liaison for the associated student body, and reporting to students about the work of the board and district activities. Student representatives will not attend executive sessions or hold board offices. Student representatives provide the board with advisory votes on agenda items as indicated in the procedures. Immediately before the board votes on an agenda item, the student board representatives will provide their advisory vote – whether pro, con, or abstain.

Student representatives will lead a student centered group focused on creating system improvements and preparing students for college and career. The group is student led and focused on systemic improvements; focusing on root causes and developing authentic and powerful solutions.

The key principles of the student representatives will be:

- 1. Gaining and growing college and career skills**
- 2. Creating unique and powerful experiences**
- 3. Reciprocity - students get as much out of the position as they put in**
- 4. Action Orientation - creating real outcomes for the system and students**
- 5. Gathering and providing student feedback on school and classroom experiences**
- 6. *Impacting the instructional core and student experience in classrooms and schools***

Procedure - Students on Governing Boards

1. Term of Office

Two to Five student representatives will be selected by current student and staff representatives in the spring of the year to serve on the board for the following year. Each student representative will serve a one-year term beginning in July and concluding in June. After the student representatives are selected, they will receive an orientation session provided by the superintendent (or designee) and at least one member of the board of directors. **There will be at least two non-senior student representatives selected each year. Students can be a representative for more than one year but must repeat the application process each term.**

2. Qualifications

The student must be:

1. **Committed to improving the school and districts**
2. **Actively involved in community enriching activities or groups**
3. **Goal oriented**
4. **Meeting the standards set within the application process (developed annually)**

3. Responsibilities

Student representatives will obey all the rules and regulations pertaining to board members. Student representatives will receive copies of all regular meeting agendas, minutes, and other relevant information, excluding executive session materials.

The board may remove a student representative during the term if he/she becomes ineligible or fails to fulfill their responsibilities. In the event a vacancy arises prior to the expiration of the term, an alternate from the same school will be appointed **by student and staff representatives** to fill the vacancy.

Student representatives:

- a. listen and participate in board meetings **as needed**
- b. For agenda items **the student representatives and/or the board have prioritized for student input** that include voting, after discussion closes but before the board votes, the chair/president turns to the student representatives and asks them to provide their advisory vote(s) of pro, con, or abstain. After taking the student advisory votes, the board takes their vote. **The student representative vote should be informed by**

and take into account broader student input from the larger student group and student body.

c. Lead initiatives in schools or across the district

d. Create and lead presentations on student or board identified issues

e. Engage with other leaders (principal, teachers, etc.) for initiatives as needed

f. Organize and develop documentation and resources that can be used by future student representatives

g. Maintain good attendance to all student representative meetings and events

h. The superintendent or designee is responsible for meeting with the student leads at least once a month and attending student group meetings when possible.

Adoption Date:

Classification:

Revised Dates: **06.11; 12.22**

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