

APPROVED



PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

Date and Time

Wednesday July 15, 2026 at 5:30 PM

In Person: Pinnacles Prep Campus - Great Hall Classroom (504 S. Chelan Ave, Wenatchee)

Online Zoom Link:

<https://us02web.zoom.us/j/81891729392>

Board Members: Rick Wray, Blake Baldwin, Flora Fernandez, Rosa Pulido, Josh Castro, Nate McClennen

Contact: Blake Baldwin, Board Secretary

Email: blake@pinnaclesprep.org

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

Public Comment (In-Person): Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Public Comment (Virtual): Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's

start time. To make this request or provide a written public comment, please email Blake Baldwin at blake@pinnaclesprep.org. If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Small School. Big Ideas.

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

BOARD MEETING NORMS

Procedural: Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

Behavioral: Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

Trustees Present

Josh Castro (remote), Nate McClennen (remote), Rick Wray, Rosa Pulido (remote)

Trustees Absent

Blake Baldwin, Flora Fernandez

Guests Present

Jill Fineis, Matt Paolini, Sara Rolfs

I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Jul 15, 2026 at 5:33 PM.

Rick Wray made a motion to approve the minutes from Monthly Board Meeting on 06-17-26.

Nate McClennen seconded the motion.

The board **VOTED** to approve the motion.

C. Consent Agenda Approval

Rick Wray made a motion to approve consent agenda.

Nate McClennen seconded the motion.
The board **VOTED** to approve the motion.

II. Know Our Programs, Know Our People

A. Staff Guest

Erin presented high level status of where are food service program stands after five years of operation.

State subsidy is \$4.78 is what you have to purchase the food, make the food, pay the staff, serve food, clean it up, all that. So less than a cup of coffee is kind of the tagline.

Last year revenue was down and costs went up.

Erin did a deep dive on how to save costs.
Increasing participation drives revenue. We never will break even, but we can get close.

Recommendations:

- --> **Increase breakfast participation-- were at 20% and get to 25%.**
- ---> **Lunch is at 56% if we increase 10 more scholars eating school lunch that would be a goal.**
- --> **Marketing of the menu and taste tests.**
 - **Software can put the menu online**

Took data during summer camp and got some good ideas.

Our average meal price is \$2.50 that leaves about \$2.00 for labor.

Erin can bring in local food.

Staff meals are a great source of revenue.

Culturally relevant/ inclusive meals are really important and we received an award for culturally inclusive meals

Benefits of coop membership is menu planning software.

Note: How can students help with the food service program to increase meal participation since they are the primary users.

III. Critical Issue Discussion

A. 26/27 Draft Budget Presentation

We have reached steady state. Expenses are baked in.

Focus on material changes

Boards role in the budget is not to get into the weeds too much but to inspect for long and short term sustainability.

Once its passed, you hold the mgnt accountable to the budget by receiving the dashboard monthly.

Matt reviewed the Revenues and Enrollments, staffing, contractors and overall.

Matt reviewed key data points

Key Revenues and expenditures

Matt warned to not have the budget too close to 60 days cash, because everything is a tradeoff for the future.

Rick asked Matt to discuss our debt.-- Matt said we will be debt free in 2030 paying 35K a year until then, mostly a facility.

Rick: We currently have a non-ideal highschool facility, and we wanted to build a high school in our parking lot. We will need to disucss a new facility into the future, whether we build or rent elsewhere.

We will vote in August.

Rick: There has been large administrative leadership cuts. The board needs to be able to look at leadership staffing in the future.

Rick: remind the board that we don't own this facility, but lease from the City of Wenatchee. We are on the hook for basic maintenance and ops, but for a major failure, it would require the City to step in to support replacement or repairs.

B. 2026/2027 School Year Planning

Sara discussed projected enrollment for the 26-27 SY

- 6th: 25
- 7th: 36
- 8th: 29
- 9th: 30
- 10th: 27
- 11th: 20
- 12th: 24
- Sum: 191 (target is 196)

We had a flurry of apps come in last year in August.

We currently have warm leads and an open house coming up next week. Tabling events coming up as well. Directing social media adds at 6th grade.

Our new enrollment and recruitment person Luis will be back in town and will be able hit the pavement.

Staffing updates:

Still looking for an art teacher

Curriculum- jill disucssed new geometry and SEL curriculum

C. School Leader Annual Performance Review and Goal Setting

[Link to presentation here](#)

Nate suggested changes to the VOE: adding high expectations for learning and behavior

IV. Committee Reports

A. Finance

Josh presented the financial data dashboard for the month.

Even though we ended below 60 days cash in June, we are on track to finish 60days cash by end of year.

B. Development Committee

next year we will have a 25 K fundraising budget.

C. Academic Excellence

Nate: Original core curriculum selected for Pinnacles is solid, but focuse needs to be on improving instruction and delivery of curriculum, leadership plans to invest heaviliy in additional teacher coaching this year.

Nate discussed launching a school wide AI Policy for next year. Goal for August is to come with a draft framework.

D. Governance

All current board members are coming back next year with the same officer structure.

Three new board prospects discussed. Next step is to have them come and observe in August.

Rosa: 2 of the three she knows, and they would be great additions to the board.

Rick: If all three prospects accept positions, this will grow us to 9 members on the board.

V. Executive Session

A. Staffing Discussion

Adjourned at 7:25 to enter Executive Session.

VI. Additional Business

A. Additional Business and Important Upcoming Dates

Returned from Executive Session to resume additional business at 7:50pm

Propose doing a retreat on October 10th- Saturday AM 8:00am-1:00pm

Jill will look at having lunch with all board members

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,

Jill Fineis

Rosa Pulido made a motion to adjourn.

Josh Castro seconded the motion.

The board **VOTED** to approve the motion.

[Transcript here.](#)