APPROVED

PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

Date and Time
Wednesday May 20, 2026 at 5:30 PM

In Person: Pinnacles Prep Campus - Great Hall Classroom (504 S. Chelan Ave, Wenatchee)

Online Zoom Link:
https://us02web.zoom.us/j/81891729392

Board Members: Rick Wray, Blake Baldwin, Flora Fernandez, Rosa Pulido, Josh Castro, Nate McClennen

Contact: Blake Baldwin, Board Secretary
Email: blake@pinnaclesprep.org

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

Public Comment (In-Person): Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Public Comment (Virtual): Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's

start time. To make this request or provide a written public comment, please email Blake Baldwin at blake@pinnaclesprep.org. If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Small School. Big Ideas.

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

BOARD MEETING NORMS
Procedural: Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time
Behavioral: Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

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Trustees Present
Blake Baldwin, Flora Fernandez (remote), Nate McClennen (remote), Rick Wray, Rosa Pulido (remote)

Trustees Absent
Josh Castro

Guests Present
Erin King Luce (remote), Jill Fineis, Jordan Wendzel (remote), Sara Rolfs

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I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday May 20, 2026 at 5:35 PM.

C. Consent Agenda Approval

Rick called for approval of consent agenda and previous meeting minutes.

The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by

RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $139,857.69 are also approved.

General Fund
Accounts Payable
Total electronic payments totaling $154,021.75 and Check number N/A through N/A totaling $0

Non-AP Cash Disbursements
Total electronic payments totaling $637.57 and Check numbers 3025 and 3028 totaling $2,800.00

Payroll
Total electronic payments totaling $139,857.69 and Payroll check numbers N/A totaling $0
Rosa Pulido made a motion to approve the minutes from Monthly Board Meeting on 04-15-26.
Nate McClennen seconded the motion.
The board **VOTED** unanimously to approve the motion.
Rosa Pulido made a motion to Approve consent agenda.
Nate McClennen seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment Period

A. Open Floor for Public Comments

No request for public comment.

III. Know Our People, Know Our Programs

A. Guest Staff Speaker - Jordan Wendzel

Jordan briefed the board on 8th grade internships.

She noted several new strong partnerships that are expected to continue into the future.

Jordan mentioned that some participating organizations felt 8th grade was too young. She also feels like the teacher who is teaching the course should be point on creating partnerships moving forward because they will be better positioned to help with placement and coordination.

At the 8th grade level, Jordan recommends holding field trips with all of the students rather than individual internships. This would help position the scholars for week long, placed internships at the high school level.

Scholars interned in food service, information technology, public transportation, outdoor recreation, occupational therapy, and journalism and communications.

Nate contemplated how we can build an outreach and communications network with community members to streamline placements in the future.

Jordan also shared about CTE offerings for next year, including applied mathematics, AP-level environmental sciences, and the final summit project for senior year. These frameworks have been submitted to the State and are awaiting approval.

IV. Critical Issue Discussion

A. Current Enrollment and Monthly Attendance Report

Sara shared enrollment and attendance data with the Board.

There have been three more registrations for 6th grade a few more expected. Enrollment at the 7th and 8th grade level are full and now have a waitlist. Sara mentioned that "signage" has been referenced on several applications for reasons families considered Pinnacles Prep.

Pinnacles' conversation rate (applications to registration) is at 66%, which is higher than last year's goal of 50% and average of 33%.

The attendance data for the full school is lower than last year's 55%, currently at 43.67%. Much of this data is influenced by the same group of scholars who are chronically absent. Jill noted that the Truancy Court provided recommendations for early intervention to help improve truancy, which will be explored next year.

B. Academic Data Presentations

Gary was absent from the Board Meeting so we are tabling his presentation until the next meeting in June.

C. Future Year Enrollment and Program Vision

Jill shared that Pinnacles will be adjusting staffing to meet its plans for lower class sizes by increasing the staff to student ratio. 5 specialized positions will be removed and replaced with two co-teaching/instructional assistants and two deans of students who will be focused on student culture. One dean will teach two classes and the other will hold a SPED certification.

Jill also briefed the Board about programmatic changes planned for next year in the high school, including graduation-required project based-courses, graduation-required coursework and electives.

The removal of the Balsam Root Modular Classroom was also discussed as the extra space will not be necessary with smaller class sizes.

D. New Staff Decision Making Framework

The New Staff Decision Making Framework will be tables until the June board meeting.

V. Committee Reports

A. Finance

In Josh's absence, Sara provided a Finance Committee update, including a review of the current Financial Dashboard indicators:

- Student Recruitment Count: Green
- Public Revenue Received: Green
- Private Revenue Received: Green
- Expenditures to Date: Green
- Cash on Hand: Green

The color-coded statuses reflect areas of strength and those requiring continued monitoring.

B. Development Committee

Jill reported that we have reached 97% of the development budget goal and provided updates on recent activities, including the Loteria event.

C. Academic Excellence

Rick thanked the Board for completing school leader evaluations. He will be sharing findings by the end of the week and putting together feedback materials for the school leaders.

Nate asked Jill and Sara to share times they are available for the Ad Hoc Curriculum Committee.

D. Governance

Rick shared that two board member terms will be expiring by the end of the year and that officer positions are only single year terms, so asked the board to consider these roles.

Rick also asked that board members consider or recruit new board members to fill a Vice Chair role with the goal of serving in that role for one year before becoming the new Chair.

VI. Additional Business

A. Additional Business and Important Upcoming Dates

Rick shared that the Why Not You Academy in South Seattle will be closing at the end of the school year.

Washington State Annual Charter School Conference - October 10
Wenatchee Pride Festival - June
Applesox Games opportunities upcoming
Nate McClennen made a motion to Adjourn.
Rick Wray seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
Blake Baldwin