APPROVED

PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

Date and Time
Wednesday January 21, 2026 at 5:30 PM

In Person: Pinnacles Prep Campus - Great Hall Classroom (504 S. Chelan Ave, Wenatchee)

Online Zoom Link:
https://us02web.zoom.us/j/81891729392

Board Members: Rick Wray, Blake Baldwin, Flora Fernandez, Rosa Pulido, Josh Castro, Nate McClennen

Contact: Blake Baldwin, Board Secretary
Email: blake@pinnaclesprep.org

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

Public Comment (In-Person): Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Public Comment (Virtual): Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's

start time. To make this request or provide a written public comment, please email Blake Baldwin at blake@pinnaclesprep.org. If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Small School. Big Ideas.

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

BOARD MEETING NORMS
Procedural: Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time
Behavioral: Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

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Trustees Present
Blake Baldwin (remote), Flora Fernandez, Josh Castro (remote), Nate McClennen (remote), Rick Wray, Rosa Pulido (remote)

Trustees Absent
None

Guests Present
Erin King-Luce, Halma Abubakar (remote), Jill Fineis, Jonathan Houston (remote), Monica Frank, Sara Rolfs

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I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Jan 21, 2026 at 5:33 PM.

C. Consent Agenda Approval

Rick asked the board for any questions about the consent agenda.

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The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $146,654.75 are also approved.

General Fund Accounts Payable
Total electronic payments totaling $262,831.68 and
Check number N/A through N/A totaling $0

Non-AP Cash Disbursements
Total electronic payments totaling $2,309.44 and Check number 3020 totaling $500

Payroll
Total electronic payments totaling $146,654.75 and
Payroll check numbers N/A totaling $0
Rosa Pulido made a motion to Approve consent agenda.
Josh Castro seconded the motion.
The board **VOTED** unanimously to approve the motion.
Rosa Pulido made a motion to approve the minutes from Monthly Board Meeting on 12-17-25.
Josh Castro seconded the motion.
The board **VOTED** unanimously to approve the motion.
Rosa Pulido made a motion to approve the minutes from Monthly Board Meeting on 11-19-25.
Josh Castro seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment Period

A. Open Floor for Public Comments

Erin King-Luce provided public comment to express her concerns about certain non-water beverages being consumed during school hours and how this can leave to mess and waste that staff is often responsible for cleaning up. She asked the board to consider a policy to mitigate this issue.
Jonathan Houston also joined from the Charter School Commission. He did not sign up to provide public comment, but Rick did ask Jonathan to introduce himself and share about his role with the commission.

III. Know Our People, Know Our Programs

A. Faculty Special Guest

Monica Frank presented to the board about her educational and professional background, as well as her role as a special education specialist at Pinnacles Prep.

She works in classes and with small groups throughout the school day. She enjoys her work at Pinnacles Prep because it is different than traditional public schools. She appreciates the flexibility at Pinnacles and the opportunities to build strong relationships and connections with scholars.

Monica also shared that some challenges include co-teaching in classrooms, but not having time to collaborate with the other teacher. She said there are very diverse scholars and scholars not reading at grade level, and more collaboration with teaching staff would help create more tailored pathways to meet individual needs.

Gary Keehler added that Monica is an exceptional addition to Pinnacles Prep, works well with families and students, and is an important resource to staff.

IV. Critical Issue Discussion

A. Student Enrollment and Attendance Updates

Sara provided a review of the student enrollment and attendance reports and data included in the board packet.

Jill shared that staff suspects the attendance reporting in skyward may be configured incorrectly, which could be resulting in conflated absence percentages. Staff will be analyzing this issue and reporting back to the board with their conclusion.

Sara reported on enrollment data through December 2025.

B. Academic Growth and Achievement Update

Gary shared about academic intervention efforts to-date. This is the time of year where progress can be realized. Pinnacles is continuing with co-teaching model, which allows for supporting scholars in diverse settings by meeting them where they are at.

Gary noted there are also now 6 parent volunteers that are helping build capacity with this modeling.

Staff will continue to monitor areas for improvement and adjust as needed.

C. New Staff Member

Jill shared about the new contract with Communities in Schools to provide a staff support person. Israel Garcia, who was a founding staff member at Pinnacles and served as Community Engagement Coordinator, has been accepted into the Communities in School Coordinator position.

Israel is bilingual, knows scholars and families, and will be a good fit for this role.

His responsibilities will include but are not limited to:

- Conducting needs assessments for students and school communities
- Engaging volunteers and coordinating service providers
- Connecting students to critical supports—counseling, food assistance, academic help, and mentorship
- Brokering community resources in collaboration with local organizations and businesses

This is a full time position that directly reports to the Assistant Principal and Communities in Schools.

The contract with Communities in Schools is $15,000, which is supported by a $5,000 grant and efforts to secure grant funding for the remaining $10,000.

D. Alternative Learning Environment (ALE) Affiliate Program Addition

Jill shared an update on the Alternative Learning Environment Affiliate Program proposal.

Jill met with the Charter School Commission last week to clarify Pinnacles intent behind the program and why the school is pursuing it.

Staff is proposing the ALE program to better serve scholars whose learning needs require temporary or extended remote instruction, while maintaining continuity of enrollment, relationships, and Full-Time Equivalent (FTE).

Draft Eligibility criteria includes:

- Already being an enrolled as a Pinnacles Prep Scholar
- No significant credit deficiencies
- Ability to attend weekly mentorship meeting with Pinnacles Prep (virtual or in person)
- Ability to work independently and asynchronously in an online setting
- Access to stable internet, daily
- Must successfully complete a two-week online learning orientation

Rick asked if ALE could launch this school year in the second semester, or if it needs to wait until next school year. Jill said that timing depends on the final proposed scope and whether ALE must be approved by Commission board, or through application through OSPI.

Nate suggested revising the "access to stable internet" criteria as not all students may have access to internet for financial reasons. Jill said she would edit this language to reflect that should a student not have access to internet at home, Pinnacles Prep could provide a hotspot.

Jill will incorporate the Board's feedback, submit the proposal to the commission, and update the Board.

V. Committee Reports

A. Finance

Josh provided a Finance Committee update, including a review of the current Financial Dashboard indicators:

- Student Recruitment Count: Green
- Public Revenue Received: Green
- Private Revenue Received: Yellow
- Expenditures to Date: Green
- Cash on Hand: Red
    - Currently materially below 60 days due to levy equalization payment delay & relatively high AP in December

The color-coded statuses reflect areas of strength and those requiring continued monitoring.

B. Academic Excellence

Rick shared an update on the Academic Excellence Committee. Goals for January include:

- Supporting Jill and team on a marketing plan on the future of the high school
- Starting annual school leader performance evaluations sooner
- Closely monitor academic achievement

C. Development Committee

Jill provided a Development Committee report.

- 78% of the annual appeal goal has been achieved
- 5 new donors have been cultivated

- 19 returning donors

Jill also asked that each board introduce her to 1 new potential donor.

VI. Additional Business

A. Importing Upcoming Dates

- Next Board Meeting: Wednesday, February 18th at 5:30
- Pinnacles Theater Production - January 22 & 23
- 7th Grade Science Exhibition night- January 29
- Mid Year MAP Testing January 16-30th
- Pinnacles Gala - Thursday, March 26th at the Mercantile

VII. Closing Items

A. Adjourn Meeting

Flora Fernandez made a motion to to adjourn.
Rick Wray seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
Blake Baldwin