

APPROVED



PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting and Annual Retreat

Date and Time

Monday October 27, 2025 at 5:00 PM

In Person: Mercantile CoWorking Space Conference Room (37 S. Wenatchee Ave, Suite F in Wenatchee)

Online Zoom Link:

<https://us02web.zoom.us/j/81891729392>

Board Members: Rick Wray, Blake Baldwin, Flora Fernandez, Bethany Sebastian, Josh Castro, Nate McClennen

Contact: Blake Baldwin, Board Secretary

Email: blake@pinnaclesprep.org

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

Public Comment (In-Person): Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Public Comment (Virtual): Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request or provide a written public comment, please email Blake Baldwin at blake@pinnaclesprep.org. If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Small School. Big Ideas.

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

BOARD MEETING NORMS

Procedural: Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

Behavioral: Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

Trustees Present

Blake Baldwin, Flora Fernandez, Josh Castro, Nate McClennen (remote), Rick Wray, Rosa Pulido

Trustees Absent

None

Guests Present

Gary Keeler, Jill Fineis, Sara Rolfs

I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Monday Oct 27, 2025 at 5:04 PM.

C. Consent Agenda Approval

Rick opened the meeting by sharing that we will spend about 20 minutes in our regular board meeting before transitioning to our board retreat.

Rick provided an overview of content in the consent agenda.

The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment.

In addition, payroll payments in the amount of \$152,177.33 are also approved.

General Fund

Accounts Payable

Total electronic payments totaling \$156,984.80 and Check number N/A through N/A totaling \$0

Non-AP Cash Disbursements

Total electronic payments totaling \$1,892.72 and Check number N/A totaling \$0

Payroll

Total electronic payments totaling \$152,177.33 and Payroll check numbers N/A totaling \$0

Josh Castro made a motion to Approve Consent Agenda.

Rosa Pulido seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment Period

A. Open Floor for Public Comments

No request for public comment.

III. Critical Issue Discussion

A. SAO Technical Review

Jill provided the Board with an update about the State Auditor's Office educational audit on Charter Schools that serve at-risk youth.

Pinnacles must create a formal response that will be published and presented to a joint legislative committee during the upcoming legislative session. 4 of Washington's 16 Charter Schools are currently being audited.

Results Pinnacles were overall positive, but there were some areas for improvement identified. Pinnacles must draft a response to the audit to be submitted to the SAO.

IV. Committee Reports

A. Finance

Josh provided a Finance Committee update, including a review of the current Financial Dashboard indicators:

- Student Recruitment Count: Green
- Public Revenue Received (as a % of overall budget): Yellow
- Private Revenue Received (as a % of overall budget): Green
- Expenditures to Date (as a % of overall budget): Green
- Cash on Hand: Red
 - Ended materially below 60 days due to levy equalization payment delay; payments expected in October & April

The color-coded statuses reflect areas of strength and those requiring continued monitoring.

B. Governance Committee

Rick reminded the board of upcoming required trainings and the PDC's F1 Financial Disclosure Form.

V. Retreat Session 1

A. Session One Topics

Began retreat session #1 at 5:20 PM. Session topics included:

- Pinnacles Prep at the Four Year Mark
- Establishing Critical Priorities of 2025-2026

VI. Dinner Break

A. Dinner Brought In

The board broke for dinner at 7:00 PM.

VII. Retreat Session Two

A. Session Topics

Began retreat session #2 at 7:30 PM. Topics included:

-A parent, scholar, and faculty panel to discuss the Current State of Pinnacles High School

-Board discussion and debrief of panel discussion

VIII. Important Upcoming Dates and Adjourn

A. Important Upcoming Dates

Rick shared that the next board meeting will be November 19th at 5:30pm.

IX. Closing Items

A. Adjourn Meeting

Blake Baldwin made a motion to Adjourn.

Flora Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Blake Baldwin