

APPROVED



**PINNACLES PREP**

Pinnacles Prep Charter School

## Minutes

Monthly Board Meeting

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### Date and Time

Wednesday October 16, 2024 at 4:00 PM

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**In Person:** Mercantile CoWorking Space (14 N. Wenatchee Ave, Wenatchee)

### Online Zoom Link:

<https://us02web.zoom.us/j/81891729392>

**Board Members:** Rick Wray, Blake Baldwin, Flora Fernandez, Bethany Sebastian, Tyler McGee, Josh Castro

**Contact:** Blake Baldwin, Board Secretary

Email: [blake@pinnaclesprep.org](mailto:blake@pinnaclesprep.org)

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

**Public Comment (In-Person):** Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

**Public Comment (Virtual):** Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's

start time. To make this request or provide a written public comment, please email Karen Rutherford at [karen@pinnaclesprep.org](mailto:karen@pinnaclesprep.org). If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

***Small School. Big Ideas.***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**BOARD MEETING NORMS**

**Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

**Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

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**Trustees Present**

Bethany Sebastian, Blake Baldwin (remote), Flora Fernandez, Josh Castro, Rick Wray, Tyler McGee

**Trustees Absent**

*None*

**Guests Present**

Jill Fineis, Oscar Licon Eusebio, Sara Rolfs, Sean Koester

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**I. Opening Items**

**A. Welcome and Record Attendance**

**B. Call the Meeting to Order**

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Oct 16, 2024 at 4:11 PM.

**C. Consent Agenda Approval**

Josh Castro made a motion to Approve all materials in the consent agenda.

Bethany Sebastian seconded the motion.

The board **VOTED** unanimously to approve the motion.

Josh Castro made a motion to approve the minutes from Monthly Board Meeting on 09-18-24.

Bethany Sebastian seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment Period**

### **A. Open Floor for Public Comments**

No requests for public comment.

## **III. Data Dashboard Presentations**

### **A. Presentation of Data Dashboards**

Oscar provided a presentation about current school enrollment and student demographics.

Tyler had a question about decline in 6th grade enrollment versus previous years and whether this has been a result of new private schools in the area. This could be a reason, but we don't have a specific indicator for enrollment decline.

Josh provided an overview of the finance dashboard. Enrollment is slightly down, which impacts the budget. Expenditures and cash on hand are in the yellow due to long term sustainability risks.

Oscar assured the board that there is documentation for missing expenditures, but there have been issues with the new documentation system.

## **IV. Strategic Planning Retreat**

### **A. Retreat Session I**

Began retreat session #1 at 4:30 PM.

### **B. Dinner Break**

### **C. Retreat Session II**

Began retreat session #2 at 6:50 PM.

## **V. Additional Business**

### **A. Important Upcoming Dates**

Rick and Sara shared dates for upcoming events.

**B. Next Board Led Commission Contract Refresher Session (Bethany)**

This agenda item will be pushed to the next board meeting.

**VI. Closing Items**

**A. Adjourn Meeting**

Josh Castro made a motion to Adjourn.

Bethany Sebastian seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 PM.

Respectfully Submitted,  
Blake Baldwin