

APPROVED



PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

Date and Time

Wednesday July 17, 2024 at 5:30 PM

Location

Pinnacles Prep Maker Space

In Person: Pinnacles Prep Campus Makerspace (504 S. Chelan Ave, Wenatchee)

Online Zoom Link:

<https://us02web.zoom.us/j/89300133347>

Meeting ID: 893 0013 3347

Dial In: 1-719-359-4580

Board Members: Rick Wray, Oscar Licon Eusebio, Karen Rutherford, Flora Fernandez, Bethany Sebastian, Tyler McGee, Tod Treat, Josh Castro

Contact: Karen Rutherford, Board Secretary

Email: karen@pinnaclesprep.org

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

Public Comment (In-Person): Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of

the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Public Comment (Virtual): Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request or provide a written public comment, please email Karen Rutherford at karen@pinnaclesprep.org. If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Small School. Big Ideas.

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

BOARD MEETING NORMS

Procedural: Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

Behavioral: Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

Trustees Present

Bethany Sebastian, Blake Baldwin, Flora Fernandez, Josh Castro, Karen Rutherford, Rick Wray

Trustees Absent

Tyler McGee

Guests Present

Jill Fineis, Marya Madsen, Oscar Licon Eusebio

I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Jul 17, 2024 at 5:32 PM.

C. Consent Agenda Approval

Blake Baldwin made a motion to approve the minutes from the last meeting and the June/July financials. Monthly Board Meeting on 06-26-24.

Flora Fernandez seconded the motion.

Consent agenda items discussed. We have two new items regarding CEO evaluation survey from the Pinnacles Staff and Pinnacles Board. We will discuss in depth at the August meeting.

The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of \$137,973.45 are also approved. General Fund Accounts Payable Total electronic payments totaling \$274,494.70 and Check number N/A through N/A totaling \$0 Non-AP Cash Disbursements Total electronic payments totaling \$1,805.54 and Check numbers N/A to N/A totaling \$0 Payroll Total electronic payments totaling \$137,973.45 and Payroll check numbers N/A totaling \$0.

The board **VOTED** to approve the motion.

II. Public Comment Period

A. Open Floor for Public Comments

Marya Madsen, Pinnacles Prep FACE coordinator thanked the board their involvement in our Community Engagement events this school year. She also listed events the board can be involved in this summer and the next school year.

III. Critical Issue Discussion

A. Enrollment Projections for 24/25

Jill Fineis spoke about the 24/25 school year enrollment.

6th grade: 37 scholars enrolled. We are anticipating further 6th grade enrollment.

7th grade: 69 scholars enrolled. (over enrolled)

8th grade: 65 scholars (over enrolled)

9th grade: 42 scholars

10th grade: 36 scholars

Discussed the "Small school" threshold for high school regarding finances. Jill Fineis will be exploring our options and what the optimal size for Pinnacles Prep High School should be.

B. Staffing Updates for 24/25 School Year

Jill Fineis discussed the 24/25 staffing needs.

We are looking at another Sp Education teacher, if the enrollment and budget increases.

6th grade humanities teacher has been hired.

Lara Hayes will move from middle school science to high school, teaching health and STEM classes.

New math teacher has been hired, she is a current teacher/administrator from Western Washington.

FACE Coordinator has been hired and will start this week.

Mastery Based Learning Grant has been received for the 24/25 school year. \$150K.

Summer Institute starts 8/12/24 for new staff.

A new organizational chart for staff has been created. Restructuring into teams with directors/supervisors. Training will be provided.

C. 24/25 Draft Budget Updates

24/25 draft budget will be discussed in depth and the board will be voting to accept, at the August board meeting.

IV. Committee Reports

A. Finance

Oscar Licon Eusebio, Operations Director presented the July financial dashboard.

All categories are in the green.

Financial watch points are enrollment and State Levy Equalization for 24/25 school year.

One portable has arrived and will be placed on the campus next week. The second portable will arrive as soon the first is placed. The Makerspace remodel is going well.

We have received a \$185K grant from the Washington Charter School Development Group to help fund the portables.

B. Academic Excellence

Rick Wray discussed the School Board CEO Evaluation survey.

Karen Rutherford discussed the Staff CEO Evaluation survey.

Survey results are located in the consent agenda.

Rick Wray presented "Road Map to Reauthorization" document for our upcoming charter reauthorization.

*Increase student growth and achievement.

*Increase and Stabilize Enrollment.

*Increase support structures for staff, time and facilities.

Partner with board to build more strategic external partnerships/relationships:

*Governmental

*Corporate

*Individuals

*Non Profits

Jill Fineis, CEO, presented an update on implementation of the 23/24 Goals and Objectives.

Rigor and Engagement Cultivates Radical Dreaming was the 23/24 Rallying Cry for Pinnacles Prep. She presented her new 24/25 Goals.

23/24 Goal #1: 50% of scholars will meet their MAP goals. (state goal met)(gutsy goal of 75% not met)

24/25 Goal #1: 50% of scholars will meet their MAP goals. (Gutsy Goal of 75%.)

23/24 Goal #2: 90% of scholars will be displaying engagement behaviors on rigorous tasks as measured by weekly classroom data-walks. (Goal not yet met. Bi-weekly we saw 72-85% on task)

24/25 Goal #2: Keep 25/25 goal, but specify which scholars are to be on task.

23/24 Goal #3: At least 50% of faculty and staff represent the ethnic and racial backgrounds of the scholars we serve. Goal not yet met. But 33% of new hires were BIPOC.

24/25 Goal #3: Building Community and posting in a diversity of places. Have our faculty and staff match the community.

SEL Goal: At least 80% of Pinnacles Prep students indicate that they feel safe and included in their diverse school environment.

- * Growth Mindset
- * Belonging
- * Safety.

Jill Fineis also presented her next steps for the 24/25 Goals.

23/24 Pinnacles Prep Theory of Action document is included in the minutes documents.

C. Governance

Discussed a potential new board member: Vashali Bhide. Her resume is included in the documents. She comes highly recommended by the community. She has been very active in the non-profit community in the valley.

We will be inviting Vashali to the board meeting in August and voting on her position.

Blake Baldwin will be taking the Secretary position.

Josh Castro will be taking the Treasurer position.

V. Additional Business

A.

Upcoming Events and Important Dates

We will be having Facility upgrade volunteer events. Rick Wray will notify the board of the dates.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,
Karen Rutherford

Documents used during the meeting

- 2024_06_26_board_meeting_minutes.pdf
- 2. Pinnacles Prep PnL 24 06.pdf
- 3. Pinnacles Prep Balance Sheet 24 06.pdf
- 4. Pinnacles BvA 24 06.pdf
- 4a. Pinnacles Prep BvA Detail 24 06.pdf
- 5. Pinnacles Prep Payroll and AP Certification 24 06.pdf
- 6. Pinnacles Prep AP Register 24 06.pdf
- 6a. Pinnacles Prep Non-AP Cash Disbursement Register 24 06.pdf
- 7. Pinnacles Prep Payroll Summary 24 06.pdf
- 7.17.24 Board Development Report.pdf
- Evaluation Results from Staff.pdf
- Evaluation Results from Board.pdf
- 1. Pinnacles Prep Finance Dashboard 24 06.pdf
- School Leader Goal Recommendations 24:25 School Year.docx
- Resume - Vaishali Bhide.docx