

APPROVED



**PINNACLES PREP**

## Pinnacles Prep Charter School

### Minutes

#### Monthly Board Meeting

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**Date and Time**

Wednesday January 17, 2024 at 5:30 PM

**Location**

Pinnacles Prep Maker Space

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**In Person:** Pinnacles Prep Campus Makerspace (504 S. Chelan Ave, Wenatchee)

**Online Zoom Link:**

<https://us02web.zoom.us/j/89300133347>

Meeting ID: 893 0013 3347

Dial In: 1-719-359-4580

**Board Members:** Rick Wray, Oscar Licon Eusebio, Karen Rutherford, Flora Fernandez, Bethany Sebastian, Tyler McGee, Tod Treat, Josh Castro

**Contact:** Karen Rutherford, Board Secretary

Email: [karen@pinnaclesprep.org](mailto:karen@pinnaclesprep.org)

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

**Public Comment (In-Person):** Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of

the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

**Public Comment (Virtual):** Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request or provide a written public comment, please email Karen Rutherford at [karen@pinnaclesprep.org](mailto:karen@pinnaclesprep.org). If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

***Small School. Big Ideas.***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**BOARD MEETING NORMS**

**Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

**Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

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**Trustees Present**

Bethany Sebastian, Flora Fernandez (remote), Josh Castro, Karen Rutherford, Oscar Licon Eusebio (remote), Rick Wray, Tod Treat, Tyler McGee

**Trustees Absent**

*None*

**Guests Present**

Jill Fineis, Sean Koester

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**I. Opening Items**

**A. Welcome and Record Attendance**

**B. Call the Meeting to Order**

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Jan 17, 2024 at 5:35 PM.

**C.**

## **Consent Agenda Approval**

Josh Castro made a motion to Approve minutes from previous meetings and consent agenda.

Oscar Licon Eusebio seconded the motion.

### **For the Board Minutes:**

The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of \$139,290.96 are also approved.

### **General Fund Accounts Payable**

Total electronic payments totaling \$190,060.07 and Check number N/A through N/A totaling \$0.

### **Non-AP Cash Disbursements**

Total electronic payments totaling \$1,457.10 and Check number 1026 and 3012 totaling \$2,057.00

### **Payroll**

Total electronic payments totaling \$139,290.96 and Payroll check numbers N/A through N/A totaling \$0.

The board **VOTED** unanimously to approve the motion.

Josh Castro made a motion to approve the minutes from 12/13/24. Monthly Board Meeting on 12-13-23.

Oscar Licon Eusebio seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment Period**

### **A. Open Floor for Public Comments**

No Public Comment requested for this Board meeting.

## **III. Advisory Body Voices**

### **A. Guest Speakers - Members of the Student Advisory Council (SAC)**

**Student Advisory Council (SAC) presented their program for this school year.**

Aidan Itterly

Vivian Wallace

Jade Cortez

Current membership is at 20+.

Laura and Luis are the faculty advisors.

They meet weekly on Thursday's.

### **2024 Agenda**

**School Dances for both Middle and High School.**

**Fundraisers:**

School Dances  
School Beautification  
Yearbook

**Dress Code:**

SAC has discussed the dress code at basecamps. Currently the students do not have interest in a dress code.

**TA/Peer Mentorship Program:**

SAC is designing a program that they hope to start later this spring.

**School Beautification:**

This committee is just being formed.

SAC is working toward a program of accountability and self advocacy. They will be working with EarlyAct.

#### **IV. Critical Issue Discussion**

##### **A. Academic Achievement**

Charter Commission Academic Data.

Smarter Balance Assessment Data Comparisons.

**Charter Sector School specific Goal results and Sector Comparisons.**

We did not meet our School Specific Goals of 50% of our scholars meeting their growth goals in Reading and Math.

**We discussed the following:**

**Assigned School Comparison ELA:**

**Assigned School Comparison Math:**

**Assigned School Comparison Science:**

**Staffing Update:**

We have put out a request for Middle School Principal new hire.

Jill Fineis will bring the 24/25 Staff Org Chart to the February board meeting.

#### **V. Committee Reports**

##### **A. Finance**

Financial Dashboard is mostly in the green.

We are in the yellow for 60 days cash on hand.

Expenditures and Revenues on track.

Current audit is going smoothly. The new firm has expertise in Charter School finances.

## **B. Governance**

Rick Wray presented the Governance report.

Excellent discussion of Credentialing Staff Compliance video. All board members have watched the video.

Open Public Meetings Act refresher will be postponed until next meeting.

## **C. Academic Excellence**

### **High School Task Force Update:**

Academic Framework: Putting together 10th-12th grade curriculum with Educurious.

Community outreach and recruitment: Sara Rolfs is contacting parents and community members.

Facility: Meeting with WVC 1/18/24 regarding placement of our high school. Also looking at other facilities.

## **D. Committee Goal Sharing for 2023/2024**

Academic Excellence

Finance

Development

Governance

All Committees presented their goals for next year.

They are listed on Board on Track.

## **VI. Additional Business**

### **A. Other Business**

WA Charter School Annual Conference: Seattle May 4th.

2/8/24: Pinnacles Prep High School Open House/Information Night. More information to come.

Gang Awareness Night: 1/30/24, 5-7pm Pinnacles Prep. Everyone is encouraged to attend.

Loteria: 1/26/24 in the Great Hall. Friendraiser/Fundraiser.

Q2 Pinnacles Prep High School event at Grace Lutheran Church. Scholars prepared dinner, served and organized dinner for 150+. They are developing a cookbook to chronicle their journey.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,  
Rick Wray

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### **Documents used during the meeting**

*None*