

APPROVED



**PINNACLES PREP**

Pinnacles Prep Charter School

## Minutes

### Monthly Board Meeting

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**Date and Time**

Wednesday June 21, 2023 at 6:00 PM

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**In Person:** Pinnacles Prep Campus (Admin Office Conference Room) - 504 S. Chelan Ave

**Via Zoom:**

<https://us02web.zoom.us/j/88428303638>

Meeting ID: 884 2830 3638

Dial In: 1-719-359-4580

**Board Members:** Rick Wray, Oscar Licon Eusebio, Karen Rutherford, Flora Fernandez, Tyler McGee, Xaxira Velasco Ponce De Leon, Mario Reyes, Tod Treat.

**Contact:** Oscar Licon Eusebio, Board Secretary

Email: [oscar@pinnaclesprep.org](mailto:oscar@pinnaclesprep.org)

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

**Public Comment (In-Person):** Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

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**Public Comment (Virtual):** Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request or provide a written public comment, please email Oscar Licon at [oscar@pinnaclesprep.org](mailto:oscar@pinnaclesprep.org). If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

***Small School. Big Ideas.***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**BOARD MEETING NORMS**

**Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

**Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

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**Trustees Present**

F. Fernandez, K. Rutherford, M. Reyes (remote), R. Wray, T. McGee, T. Treat

**Trustees Absent**

O. Licon Eusebio, X. Velasco Ponce de Leon

**Guests Present**

Bethany Sebastian, J. Fineis, Lily Bond, S. Rolfs

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**I. Opening Items**

**A. Welcome and Record Attendance**

**B. Call the Meeting to Order**

K. Rutherford called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Jun 21, 2023 at 6:05 PM.

**C. Consent Agenda Approval**

F. Fernandez made a motion to Approve the Consent Agenda.

M. Reyes seconded the motion.

The board **VOTED** unanimously to approve the motion.

In addition to approving the Minutes from the May 17th meeting, the motion also approved all of items contained within the Consent Agenda, including the following financial data:

The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of \$91,253.49 are also approved.

**General Fund**

Accounts Payable

Total electronic payments totaling \$97,400.42 and  
Check number N/A through N/A totaling \$0.00

**Non-AP Cash Disbursements**

Total electronic payments totaling \$495.85 and  
Check number N/A through N/A totaling \$0.00

**Payroll**

Total electronic payments totaling \$91,253.49 and  
Payroll check numbers N/A through N/A totaling \$0.00

**II. Advisory Body Special Guests**

**A. Pinnacles Program Special Guest**

Lily Bond presented about Science and Makerspace arts and her role at Pinnacles

**III. Critical Issue Discussion**

**A. Critical Issues Discussion**

**High School Update**

Gretchen and Samm in Seattle working with Edcurious on our curriculum  
Still looking for Spanish and PE/Outdoor Ed teachers  
Hired HS Art Teacher and teach Middle school makerspace art for theatre  
Have a lease agreement in process for the fall  
Schedule and calendar all set  
Still need a family handbook

**Enrollment**

Completely full in 6 & 7  
Seats still open in 8

### **Testing**

Finished testing

Still waiting for science test scores

State testing: Ok – except math in 8th grade. 62% (??) of 8th graders are at level 1

### **Passion Projects**

All scholars completed a project

All 7 & 8 graders presented at Exhibition night

Vertical scaling plan for next year

### **Books for Bucks**

7th graders made the goal of everyone reading 2 books – went to Slidewaters

### **Moving Up Ceremony**

Filled the convention center

Great program

### **Staffing**

Jill discussed staffing changes

## **IV. Board Committee Updates**

### **A. Monthly Finance Dashboard**

Tyler:

Yellow in two areas:

1. Current Student Recruitment Count 93.6% 100% Current enrollment: 167.6  
(AAFTE: 167.5) Budget: 179 (SPED: 28.1, budget: 24)
2. Public Revenue Received as a % of overall budget

WA Charters gave us a bump in our grant payment earlier.

GASB v. FASB Audit Discussion- 8K and Jill sent a note to the state auditor today for a 1 time waiver.

### **B. Select Committee and Task Force Updates (Governance and Facility)**

K. Rutherford- we have 8 parents who were nominated to be on the board, and 3 respond that they were interested.

Bethany has a rising 7th and 6th grader at Pinnacles, lives in the neighborhood, passionate about Pinnacles and is interested in being on the board. Her resume is in the board packet.

S. Rolfs will follow up with Bethany and then if she is interested, we will vote at the next meeting.

K.Rutherford reminded everyone of the Principal survey that she is still collecting feedback for.

### **C. Pinnacles Prep Charter Contract Education and Review**

F. Fernandez discussed two sections of the charter contract:

**Article VI:**Enrollment

**Article VII:**Tuition and Fees

## **V. Additional Business**

### **A. Other Business**

F. Fernandez wants to have a soccer team.

K. Rutherford: Update on Books for Bucks reading challenge.

Happy Half Days update

J. Fineis gave Camp Updates:desire to have a fall camp instead of spring

J. Fineis gave Summer program Update

K. Rutherford talked about theatre program.

## **VI. Closing Items**

### **A. Adjourn Meeting**

K. Rutherford:

- Next meeting we will talk about new officers.
- Rick Wray will become the chairman in the fall.
- Tyler McGee has accepted to stay on one more year as treasurer.
- If anyone is interested in a vice chair position, let Karen know.

J.Fineis: proposes August 23rd for a board meeting, instead of regular August 16th meeting. We will discuss this at the July meeting.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,

J. Fineis