

APPROVED



**PINNACLES PREP**

Pinnacles Prep Charter School

## Minutes

### Monthly Board Meeting

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**Date and Time**

Wednesday December 14, 2022 at 6:00 PM

**Location**

The Mercantile CoWorking Space (14 N Wenatchee Ave)

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**In Person:** Pinnacles Prep Campus (Admin Office Conference Room) - 504 S. Chelan Ave

**Via Zoom:**

<https://us02web.zoom.us/j/88428303638>

Meeting ID: 884 2830 3638

Dial In: 1-719-359-4580

**Board Members:** Rick Wray, Oscar Licon Eusebio, Karen Rutherford, Flora Fernandez, Tyler McGee, Xaxira Velasco Ponce De Leon, Mario Reyes, Tod Treat.

**Contact:** Oscar Licon Eusebio, Board Secretary

Email: [oscar@pinnaclesprep.org](mailto:oscar@pinnaclesprep.org)

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

**Public Comment (In-Person):** Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

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**Public Comment (Virtual):** Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request or provide a written public comment, please email Oscar Licon at [oscar@pinnaclesprep.org](mailto:oscar@pinnaclesprep.org). If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

***Small School. Big Ideas.***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**BOARD MEETING NORMS**

**Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

**Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

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**Trustees Present**

F. Fernandez, K. Rutherford, M. Reyes, O. Licon Eusebio, R. Wray, T. Treat, X. Velasco Ponce de Leon

**Trustees Absent**

T. McGee

**Guests Present**

J. Fineis, S. Koester

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**I. Opening Items**

**A. Welcome and Record Attendance**

**B. Call the Meeting to Order**

R. Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Dec 14, 2022 at 6:06 PM.

**C. Consent Agenda Approval**

T. Treat made a motion to approve the minutes from the November meeting and all of the materials presented in the Consent Agenda Monthly Board Meeting on 11-21-22.

M. Reyes seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment Period**

### **A. Open Floor for Public Comments**

No Public Comment

## **III. Critical Issue Discussion**

### **A. Critical Issues Discussion**

R . Wray provided updates on the high school instructional design.

- R. Wray provided updates about the ongoing negotiation with Wenatchee Valley College regarding school's future high school campus location
- Rick provided a broad draft overview of how Pinnacles plans to potentially differentiate itself while also ensuring that all high schoolers receive the necessary state credits to graduate.

A board wide discussion ensued discussion differentiation, signature program ideas and potential elective offerings. Rick share a list of elective ideas that had previously been recommended by students and families.

Differentiates Pinnacles Prep.

- Partner with Educurious to design multidisciplinary core curriculum project

Possible Ideas for Pinnacles Prep signature programs:

- Mandatory Senior Capstone
- Community Internships
- Require Civics course
- Ethnic Studies requirement
- Entrepreneurship program

T. Treat & K. Rutherford really liked the idea of service learning, particularly those that can connect scholars to places and people and reinforce our place based education philosophy.

Rick encouraged the board to continue to think and share differentiation and programmatic ideas to contribute to the high school's four year vision. A high school design task force meets weekly to pursue high school planning in case any additional board members want to participate or feel free to send ideas to R. Wray or J. Fineis at any time.

T. Treat introduced having High school students do Service learning.

#### **IV. Board Committee Updates**

##### **A. Monthly Finance Dashboard**

###### **S. Koester Shares finance Dashboard**

- Most critical financial indicators are in good condition and tracking well for the fiscal year which is now 25% complete. A couple of items that school needs to keep a close eye on are:
  - Enrollment - currently at 167 students, approximately 93% of what was budgeted. At current level this shortage will absorb our budget contingency
  - 30 day cash flow is slightly low, but Sean mentioned a large grant reimbursement was just submitted which should rectify the situation.
  - This discussion about possibly amending the school's loan agreement with Cashmere Valley Bank has been tabled for a future meeting.

##### **B. Select Committee Updates (Development and Academic Excellence)**

The development committee have raised \$2910 towards the annual fundraising goal as well as substantial in-kind support for the year.

The annual giving campaign recently launched and Xaxira solicited the board to see if anyone know of any prospects that might be willing to put up a matching gift to help motivate our donor base. Matching gifts have been helpful in the past with your fundraising. No one had any immediate matching ideas.

No updates from the Academic Excellence committee this month but they'd like to focus a longer conversation regarding student achievement and MAPS scores for January's meeting.

Multiple Governance committees updates were provided by Rick Wray:

- Rick checked in on new format of board meeting agenda, and everyone expressed satisfaction with the changes that were made following the fall board retreat
- Nearly all committee goals have been added to BoardOnTrack "Goals" portal. All board members are encouraged to track progress of these goals within the online platform.

- New board member prospect Lisa Foster plans to come to observe January board meeting
- Conversation to address more ways to master content within charter contract tabled until next meeting.
- Rick distributed new Board Member Expectations Agreement and had all members sign a copy.

## **V. Additional Business**

### **A. Other Business**

Rick reminded the board about the spring 8th grade community internship opportunity and encouraged the board to continue to solicit interested businesses. Jill reported that nearly 20 businesses have already expressed interest.

Rick also encouraged board members to save the date and attend the annual Washington State Charter School Conference that will be taking place in May in Seattle.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,  
O. Licon Eusebio