

APPROVED



**PINNACLES PREP**

## Pinnacles Prep Charter School

### Minutes

#### Monthly Board Meeting

Location: Pinnacles Prep Administration Conference Room

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#### **Date and Time**

Wednesday May 18, 2022 at 6:00 PM

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#### ***Small School. Big Difference!***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

#### **Board Norms**

##### Procedural

Follow Through on All Agreements  
Be Fully Present Physically and Mentally  
Start and End On Time

##### Behavioral

Be Bold and Optimistic  
Keep Kids at the Center of Our Work  
Advance Justice  
Put Relationships First and Assume Positive Intent

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#### **Trustees Present**

Flora Fernandez (remote), Karen Rutherford, Mario Reyes (remote), Oscar Licon Eusebio (remote), Rick Wray, Tyler McGee, Xaxira Velasco Ponce de Leon (remote)

### **Trustees Absent**

*None*

### **Guests Present**

Jill Fineis

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## **I. Opening Items**

### **A. Welcome and Record Attendance**

### **B. Call the Meeting to Order**

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday May 18, 2022 at 6:05 PM.

### **C. Consent Agenda Item: April Board Meeting Minutes**

Karen Rutherford made a motion to approve the minutes from Monthly Board Meeting on 04-20-22.

Xaxira Velasco Ponce de Leon seconded the motion.

The board **VOTED** to approve the motion.

### **D. Consent Agenda: Financial Report Approvals**

Karen Rutherford made a motion to approve the consent agenda financial reports.

Xaxira Velasco Ponce de Leon seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Consent Agenda: March Data Dashboard Online Report**

Karen Rutherford made a motion to Approve the consent agenda march data dashboard online report.

Xaxira Velasco Ponce de Leon seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment**

### **A. Open the Floor to Public Comment**

No public comment

## **III. Principal Report**

### **A.**

## Discussion Items

FYI- J. Fineis shared that there were 3 teachers that were specialists that were hired to teach the following courses this year.

1. Algebra teacher
2. Music teacher
3. WA state history teacher

In all three of these instances principal J. Fineis was the teacher of record to ensure that all required instructor certifications were met.

Questions: Do parents get an opportunity to disagree with changes? or is it just an FYI?

J. Fineis answered: OSPI has letter templates for communication. J. Fines will follow up with the board on this.

J. Fineis would like all teachers to have a Sub certification.

Questions: What to do with Algebra students next year.

J. Fineis answers that the students will finish Algebra.

WISM- is a special education audit that occurs during a school's first year of operation. This audit, recently conducted by a team from OSPI found zero findings so Pinnacles will not have to undergo another one for five years.

Questions: How many students qualify for special ed services

J. Fineis: there is currently approximately 11%

J. Fineis shares that WA state charter school commission came and was at Pinnacles Prep for 2 days. and conducted interviews with students, parents, staff, and the board. WA state charter school commission was excited about Pinnacles Prep. Will have a final findings report by the Commission some time this summer.

J. Fineis shares that SEL results are lower than expected.

Some areas showed growth however there are many outliers that have skewed data. The PP team along with the grant partner, New Schools Venture Fund, continue to sift through the data to narrow down findings and identify areas needing action.

J. Fineis Tall Timber Camp was amazing.

What is the cost to attend?

\$60 per child per night + additional cost for activities.

This was paid for by a grant

J. Fineis Visiting maestras from Mexico: They are working with students during peak time. Pinnacles Prep is providing a stipend for the Maestras for their time serving at Pinnacles Prep. Pinnacles prep is a host site.

Hiring update:

offered an 8th-grade algebra

offered a math position.

An interview is being conducted for another position

looking to hire an assistant principal rather than a dean of students

Looking to hire a half-time counselor.

There is a waitlist for 6th & 7th grade

8th grade has 5 seats left

#### **IV. Board Self Evaluation**

##### **A. Take Survey in BoardOnTrack**

All meeting attendees took an online survey through BoardOnTrack portal to assess annual board growth and areas needing improvement. The governance committee will review findings to help identify professional development needs for next year.

#### **V. Committee Reports**

##### **A. Finance**

T. McGee shares the Finance reports.

T. McGee shares that metrics are being met.

Expenditures: Lower in certain areas and higher in others

Currently at \$229k cash goal is 227k cash

- Projected to meet 30 days cash at the end of the year.

P&L March vs April: very similar not a lot of changes.

The balance sheet is similar to the months prior.

Budgeted for 60 6th graders, 60 7th graders, and 55 8th graders

A financial audit will happen at the end of the year.

## **B. Governance**

R. Wary there are currently 7 board members and are looking to strategically implement more board members.

- Would like to see retired or current school admin on the board.
- Would like to have at least 9 board members by next year and possibly as many as 11.

Provided an update on the open family grievance and some of the items that were included as part of the families Action Plan addressing the grievance.

## **C. Academic Excellence**

## **D. Development**

x. Velasco Ponce de Leon provides a development report.

107 volunteer hours have been reported between Feb to April

15k have been allocated through a New School Venture Fund.

## **E. Facility Task Force**

R. Wary shares facility task force

No bids from general contractors to build the middle school.

3 general contractors will submit proposals by June 9. Construction will begin next spring.

Portables will be used in the meantime.

Potential partnership with Wenatchee Valley College

## **VI. Results and Recommendations From Principal Annual Performance Evaluation**

### **A. Academic Excellence Committee Presentation**

Reviewed principal evaluation results that were facilitated by the Academic Excellence committee. Most scores were very strong at 2s and 3s.

The next step will be to share the recommendations with Jill and have her draft 3 to 5 goals for next year that address these recommendations. These goals will be presented to the board at the June or July board meeting.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,  
Oscar Licon Eusebio