

APPROVED



PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

Location: Pinnacles Prep Administration Conference Room

Date and Time

Wednesday April 20, 2022 at 6:00 PM

Small School. Big Difference!

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

Board Norms

Procedural

Follow Through on All Agreements
Be Fully Present Physically and Mentally
Start and End On Time

Behavioral

Be Bold and Optimistic
Keep Kids at the Center of Our Work
Advance Justice
Put Relationships First and Assume Positive Intent

Trustees Present

F. Fernandez (remote), K. Rutherford, M. Reyes, R. Wray, X. Velasco Ponce de Leon (remote)

Trustees Absent

O. Licon Eusebio, T. McGee

Guests Present

J. Fineis, M. Paolini (remote)

I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

R. Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Apr 20, 2022 at 6:14 PM.

Reminder to board members to use the Board on Track portal to RSVP for all board meetings. When everyone RSVP's on Board we know if we have a quorum or not.

C. Consent Agenda Item: March Board Meeting Minutes

M. Reyes made a motion to approve the minutes from Monthly Board Meeting on 03-16-22.

F. Fernandez seconded the motion.

The board **VOTED** to approve the motion.

D. Consent Agenda: Financial Report Approvals

M. Reyes made a motion to approve Financial Reports for April 2022.

F. Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Consent Agenda: March Data Dashboard Online Report

Finances are on track with budget.

FY budget talks have begun: We are considering applying for Safety Net funding to meet the needs for our SPED program.

II. Public Comment

A. Open the Floor to Public Comment

No public comment was requested.

III. Committee Reports

A.

Finance

Matt provided us with an overview of the current budget status. Several grants due for March arrived in early April and will be reflected in the April budget report. FY 22-23 budget talks have begun.

B. Governance

Two board member resignations have been received. Todd Treat and Karl Mullins have resigned for personal/family reasons, but expressed a desire to stay connected to the school.

As a board we are actively recruiting two new board members.

We have received our first formal Grievance from a Scholar's family. We have utilized our formal Grievance policy to response and are working closely with the family.

C. Academic Excellence

Karen Rutherford reported that Principal Evaluations have gone out to all staff members that report directly to our Principal Jill Fineis. Board members are completing their evaluations online at the board meeting this evening.

Evaluations will be compiled and a report will be generated for the May board meeting.

D. Development

Development report was delivered by Xaxira Velasco Ponce de Leon. Time, Talent Treasure and Ties were all included in the report. It was a very successful month in all categories. Community support for Impact lab, PEAK, and our after school program increases every month.

E. Facility Task Force

Rick Wray gave an update for the Facility Task Force.

No bids were received from contractors for our planned facility remodel. The city is working with us on an alternative plan, which will hopefully be successful this week. Our facility team is starting the process to bring in a double portable to use while we resolve the construction issues.

High School facility news: we have begun discussion with Wenatchee Valley College to potentially partner with them with high school classes located on the college campus.

M. Reyes made a motion to approve an addendum to our City of Wenatchee Long-Term Facility Lease extending our initial lease term from six to 12 years.

K. Rutherford seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Principal Annual Performance Evaluation

A. Complete Jill's Online Evaluation

Time was allotted at the board meeting for all board members to complete the Principal Annual Performance Evaluation for Jill Fineis.

V. Principal Report

A. Discussion Items

Principal Jill Fineis gave an update on current events/issues at the school.

Enrollment Update for 22-23 school year:

6th and 7th grade classes are full, with wait lists. 8th grade class still has openings.

Hiring Update for 22-23 school year:

6th and 7th grade Math teacher hired.

Combined 6th grade Science and 7th grade History teacher hired.

Current 6th and 7th Math teacher has accepted a position in SPED.

An offer has been made for our 8th Math position.

Update on South Wenatchee shooting near school. WPD Officer came to PAC to discuss incident with parents and staff.

Staff Evaluation process is being created and will begin by the end of April.

A sexual harassment allegation has been levied against a substitute teacher. Legal counsel has been contacted and an investigation has begun. WA Charters is assisting in the investigation.

VI. Guest Speaker

A. Sara Rolfs - Parent "Stay" Interview Highlights

Sara Rolfs, Community Outreach Director, conducted "Stay" Interviews with 15 families.

Interviews were also conducted at a Latinx family event and 23 Latinx families participated.

Results were discussed and will be used in our strategic planning for the 22-23 school year.

VII. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:29 PM.

Respectfully Submitted,
K. Rutherford