

APPROVED



PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

December 2021

Date and Time

Wednesday December 15, 2021 at 6:00 PM

Small School. Big Difference!

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

Board Norms

Procedural

Follow Through on All Agreements
Be Fully Present Physically and Mentally
Start and End On Time

Behavioral

Be Bold and Optimistic
Keep Kids at the Center of Our Work
Advance Justice
Put Relationships First and Assume Positive Intent

Trustees Present

Flora Fernandez, Mario Reyes, Oscar Licon Eusebio, Rick Wray, Sara Rolfs, Tod Treat (remote), Tyler McGee, Xaxira Velasco Ponce de Leon

Trustees Absent

Karen Rutherford

Trustees who arrived after the meeting opened

Mario Reyes, Tod Treat, Xaxira Velasco Ponce de Leon

Guests Present

Jill Fineis, Rachel Ksenyak (remote)

I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Dec 15, 2021 at 6:06 PM.

C. Sunrise Connections

Two word emotional check in

Mario Reyes arrived.

Xaxira Velasco Ponce de Leon arrived.

D. Board of Trustees November Meeting Minutes

Xaxira Velasco Ponce de Leon made a motion to approve the minutes from Monthly Board Meeting on 11-17-21.

Flora Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Finance Committee Meeting Minutes

Xaxira Velasco Ponce de Leon made a motion to approve the minutes from Monthly Finance Committee Meeting on 12-09-21.

Flora Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Academic Excellence Committee Minutes

Xaxira Velasco Ponce de Leon made a motion to approve the minutes from Academic Excellence Committee Meeting on 12-06-21.

Flora Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Open the Floor to Public Comment

No request for public comment

III. Guest Speaker - Rachel Ksenyak from Board on Track

A. Governance vs. Management 2.0

R. Ksenyak provided Governance vs. Management 2.0 training
Tod Treat arrived.

IV. Principal Report

A. Discussion Items

- Personalized Learning Plan review
- ESSER Funding addition coming through
- Need 1 on 1 para for scholar. New hire needed to support
- Recruitment and Enrollment update - hire recruiter?
- S Rolfs is transitioning to a staff role

B. Updated Discipline Procedure

Sara Rolfs made a motion to To approve the new Discipline Procedure as presented.
Mario Reyes seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Finance Report

A. Monthly Finance Reports (Balance Sheet, Budget vs. Actual)

- T McGee Covered the finance reports

B. Approving Expense Reports

Mario Reyes made a motion to Approve the board certification statements for Payroll
Check Summary and Accounts Payable Register.

Sara Rolfs seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Committee Reports

A. Development

S Rolfs reviewed the D Team Report

B. Academic Excellence

- T Treat reviewed the State of the School Report Template

Xaxira Velasco Ponce de Leon made a motion to Approve the framework as presented.

Oscar Licon Eusebio seconded the motion.

The board **VOTED** unanimously to approve the motion.

R Wray shared about the CEO Evaluation tool

Mario Reyes made a motion to approve the process as presented.

Flora Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Finance

No additional finance information to share

D. Governance

- Table OPMA quiz
- S Rolfs resigns her position on the board

Tyler McGee made a motion to To appointment Karla Mullins at a board member starting 1.1.22.

Tod Treat seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mario Reyes made a motion to approve the draft Agreement for Attorney Services as presented for Davis Arneil Law Firm.

Flora Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Other Business

A. Facility Task Force Update

R Wray to provide update via email

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,

Xaxira Velasco Ponce de Leon