

APPROVED



PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

November

Date and Time

Wednesday November 17, 2021 at 6:00 PM

Location

Pinnacles Prep Conference Room

Small School. Big Difference!

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

Board Norms

Procedural

Follow Through on All Agreements
Be Fully Present Physically and Mentally
Start and End On Time

Behavioral

Be Bold and Optimistic
Keep Kids at the Center of Our Work
Advance Justice
Put Relationships First and Assume Positive Intent

Trustees Present

Flora Fernandez (remote), Karen Rutherford, Mario Reyes, Oscar Licon Eusebio, Sara Rolfs, Tod Treat, Tyler McGee, Xaxira Velasco Ponce de Leon

Trustees Absent

Rick Wray

Trustees who arrived after the meeting opened

Flora Fernandez, Mario Reyes, Tyler McGee

Guests Present

Chris Fontana (remote), Jill Fineis

I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Sara Rolfs called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Wednesday Nov 17, 2021 at 6:04 PM.

Flora Fernandez arrived.

Mario Reyes arrived.

Tyler McGee arrived.

C. Sunrise Connections

What are you thinking

What are feeling

D. Board of Trustees Meeting Minutes

Karen Rutherford made a motion to approve the minutes from Board of Trustees on 10-20-21.

Tyler McGee seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Finance Committee Meeting Minutes

Karen Rutherford made a motion to approve the minutes from November Finance Committee Meeting on 11-12-21.

Tyler McGee seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Executive Committee Meeting Minutes

Karen Rutherford made a motion to approve the minutes from Executive Committee on 11-03-21.

Tyler McGee seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Development Committee Meeting Minutes

Karen Rutherford made a motion to approve the minutes from October Meeting on 10-01-21.

Tyler McGee seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Open the Floor to Public Comment

No public comment

III. Principal Report

A. Discussion Items

- J. Fineis shared the results from the Kelvin School's Student Culture & Climate Survey
- Every scholar has a Personalized Learning Plan - building block of high school and beyond and informs PEAK time
- Currently have 49 applications for 2022-2023 school year
- We hired a Dean of Students, New Music Teacher, and Bus Driver
- Data Dashboard will be updated for the December Meeting

IV. Finance Report

A. Monthly Finance Reports (Balance Sheet, Budget vs. Actual)

T. McGee reviewed the financial documents

B. Approving Expense Reports

Tod Treat made a motion to To approve the Account Receivable and Payroll Certification.

Oscar Licon Eusebio seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Committee Reports

A. Development

S Rolfs reviewed new format of the Development Report

B.

Academic Excellence

T.Treat reviewed discussion about creating an Academic Excellence roadmap.

K. Rutherford reviewed the plan for the Principal Evaluation.

C. Finance

T.Mcgee shared that the committee reviewed a Staff Board Contract responsibilities

D. Governance

- Board Training plan to be ready at December meeting
- Start thinking about board expansion plans

VI. Board Governance

A. Board Member Show and Tell

T. McGee Shared some about himself

VII. Other Business

A. Facility Task Force

Spring plan is to remodel Great Hall

Next Phase will be new construction

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
Sara Rolfs