



PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

Date and Time

Tuesday September 14, 2021 at 6:00 PM

Location

Pinnacles Prep Campus Conference Room

Small School. Big Difference!

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

Board Norms

Procedural

Follow Through on All Agreements
Be Fully Present Physically and Mentally
Start and End On Time

Behavioral

Be Bold and Optimistic
Keep Kids at the Center of Our Work
Advance Justice
Put Relationships First and Assume Positive Intent

Trustees Present

Flora Fernandez, Karen Rutherford, Mario Reyes, Oscar Licon Eusebio, Rick Wray, Sara Rolfs, Tod Treat, Tyler McGee, Xaxira Velasco Ponce de Leon

Trustees Absent

None

Trustees who arrived after the meeting opened

Flora Fernandez

Trustees who left before the meeting adjourned

Tod Treat

Guests Present

Kara Lowe (remote), Lindsey Westerfield (remote), Rachel Ksenyak (remote), Sean Koester

I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Tuesday Sep 14, 2021 at 6:05 PM.

Tod Treat made a motion to To approve the Agenda.

Karen Rutherford seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Sunrise Connections

Flora Fernandez arrived at 6:07 PM.

Members shared how it feels to be finally meeting on campus.

D. Approve Meeting Minutes (Monthly Board Meeting August 10)

Tod Treat made a motion to approve the minutes from August Monthly Board Meeting on 08-10-21.

Karen Rutherford seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Meeting Minutes (Special Board Meeting August 31)

Tod Treat made a motion to approve the minutes from Special Meeting on 08-31-21.

Mario Reyes seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Open the Floor to Public Comment

No requests for public comment

III. Board on Track Refresher

A. Special Guest - Rachel Ksenyak

R. Ksenyak shared a high level overview of the platform.

Governance committee to move board documents from google drive to BOT platform.

Tod Treat left at 6:27 PM.

R. Wray asked guests Kara Lowe and and Lindsey Westerfield to introduce themselves and their roles at the Commission.

IV. Committee Updates

A. Finance

T. McGee covered the financial reports.

Final balance sheet from our planning year budget.

Have not had to access our entire line of credit. In November the line of credit will become a traditional loan and we'll pay it in 36 months.

Financial reports will look different moving forward due to public money starting to come in.

B. Development

S.Rolfs reviewed development report.

S.Koester will find out if we need to put the Confluence grant check into August when it was awarded or once it is deposited.

C. Facility

Facility Committee is dissolved as of August 31st and moving to a Facility Task Force.

2 more things to finish up for our final occupancy permit. We have a week to meet those obligations.

Furniture order coming in on the 16th.

First meeting with the City and James Hugas about using the \$2.5 million Capital Budget allocation.

D. New Committees for Year

R.Wray reviewed the new committees document.

S.Rolfs mentioned that parents can sit on committees as well as other community members.

Parent Advisory Council will start this fall and will report in quarterly to the board.

V. Board Governance

A. Board Member Show and Tell

O. Licon Esuebio shared that he grew up in the neighborhood and is excited to see all the changes in the neighborhood.

First in his family to graduate from High School, graduate from College and get a Masters Degree. Education is his passion and music has opened many doors for him.

B. Revisit Board Meeting Norms

S. Rolfs reviewed the board norms document.

C. Proposal to Change Meeting Dates for Upcoming Year

Moving our meetings to the third Wednesday of the month to accommodate more time to get financial reports ready.

Starting in October.

D. Future Board Meeting Protocols and Structure

R Wray reviewed the list of protocols.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:19 PM.

Respectfully Submitted,
Sara Rolfs