



**PINNACLES PREP**

## Pinnacles Prep Charter School

### Minutes

#### August Monthly Board Meeting

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##### **Date and Time**

Tuesday August 10, 2021 at 6:00 PM

##### **Location**

Mercantile CoWorking Space (14 N. Wenatchee Ave)

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##### ***Small School. Big Difference!***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

##### **Board Norms**

###### Procedural

Follow Through on All Agreements  
Be Fully Present Physically and Mentally  
Start and End On Time

###### Behavioral

Be Bold and Optimistic  
Keep Kids at the Center of Our Work  
Advance Justice  
Put Relationships First and Assume Positive Intent

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##### **Trustees Present**

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Flora Fernandez (remote), Karen Rutherford (remote), Mario Reyes (remote), Oscar Licon Eusebio, Rick Wray, Sara Rolfs (remote), Tod Treat, Tyler McGee, Xaxira Velasco Ponce de Leon (remote)

**Trustees Absent**

*None*

**Guests Present**

Jill Fineis (remote)

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**I. Opening Items**

**A. Welcome and Record Attendance**

**B. Call the Meeting to Order**

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Tuesday Aug 10, 2021 at 6:05 PM.

**C. Sunrise Connections**

Joyful connection!

Emotion that you are feeling, thinking, emotions about us opening our doors in 2 weeks.

**D. Approve Meeting Minutes**

Tod Treat made a motion to approve the minutes from July Monthly Meeting on 07-13-21.

Karen Rutherford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Public Comment**

**A. Open the Floor to Public Comment**

no public comment requests.

**III. Principal Report**

**A. Summer Institute Update**

Faculty on compass since July 26th for culture building and professional development.

Structures, systems and processes.

Impact Lab

Purpose work

Starting next week will be more about systems, routines, etc.

All staff meeting with mentor groups - individually - and asking some questions about systems like transportation, meals, communications, etc.

## **B. Enrollment Update**

More inquiries for 7th grade.  
Current enrollment is 120

## **C. Staffing Updates**

Change in Music position. Original staff member had a tragedy in his personal life and was unable to teach this year. New hire of a .25 music position. .75 will be hired by other faculty.

Still in search of a nurse. Couple of promising candidates.

COVID-19 policy - staff and student must follow the CDC guidelines. Daily attestations and wear a mask or shield and physically distance as much as possible. This is an evolving situation.

## **D. Policy and Agreement Adoption/Resolution**

- contract with WSD 246 for food service
- deferred compensation for retirement
- Internet safety policy

Tod Treat made a motion to approve the food service policy as presented and authorize with the enumeration correction.

Karen Rutherford seconded the motion.

enumeration off on the policy between 4 - 6

The board **VOTED** unanimously to approve the motion.

Tod Treat made a motion to Authority to enter into an agreement with the state for the deferred compensation program.

Flora Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Karen Rutherford made a motion to approve the internet safety policy as presented.

Tyler McGee seconded the motion.

Have we thought about what the filter will be? Oscar and staff will meet to discuss.

The board **VOTED** unanimously to approve the motion.

COVID policy - CDC guidelines.

## **E.**

### **Monthly Charter Commission Deliverables**

Jill reported on the deliverables and all of them will be done in time.

Representatives from the Commission came to visit and it was a good visit.

## **IV. Committee Updates**

### **A. FACE**

- Jill covered the most important piece of enrollment
- Israel has been at Methow Park to help with registration forms for the last month
- On track for the 20th with the ribbon cutting and the first day of school.

### **B. Finance Report**

Tod Treat made a motion to To adopt the budget for 2021-2022 as presented and authorize the President, Treasurer and Secretary to sign the resolution.

Karen Rutherford seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Development**

See report in packet.

### **D. Facility**

Walk through for occupancy permit on Monday. Anticipate a temporary permit due to backordered due to supply chain issues.

Most of furniture is coming in on the 19th.

Coming in at 15% over budget in the facility remodel. Going to be ok due to fundraising, underspending in areas and projected surplus.

## **V. Board Governance**

### **A. Board Member Show and Tell - Xaxira**

Xaxira shared about her upbringing. <3

### **B. Board Officers, Committees, and Committee Chairs for 2021/2022**

Academic Excellence Committee: R. Wray Chair, F. Fernandez, K. Rutherford, T. Treat.  
K. Rutherford to chair the CEO/Principal Eval Team J. Fineis Staff

Finance: T. McGee - Chair, O.Licon and S.Koester staff

Development: S Rolfs - Chair, X. Velasco Ponce de Leon, M.Reyes

Governance: S. Rolfs & R. Wray S.Koester Staff

**C. Board Assessment**

Please complete assessment to help inform our retreat content

**VI. Closing Items**

**A. Sunset Connections**

Gratitudes.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,  
Sara Rolfs