

APPROVED



**PINNACLES PREP**

Pinnacles Prep Charter School

## Minutes

July Monthly Meeting

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### Date and Time

Tuesday July 13, 2021 at 6:00 PM

### Location

Mercantile Co-Working Space (14 N. Wenatchee Ave)

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### *Small School. Big Difference!*

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

### Board Norms

#### Procedural

Follow Through on All Agreements  
Be Fully Present Physically and Mentally  
Start and End On Time

#### Behavioral

Be Bold and Optimistic  
Keep Kids at the Center of Our Work  
Advance Justice  
Put Relationships First and Assume Positive Intent

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### Trustees Present

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Flora Fernandez, Rick Wray, Sara Rolfs, Tod Treat (remote), Tyler McGee, Xaxira Velasco Ponce de Leon

**Trustees Absent**

Karen Rutherford, Mario Reyes, Oscar Licon Eusebio

**Trustees who arrived after the meeting opened**

Flora Fernandez

**Guests Present**

Jill Fineis, Matt Paolini (remote)

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**I. Opening Items**

**A. Welcome and Record Attendance**

**B. Call the Meeting to Order**

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Tuesday Jul 13, 2021 at 6:04 PM.

Tod Treat made a motion to approve the agenda.

Tyler McGee seconded the motion.

The board **VOTED** unanimously to approve the motion.

Flora Fernandez arrived.

**C. Sunrise Connections**

Look at board norms and read through. What norm do you want to be most mindful of tonight.

**D. Approve Meeting Minutes**

Tod Treat made a motion to approve the minutes from June 8th Monthly Board Meeting on 06-08-21.

Xaxira Velasco Ponce de Leon seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes of Special Meeting**

Tyler McGee made a motion to approve the minutes from Special Meeting on 07-02-21.

Tod Treat seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Public Comment**

**A.**

## **Open the Floor to Public Comment**

No public comment

### **III. Year One Budget Presentation**

#### **A. Matt Paolini with Joule Growth Partners**

M. Paolini Review the presentation provided in the board packet of the draft budget for 2021 - 2022

### **IV. Principal Report**

#### **A. Enrollment Update**

We are fully enrolled grade 6th with 65 with 8 on the waitlist.

7th grade we are still looking for 5 scholars.

Enrollment Task Force put together by Israel Garcia.

#### **B. Monthly Charter Commission Deliverables**

Board Members need background checks by August 1.

Commission Site visit on July 30th.

On target for meeting all of the deliverables on time.

#### **C. Staffing Updates**

A humanities staff will be taking leave of absence from WSD 246.

We have a staff member to replace.

1 staff member will be taking maternity leave and we have long term sub ready and committed.

Launching 3 jobs

\*Americorps member via Chelan Douglas Community Action Council

\*Operations Associate - Drive Bus and Custodian, full time, full benefits

\*Part Time Nurse - 1 x week

### **V. Committee Updates**

#### **A. FACE**

FACE Task Force Meeting yesterday lots of ideas and thoughts shared.

#### **B. Finance Report**

J. Fineis reviewed the Balance Sheet and Budget vs. Actuals.

#### **C.**

## **Development**

100% Board Giving  
Exceeded fundraising goal.

### **D. Facility**

R. Wray gave an update on the remodel.  
Board Work party on Monday the 19th 6 - 9.  
Starting a Facility Task Force to discuss how to use the capital budget allocation.

## **VI. Board Governance**

### **A. Board Member Show and Tell - Tod Treat**

T. Treat shared a photo montage of his path to the Pinnacles Prep board.

### **B. Board Officers, Committees, and Committee Chairs for 2021/2022**

S. Rolfs mentioned that the current officers are willing to serve again next year, but nominations are open to anyone interested. To be voted on in August Meeting.

S. Rolfs reviewed the committee structure

Academic Excellence: R. Wray, T. Treat

Finance: T. McGee

Governance: S. Rolfs & R. Wray

Development: X. Velasco Ponce de Leon, S. Rolfs

### **C. Board Assessment**

Please complete board assessment on BoardOn Track Platform by next meeting.

### **D. Background Checks by Opening Day**

Correction: Due by August 1

## **VII. Other Business**

### **A. Annual Board Retreat, Saturday September 18th - 9am to 3pm**

Please let R. Wray if you cannot make date/time

### **B. Board Campus Work Party**

Monday the 19th from 6 - 9

Tod Treat made a motion to To Authorize Rick Wray and Jill Fineis to accept and sign the insurance policy as vetted by R. Wray, J. Fineis and S. Koester.

Flora Fernandez seconded the motion.

Insurance policy NPIP

R. Wray has the details for anyone to review.  
The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Sunset Connections**

Imagine a world where students are true coowners and coleaders - what does that look like.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,  
Sara Rolfs