APPROVED

PINNACLES PREP

Pinnacles Prep Charter School

Minutes

Monthly Board Meeting

Date and Time
Tuesday April 13, 2021 at 6:00 PM

Small School. Big Difference!

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

Board Norms

Procedural

Follow Through on All Agreements
Be Fully Present Physically and Mentally
Start and End On Time

Behavioral

Be Bold and Optimistic
Keep Kids at the Center of Our Work
Advance Justice
Put Relationships First and Assume Positive Intent

Trustees Present
Flora Fernandez (remote), Karen Rutherford (remote), Rick Wray (remote), Sara Rolfs (remote), Tod Treat (remote), Tyler McGee (remote)

Trustees Absent

None

Guests Present
Jill Fineis (remote), Sean Koester (remote)

I. Opening Items

A. Welcome and Record Attendance

B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Tuesday Apr 13, 2021 at 6:04 PM.

C. Sunrise Connections

2 words to describe how you are feeling right now

D. Approve Meeting Minutes

Karen Rutherford made a motion to approve the minutes from Board of Trustees Meeting on 03-09-21.
Flora Fernandez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Sara Rolfs	Aye
Tyler McGee	Aye
Tod Treat	Abstain
Flora Fernandez	Aye
Rick Wray	Aye
Karen Rutherford	Aye

II. Public Comment

A. Open the Floor to Public Comment

No public comment

III. Principal Report

A. Enrollment Update

Fully enrolled for grade 6th with WL of 5
7th grade we have 14 spots available

B.

Hiring Update

Hired all but one of our staff members.

C. Policy Adoption

Review of policies
Tod Treat made a motion to To approve the policies under review in tonight's agenda.
Rick Wray seconded the motion.
Policies approved:
Gun Free 4210
Harassment, Intimidation & Bullying 3207
Homeless students 3115
Instructional Materials 2020
Internet Safety 2022
Meeting conduct, Order of Business and Quorum 1400
Open Government Trainings 1805
Purchasing/Procurement Policy 6220
Proposed Agenda and Consent Agenda 1420
Restraint and Isolation 3246

The board **VOTED** to approve the motion.

IV. Committee Updates

A. FACE

Events for the month: Zoom Family Info sessions on 14, 20, 29.
April 22 & 28 hosting a Pizza and Pathways workshop with Terry Valdez

B. Development

We have raised $35,600 of the $60,000 per budget
$20,000 donation via CFNCW DA fund in the mail
Spring gofundme campaign

C. Facility

Sean shared timeline and permits of the project.
The subcontractor bids came in higher than anticipated. Are very responsive and ready to go once we have our permit.

Discussion about construction budget. Need approval of the new $550,000 construction budget.
Tod Treat made a motion to approve the $550,000 construction budget as presented.
Karen Rutherford seconded the motion.
The board **VOTED** to approve the motion.

Tod Treat made a motion to amend the resolution to increase the loan with Cashmere Valley Bank from $400,000 to $500,000.
Sara Rolfs seconded the motion.
Does it change our interest rate? No. Same terms

Makerspace included in this budget? Some of the superficial items are covered in the budget. Trying to figure out spending given our different pots of money.
The board **VOTED** to approve the motion.

D. Finance Report

Reviewed Budget vs. Actual. New line items added to reflect more accurate bookkeeping. Presenting a full updated budget next month.

Any potential red flags? STEM and Music programs.

V. Board Governance

A. F1 Financial Disclosure Submission and Governance Video Series Viewing

Reminder that F1 disclosures are due April 15. Everyone has done them
Governance videos need to be watched ASAP

Let Rick know once you've completed the videos

B. Contract Review Jeopardy Game

GAME TIME!

C. New Board Member Consideration (Xaxira Velasco Ponce De Leon, Mario Reyes, Oscar Licon)

Oscar Licon
Xaxira Velasco Ponce de Leon
Mario Reyes
Tod Treat made a motion to To extend an invitation to all three nominees pending attending a board meeting.
Karen Rutherford seconded the motion.
The board **VOTED** to approve the motion.

D. Board Member Show and Tell - Karen Rutherford

The Caterpillar story

VI. Closing Items

A. Sunset Connections

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,
Rick Wray