APPROVED

PINNACLES PREP

# Pinnacles Prep Charter School

# Minutes

## Board of Trustees Meeting

**Date and Time**
Tuesday February 9, 2021 at 6:00 PM

***Small School. Big Difference!***

**Pinnacles Prep Mission**: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**Board Norms**

Procedural

Follow Through on All Agreements
Be Fully Present Physically and Mentally
Start and End On Time

Behavioral

Be Bold and Optimistic
Keep Kids at the Center of Our Work
Advance Justice
Put Relationships First and Assume Positive Intent

**Trustees Present**
Flora Fernandez (remote), Karen Rutherford (remote), Rick Wray (remote), Sara Rolfs (remote), Tod Treat (remote), Tyler McGee (remote)

**Trustees Absent**

*None*

**Trustees who arrived after the meeting opened**
Tod Treat

**Guests Present**
Jill Fineis (remote)

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## I. Opening Items

### A. Welcome and Record Attendance

### B. Call the Meeting to Order

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Tuesday Feb 9, 2021 at 6:03 PM.
Tod Treat arrived.

### C. Approve Prior Meeting Minutes

Tod Treat made a motion to approve the minutes from Pinnacles Prep January Board Meeting on 01-12-21.
Karen Rutherford seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Public Comment

### A. Open the Floor to Public Comment

No

## III. Principal Report

### A. Update on Upcoming Enrollment Deadline and Potential Lottery Event

**ENROLLMENT**
Enrollment Deadline Midnight on 17th
On the 18th we will look at numbers and determine if we need a lottery. For sure for 6th and 3 seats away from needing one in 7th grade.
100 student in founding class + 25
71 (73) applicants for 6th grade and 58 for 7th grade
Lottery on 20th starting at 8:00 AM
Would like a quorum of the board
Diana from WA Charters will be our 3rd party observer

### B. Legislative Capitol Grant Request

**CAPITAL GRANT**
Senator Hawkins has submitted a capital grant request to the legislature on behalf of the City of Wenatchee to rennovate the facility to support a community learning center.

### C. Covid Impacts on Planning for August Opening

**COVID Impacts on August Opening**
Discussion about the possibilities of how to proceed in the fall.
We should reach out to other schools that are meeting in person, hybrid and certain PPE Social Distancing measures.
Keep in touch with medical professionals for guidance
Parents need a lot of help and guidance and we need to be able to support them.
Technology issues

**GWATA**
Afterschool partnerships and "Computers for Kids". GWATA is donating 20 refurbished MAC books for Pinnacles Families.

## IV. Committee Updates

### A. FACE

Refer to jill's discussion on lottery and dates.
Great turnout for unloading furniture from EdNW and demo removal

### B. Finance Report

See documents in packets

### C. Development

$17,261 raised in private donations
Writing 3 grants - makerspace, music program and Q3 6th grade project.

### D. Facility

**Update on facility remodel**

**Pinnacles Prep Board Resolution Letter**
Guarantors of the loan are Rick Wray's in-laws. They are not gaining anything from this contract nor is Rick.

Tod Treat made a motion to RESOLVED, that the board of trustees hereby authorizes and directs Jill Fineis, School Principal, and Rick Wray, Board President, to execute loan documents and request draws on behalf of the Pinnacles Prep Charter School with Cashmere Valley Bank.
Tyler McGee seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| Rick Wray | Abstain |
| Karen Rutherford | Aye |
| Tyler McGee | Aye |
| Tod Treat | Aye |
| Sara Rolfs | Aye |
| Flora Fernandez | Aye |

## V. Board Governance

### A. F1 Financial Disclosure Form Submission

Sara shared the SAW portal for the F1 disclosure forms.
Sara will email a link out to everyone
Karen's advice is to 'not over think it'
Due by next meeting

### B. Watching the Remainder of the Development Training (DEI in Fundraising)

Board watched the DEI fundraising presentation

### C. New Board Member Nomination Process and Board Expansion Plan

kl
Rick Wray made a motion to Accept the nomination process and board expansion plan as written with the addition of "City of Wenatchee Representative" under Goal #3 in the expansion plan.
Tod Treat seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VI. Other Business

### A. Any Remaining Business to Discuss

Huge thanks to Gene Sharatt, board of EdNW for the furniture donation. Chris Reykdal and Karina Vega Villa.

Anyone wanting to be on teacher hiring committee please let Jill know.

Monday on the 15th we will be running a Snowshoe event for Aspirantes from 12:00 PM - 2:00 at Squilchuck State Park

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,
Sara Rolfs