

APPROVED



**PINNACLES PREP**

Pinnacles Prep Charter School

## Minutes

December 2020 Monthly Meeting

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### Date and Time

Tuesday December 8, 2020 at 6:00 PM

### Location

Zoom Virtual Meeting

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### *Small School. Big Difference!*

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

### Board Norms

#### Procedural

Follow Through on All Agreements  
Be Fully Present Physically and Mentally  
Start and End On Time

#### Behavioral

Be Bold and Optimistic  
Keep Kids at the Center of Our Work  
Advance Justice  
Put Relationships First and Assume Positive Intent

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### Trustees Present

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Flora Fernandez, Karen Rutherford, Rick Wray (remote), Sara Rolfs (remote), Tod Treat (remote), Tyler McGee (remote)

### **Trustees Absent**

Karla Mullins

### **Trustees who arrived after the meeting opened**

Flora Fernandez, Karen Rutherford

### **Guests Present**

Dr. John Scott (remote), Jill Fineis (remote), Sean Koester (remote)

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## **I. Opening Items**

### **A. Welcome and Record Attendance**

### **B. Call the Meeting to Order**

Rick Wray called a meeting of the board of trustees of Pinnacles Prep Charter School to order on Tuesday Dec 8, 2020 at 6:03 PM.

Flora Fernandez arrived.

### **C. Approve Prior Meeting Minutes**

Tod Treat made a motion to approve the minutes from.

Flora Fernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Principal Report**

### **A. Introduction of Sean Koester, Director of Operations**

### **B. Faculty Hiring Process and Timeline**

Hiring 5 positions for a total of 8 staff members

Jill shared the process of hiring which is on a website

## **III. Committee Updates**

### **A. FACE**

80% enrolled for 6th grade

60% enrolled for 7th grade

Spanish PP 101 coming up

Computer Science Education Week activity kits

**B. Finance Report**

Reviewed Budget vs. Actuals and Balance Sheet.

Balance: \$151,995.77

**C. Development**

Current Campaign is \$461.00

**D. Facility**

We get the keys on January 1, 2021

CPU approved

Financing for \$300,000 - \$400,000

**IV. Other Business**

**A. Additional Required OPMA and Governance Training Videos**

On Demand Trainings we all need to take per commission contract - Attorney General's

OPMA video

BoardOnTrack governance videos

**B. Principal Assessment Update**

Tod, Rick and Sara looking at BOT Principal Assessment tool.

We are going to release assessment tool by first week of January to have informal discussion at January meeting.

**C. Board members**

Karla is stepping down from the board due to personal circumstances to focus on her own family.

Karen Rutherford arrived.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,

Sara Rolfs

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**Documents used during the meeting**

*None*