



PINNACLES PREP

Pinnacles Prep Charter School

Monthly Board Meeting

Published on September 15, 2025 at 9:59 AM PDT

Amended on September 17, 2025 at 2:36 PM PDT

Date and Time

星期三 九月 17, 2025 at 5:30 下午 PDT

In Person: Pinnacles Prep Campus - Great Hall Classroom (504 S. Chelan Ave, Wenatchee)

Online Zoom Link:

<https://us02web.zoom.us/j/81891729392>

Board Members: Rick Wray, Blake Baldwin, Flora Fernandez, Bethany Sebastian, Josh Castro, Nate McClennen

Contact: Blake Baldwin, Board Secretary

Email: blake@pinnaclesprep.org

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

Public Comment (In-Person): Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Public Comment (Virtual): Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request or provide a written public comment, please email Blake Baldwin at blake@pinnaclesprep.org. If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

Small School. Big Ideas.

Pinnacles Prep Mission: We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

BOARD MEETING NORMS

- Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time
- Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Welcome and Record Attendance			
B. Call the Meeting to Order			
C. Consent Agenda Approval	Vote	Rick Wray	5 m
<ul style="list-style-type: none">• Approve Prior Meeting Minutes (August 19 Regular Board Meeting)• Approve Prior Month Financial Documents<ul style="list-style-type: none">◦ The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of \$139,470.12 are also approved.• Policy and Procedures:<ul style="list-style-type: none">◦ Second Reads:			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> ▪ 4260-Use of School Facilities ▪ 25-25 Staff Salary Schedules ◦ Updates to Previously Approved Policies and Procedures: Highly Capable Program Plan Updates <ul style="list-style-type: none"> ▪ Pinnacles Fiscal Policies and Procedures Handbook (August 2025 updates) • Principal Monthly Report • CEO/COO Monthly Report 			
II. Public Comment Period			5:35 PM
A. Open Floor for Public Comments	FYI		5 m
III. Know Our People, Know Our Programs			5:40 PM
A. Student Special Guests Members of the Student Advisory Councils (Middle and High School)	FYI	Pinnacles Students	10 m
IV. Critical Issue Discussion			5:50 PM
A. Student Enrollment Update	Discuss	Sara Rolfs	5 m
<ul style="list-style-type: none"> • Opening Enrollment Figures and Demographics 			
B. Special Education and Staffing Updates for 25/26	Discuss	Jill Fineis	10 m
<ul style="list-style-type: none"> • Special Education Update • Staffing Updates 			
C. Charter Contract Renewal Process Update and Next Steps	Discuss	Jill Fineis	10 m
<ul style="list-style-type: none"> • Commission Renewal Recommendation Report • Commission Resolution Meeting (September 18 - Spokane Falls Community College - 10am Start Time) 			

	Purpose	Presenter	Time
◦ Live and Virtual Public Comment for Resolution Meeting			
D. School Leadership Performance Goals for Upcoming Year	Vote	Jill Fineis and Sara Rolfs	15 m
<ul style="list-style-type: none"> • Final Strategic Plan SMART Performance Goals • Final School Improvement Plan (SIP) 			
V. Committee Reports			6:30 PM
A. Finance	Discuss	Josh Castro	10 m
<ul style="list-style-type: none"> • Financial Data Dashboard presentation 			
B. Governance Committee	FYI	Rick Wray	15 m
<ul style="list-style-type: none"> • New Board Member Prospects Update • Committees for New Year • Board Compliance Trainings for Year <ul style="list-style-type: none"> ◦ By November 15: OPMA, Public Records Act, Use of Public Funds, Staff Credentialing ◦ By April 15: F-1 Financial Disclosure • Year End Board Self Assessment Survey 			
VI. Additional Business			6:55 PM
A. Important Upcoming Dates	Discuss	Rick Wray	5 m
<ul style="list-style-type: none"> • Traveling to Spokane for Commission Meeting on September 18 • October 15 - Board Meeting and Annual Retreat Session - Discuss start time 4 or 5pm • Annual Charter School Conference, Saturday October 25th in Seattle 			
VII. Closing Items			7:00 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote		