



**PINNACLES PREP**

## Pinnacles Prep Charter School

### Monthly Board Meeting

Published on August 18, 2025 at 8:31 AM PDT

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#### Date and Time

Tuesday August 19, 2025 at 5:30 PM PDT

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**In Person:** Pinnacles Prep Campus - Two Bears Art Studio Classroom (504 S. Chelan Ave, Wenatchee)

#### Online Zoom Link:

<https://us02web.zoom.us/j/81891729392>

**Board Members:** Rick Wray, Blake Baldwin, Flora Fernandez, Bethany Sebastian, Josh Castro

**Contact:** Blake Baldwin, Board Secretary

Email: [blake@pinnaclesprep.org](mailto:blake@pinnaclesprep.org)

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

**Public Comment (In-Person):** Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

**Public Comment (Virtual):** Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request

or provide a written public comment, please email Blake Baldwin at [blake@pinnaclesprep.org](mailto:blake@pinnaclesprep.org). If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

***Small School. Big Ideas.***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**BOARD MEETING NORMS**

- Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time
- Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Welcome and Record Attendance			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Consent Agenda Approval	Vote	Rick Wray	5 m
<ul style="list-style-type: none"><li>• Approve Prior Meeting Minutes (July 16 Regular Board Meeting)</li><li>• Approve Prior Month Financial Documents<ul style="list-style-type: none"><li>◦ The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of \$147,294.66 are also approved.</li></ul></li><li>• Policy and Procedures:<ul style="list-style-type: none"><li>◦ <b>First Read New:</b> <a href="#">4260-Use of School Facilities</a></li><li>◦ <b>Updates to Previously Approved Policies and Procedures:</b><ul style="list-style-type: none"><li>▪ <a href="#">2410P – Graduation Requirements</a></li></ul></li></ul></li></ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>▪ <a href="#">3143 – Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm</a></li> <li>▪ <a href="#">3210 – Nondiscrimination</a></li> </ul> <ul style="list-style-type: none"> <li>• Committee Reports <ul style="list-style-type: none"> <li>◦ Development Report</li> </ul> </li> </ul>			
<b>II. Public Comment Period</b>			<b>5:35 PM</b>
<b>A.</b> Open Floor for Public Comments	FYI		5 m
<b>III. Know Our People, Know Our Programs</b>			<b>5:40 PM</b>
<b>A.</b> Faculty Special Guest Assistant Principal - Jordan Wendzel	FYI	Jordan Wendzel	10 m
<b>IV. Critical Issue Discussion</b>			<b>5:50 PM</b>
<b>A.</b> School Leadership Performance Goals for Upcoming Year <ul style="list-style-type: none"> <li>• Charter Commission School Specific Goals</li> <li>• Strategic Plan SMART Performance Goals</li> </ul>	Vote	Jill Fineis and Sara Rolfs	20 m
<b>B.</b> Student Enrollment Update <ul style="list-style-type: none"> <li>• Current 25/26 Enrollment Numbers</li> <li>• Final Summer Outreach Strategy</li> </ul>	Discuss	Sara Rolfs	10 m
<b>C.</b> Conditional Certification Approvals for 2025/2026	Vote	Jill Fineis	5 m
<b>D.</b> 2025/2026 Budget Adoption <ul style="list-style-type: none"> <li>• Staff Salary Compensation Scales</li> <li>• CEO and COO Employment Contracts for 25/26 School Year</li> <li>• Budget Notes from CFO, Matt Paolini</li> </ul>	Vote	Jill Fineis	20 m

	Purpose	Presenter	Time
<b>E.</b> Charter Contract Renewal Process Update and Next Steps	Discuss	Jill Fineis	5 m
<ul style="list-style-type: none"> <li>• Public Comment Period (thru September 8)</li> <li>• Authorizer Recommendation Published (by September 8)</li> <li>• Commission Resolution Meeting (September 18 - Spokane Falls Community College - Time TBD)</li> </ul>			
<b>V.</b>	<b>Committee Reports</b>		<b>6:50 PM</b>
<b>A.</b>	Finance	Discuss	Josh Castro
<ul style="list-style-type: none"> <li>• Financial Data Dashboard presentation</li> <li>• Resolution for access to bank account</li> <li>• Vote that Board President, Rick Wray, Board Treasurer, Josh Castro, and CEO Jill Fineis, are the approved signers of the accounts (reflect in Minutes)</li> <li>• Financial Policies and Procedures Manual Update</li> </ul>			
<b>B.</b>	Governance Committee	FYI	Rick Wray
<ul style="list-style-type: none"> <li>• New Board Member Prospects Update               <ul style="list-style-type: none"> <li>◦ Nate McClennen</li> </ul> </li> <li>• Year End Board Self Assessment Survey</li> </ul>			
<b>VI.</b>	<b>Additional Business</b>		<b>7:15 PM</b>
<b>A.</b>	Important Upcoming Dates	Discuss	Rick Wray
<ul style="list-style-type: none"> <li>• Traveling to Spokane for Commission Meeting on September 18</li> <li>• October 15 - Board Meeting and Annual Retreat Session</li> </ul>			
<b>VII.</b>	<b>Closing Items</b>		<b>7:20 PM</b>
<b>A.</b>	Adjourn Meeting	Vote	