



**PINNACLES PREP**

## Pinnacles Prep Charter School

### Monthly Board Meeting

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#### Date and Time

Wednesday April 23, 2025 at 5:30 PM PDT

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**In Person:** Pinnacles Prep Campus - Two Bears Art Studio Classroom (504 S. Chelan Ave, Wenatchee)

#### Online Zoom Link:

<https://us02web.zoom.us/j/81891729392>

**Board Members:** Rick Wray, Blake Baldwin, Flora Fernandez, Bethany Sebastian, Josh Castro

**Contact:** Blake Baldwin, Board Secretary

Email: [blake@pinnaclesprep.org](mailto:blake@pinnaclesprep.org)

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

**Public Comment (In-Person):** Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

**Public Comment (Virtual):** Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request

or provide a written public comment, please email Blake Baldwin at [blake@pinnaclesprep.org](mailto:blake@pinnaclesprep.org). If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

***Small School. Big Ideas.***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**BOARD MEETING NORMS**

- Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time
- Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Welcome and Record Attendance			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Policy and Procedure Discussion and Consent Agenda Approval	Vote	Rick Wray	10 m
<ul style="list-style-type: none"><li>• Approve Prior Meeting Minutes (April 3 Regular Board Meeting)</li><li>• Approve Prior Month Financial Documents<ul style="list-style-type: none"><li>◦ The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of <b>\$198,001.47</b> are also approved.</li></ul></li><li>• Approve Principal Report</li><li>• Policy and Procedure Adoptions<ul style="list-style-type: none"><li>◦ First Reads:</li><li>◦ Second Reads:</li></ul></li></ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>◦ Previously Adopted Updated Policies Updates           <ul style="list-style-type: none"> <li>▪ 6020: <a href="#">System of Funds &amp; Accounts</a></li> <li>▪ 6020P: <a href="#">System of Funds &amp; Accounts Procedure</a></li> <li>▪ 6215: <a href="#">Expense Claim Certification and Approval</a></li> <li>▪ 6215P: <a href="#">Expense Claim Certification and Approval Procedure</a></li> <li>▪ 6220: <a href="#">Purchasing/Procurement Policy</a></li> <li>▪ 6220P: <a href="#">Purchasing/Procurement Procedure</a></li> </ul> </li> <li>• Committee Reports           <ul style="list-style-type: none"> <li>◦ Development Committee</li> </ul> </li> </ul>			
<b>II. Public Comment Period</b>			<b>5:40 PM</b>
<b>A.</b> Open Floor for Public Comments	FYI		5 m
<b>III. Know Our People, Know Our Programs</b>			<b>5:45 PM</b>
<b>A.</b> PTO Formation Update PTO Founder and President, Kerri Walker	FYI	Kerri Walker	5 m
<b>IV. Critical Issue Discussion</b>			<b>5:50 PM</b>
<b>A.</b> Student Enrollment Update	Discuss	TBD	5 m
<b>B.</b> Charter Contract Renewal Update	Discuss	Jill Fineis	30 m
<b>C.</b> Legislature Update	FYI	Jill Fineis	5 m
<b>D.</b> Special Education Disproportionality	Vote	Shannen Itterley	5 m
<ul style="list-style-type: none"> <li>• Discuss Special Education Disproportionality</li> <li>• <a href="#">Vote on new language in updated SpEd Policy</a></li> </ul>			
<b>E.</b> Organizational Chart	Discuss	Jill Fineis	5 m
<ul style="list-style-type: none"> <li>• Proposed New Organizational Chart and Roles/Responsibilities for 2025-2026</li> </ul>			
<b>F.</b> Principal Hiring Process	Discuss	Jill Fineis	5 m
<ul style="list-style-type: none"> <li>• Overview of Search Process</li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>◦ Timeline</li> <li>◦ Committee</li> </ul>			
<b>V. Executive Session</b>			<b>6:45 PM</b>
<b>A.</b> Executive Session	Discuss	Jill Fineis	15 m
<b>VI. Committee Reports</b>			<b>7:00 PM</b>
<b>A.</b> Finance	Discuss	Josh Castro	10 m
<ul style="list-style-type: none"> <li>• SAO Financial Audit Results</li> <li>• Financial Data Dashboard Presentation</li> </ul>			
<b>B.</b> Academic Excellence	FYI	Rick Wray	5 m
Jill Fineis Annual Performance Review Launched			
<b>VII. Additional Business</b>			<b>7:15 PM</b>
<b>A.</b> Additional Business	Discuss	Rick Wray	5 m
<ul style="list-style-type: none"> <li>• Commission Site Visit May 6</li> <li>• Moving the May 21st board meeting date</li> </ul>			
<b>VIII. Closing Items</b>			<b>7:20 PM</b>
<b>A.</b> Adjourn Meeting	Vote		