



## PINNACLES PREP

# Pinnacles Prep Charter School

## Monthly Board Meeting

Published on February 16, 2024 at 5:10 PM PST

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### Date and Time

Wednesday February 21, 2024 at 5:30 PM PST

### Location

Pinnacles Prep Maker Space

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**In Person:** Pinnacles Prep Campus Makerspace (504 S. Chelan Ave, Wenatchee)

### Online Zoom Link:

<https://us02web.zoom.us/j/89300133347>

Meeting ID: 893 0013 3347

Dial In: 1-719-359-4580

**Board Members:** Rick Wray, Oscar Licon Eusebio, Karen Rutherford, Flora Fernandez, Bethany Sebastian, Tyler McGee, Tod Treat, Josh Castro

**Contact:** Karen Rutherford, Board Secretary

Email: [karen@pinnaclesprep.org](mailto:karen@pinnaclesprep.org)

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

**Public Comment (In-Person):** Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The

Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

**Public Comment (Virtual):** Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request or provide a written public comment, please email Karen Rutherford at [karen@pinnaclesprep.org](mailto:karen@pinnaclesprep.org). If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. A maximum of ten minutes will be allocated for public comment, with the option of the Chair to allow more.

***Small School. Big Ideas.***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**BOARD MEETING NORMS**

**Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

**Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Welcome and Record Attendance			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Consent Agenda Approval	Vote	Rick Wray	5 m
<ul style="list-style-type: none"> <li>• Approve Prior Meeting Minutes (January 17 Board Meeting)</li> <li>• Approve Prior Month Financial Documents</li> <li>• Approve <a href="#">Principal Report</a></li> <li>• Policies and Procedures (Second Reads and Vote)               <ul style="list-style-type: none"> <li>◦ 2145 Suicide Prevention</li> <li>◦ 2145P Suicide Prevention Procedure</li> </ul> </li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>◦ 2190 Highly Capable</li> <li>◦ 2190P Highly Capable Procedure</li> </ul>			
<b>II. Public Comment Period</b>			<b>5:35 PM</b>
<b>A.</b> Open Floor for Public Comments	FYI		5 m
<b>III. Advisory Body Voices</b>			<b>5:40 PM</b>
<b>A.</b> Members of the Parent Advisory Council (PAC)	FYI	TBD	5 m
<b>IV. Audit Presentation</b>			<b>5:45 PM</b>
<b>A.</b> Auditing Firm - Eide Bailey Presentation	FYI		30 m
<b>V. School Health Advisory Update</b>			<b>6:15 PM</b>
<b>A.</b> Pertussis Outbreak Briefing	FYI	Special Guest	15 m
Guest Speaker: Chelan-Douglas Health Department			
<b>VI. Critical Issue Discussion</b>			<b>6:30 PM</b>
<b>A.</b> Academic Achievement	Discuss	Jill Fineis	25 m
<ul style="list-style-type: none"> <li>• Mid Year MAPS Testing Results and Data Analysis</li> <li>• Mid Year update on School Transformation Plan (STP) Goals progress</li> </ul>			
<b>B.</b> Staffing	FYI		5 m
Staff Leadership Change for 24/25			
<b>VII. Committee Reports</b>			<b>7:00 PM</b>
<b>A.</b> Finance	FYI	Tyler McGee and Sean Koester	10 m
<ul style="list-style-type: none"> <li>• Financial Data Dashboard Presentation (Tyler)</li> <li>• Update to Fiscal Policies and Procedures: Staff Purchasing (Sean)</li> <li>• Legislature Levy Equalization Efforts Update (Sean)</li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• State Audit Launch</li> </ul>			
<b>B. Governance</b>	Discuss	Rick Wray	10 m
<ul style="list-style-type: none"> <li>• Use of Public Funds Required Board Training</li> <li>• Update on Teachers Teaching Out of Endorsement Area (vote required)</li> <li>• F1 Financial Disclosure filing due to the State by April 15th</li> </ul>			
<b>C. Academic Excellence</b>	FYI	Rick Wray	5 m
<ul style="list-style-type: none"> <li>• High School Task Force Update</li> </ul>			
<b>VIII. Additional Business</b>			<b>7:25 PM</b>
<b>A. Other Business</b>	FYI	Rick Wray	5 m
<ul style="list-style-type: none"> <li>• Save the Date: WA Charter School Annual Conference in Seattle May 4th</li> <li>• Board School Lunch Date at Pinnacles to be set in April</li> <li>• Upcoming School Events to Attend</li> </ul>			
<b>IX. Closing Items</b>			<b>7:30 PM</b>
<b>A. Adjourn Meeting</b>	Vote		