



## PINNACLES PREP

# Pinnacles Prep Charter School

## Monthly Board Meeting

Published on March 11, 2023 at 10:00 AM PST

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### **Date and Time**

Wednesday March 15, 2023 at 6:00 PM PDT

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**In Person:** Pinnacles Prep Campus (Admin Office Conference Room) - 504 S. Chelan Ave

### **Via Zoom:**

<https://us02web.zoom.us/j/88428303638>

Meeting ID: 884 2830 3638

Dial In: 1-719-359-4580

**Board Members:** Rick Wray, Oscar Licon Eusebio, Karen Rutherford, Flora Fernandez, Tyler McGee, Xaxira Velasco Ponce De Leon, Mario Reyes, Tod Treat.

**Contact:** Oscar Licon Eusebio, Board Secretary

Email: [oscar@pinnaclesprep.org](mailto:oscar@pinnaclesprep.org)

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made at least 48 hours in advance of the meeting's start time.

**Public Comment (In-Person):** Members of the public wishing to comment in person should sign up using the provided sign-in sheet 10 minutes prior to the start of the meeting. You will be called on at the meeting. The Board may respond to public comment during the meeting. Members of the public wishing to provide hard copy written comments at the meeting must bring 8 copies. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

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**Public Comment (Virtual):** Advance requests for virtual public comment or to provide written public comment electronically must be made no later than 48 hours in advance of the meeting's start time. To make this request or provide a written public comment, please email Oscar Licon at [oscar@pinnaclesprep.org](mailto:oscar@pinnaclesprep.org). If you would prefer to provide oral public comment, you will be called on at the meeting. The Board may respond to public comment during the meeting. Ten minutes will be allocated for public comment, with the option of the Chair to allow more.

***Small School. Big Ideas.***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

**BOARD MEETING NORMS**

**Procedural:** Follow Through on all Agreements | Be Fully Present Physically and Mentally | Start and End on Time

**Behavioral:** Keep Students at the Center of Our Work | Be Bold and Optimistic | Advance Justice | Put Relationships First | Assume Positive Intent

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Welcome and Record Attendance			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Consent Agenda Approval	Vote	Karen Rutherford	10 m
• Approve Prior Meeting Minutes			
• Approve Prior Month Financial Documents			
• Approve Principal Report			
• Approve Committee Reports			
• Approve Monthly Data Dashboard			
• Policy and Procedures (P) Second Reading			
◦ 5010-Nondiscrimination and Affirmative Action			
◦ 5010P-Procedure_ Nondiscrimination and Affirmative Action			
◦ 3143-Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm			
◦ 3143P-Procedure_ Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm			
◦ 6625 - Private Vehicle Transportation			
◦ 3230 - Searches of Students and Student Privacy			

	Purpose	Presenter	Time
◦ 3230P - Procedure_ Searches of Students and Student Privacy			
◦ 3120 - Enrollment			
◦ 3120P - Procedure_ Enrollment			
◦ 4218 - Language Access			
◦ 4218P - Procedure_ Language Access			

**II. Public Comment Period 6:10 PM**

A. Open Floor for Public Comments	FYI		10 m
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**III. Program Special Guest: 6:20 PM**

A. Abbie Estep	FYI	Abbie Estep	10 m
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Abbie Estep, Pinnacles Prep Special Education Director, will be presenting an overview of the Special Education Program at Pinnacles.

**IV. Critical Issue Discussion 6:30 PM**

A. Critical Issues Discussion	Vote	Jill Fineis	30 m
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**TBIP Plan Approval:** Transitional Bilingual Instruction Program. Program Funds and Pinnacles Plan to support our Multilingual learners

**Calendar revision discussion:** Vote to approve amended school calendar.

**Hiring update.** Report on Jill's visit to Central Washington University Job Fair.

**V. Board Committee Updates 7:00 PM**

A. Monthly Finance Dashboard	Discuss	Tyler McGee, Sean Koester	12 m
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Review of February 2023 Financial Statements

B. Select Committee and Task Force Updates (Governance, Academic Excellence and Facility)	Discuss	Karen Rutherford	13 m
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**Governance Committee**

- Update on potential new Board Member Consideration (Lisa Foster)
- **Deepening board's understanding of our Commission Contract:** Board Member Xaxira Velasco Ponce de Leon will review a section of the Pinnacles Prep Charter Commission Contract.
- **Annual Requirements:** F1 Financial Disclosure (due April 15), Conflict of Interest Statement

	Purpose	Presenter	Time
<b>Academic Excellence Committee</b>			
Approval of CEO/School Leader Evaluation Surveys for Pinnacles Prep Board members and Staff			

**Development Committee**  
Development Committee expansion plan and update.

**Facility Task Force - High School Opening Update**

**VI. Additional Business 7:25 PM**

A. Other Business	Discuss	Jill Fineis/Karen Rutherford	5 m
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- Books for Bucks update.
- Admission Lottery Update.
- Expansion of Board Development Committee.
- Report on meeting with WA Charters directors.

**VII. Closing Items 7:30 PM**

A. Adjourn Meeting	Vote	Karen Rutherford	
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