



## PINNACLES PREP

# Pinnacles Prep Charter School

## Monthly Board Meeting

November

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### **Date and Time**

Wednesday November 17, 2021 at 6:00 PM PST

### **Location**

Pinnacles Prep Conference Room

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### ***Small School. Big Difference!***

**Pinnacles Prep Mission:** We exist to cultivate curious, confident, and self-directed students who lead and succeed in college, their careers, and their communities.

### **Board Norms**

#### Procedural

Follow Through on All Agreements  
Be Fully Present Physically and Mentally  
Start and End On Time

#### Behavioral

Be Bold and Optimistic  
Keep Kids at the Center of Our Work  
Advance Justice  
Put Relationships First and Assume Positive Intent

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### **Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A. Welcome and Record Attendance</b>	Discuss	Sara Rolfs	1 m
<b>B. Call the Meeting to Order</b>		Sara Rolfs	
<b>C. Sunrise Connections</b>	Discuss	Jill Fineis	5 m
I would like to open our meeting with a point of connection for everyone in the spirit of creating a relational atmosphere where all voices are heard and we can connect.			
<b>D. Board of Trustees Meeting Minutes</b>	Approve Minutes	Sara Rolfs	1 m
Approve minutes for Board of Trustees on October 20, 2021			
<b>E. Finance Committee Meeting Minutes</b>	Approve Minutes	Sara Rolfs	1 m
Approve minutes for November Finance Committee Meeting on November 12, 2021			
<b>F. Executive Committee Meeting Minutes</b>	Approve Minutes	Sara Rolfs	1 m
Approve minutes for Executive Committee on November 3, 2021			
<b>G. Development Committee Meeting Minutes</b>	Approve Minutes	Sara Rolfs	1 m
Approve minutes for October Meeting on October 1, 2021			
<b>II. Public Comment</b>			<b>6:10 PM</b>
<b>A. Open the Floor to Public Comment</b>	FYI		5 m
<b>III. Guest Speaker</b>			<b>6:15 PM</b>
<b>A. Chris Fontana from Full Circle Leadership</b>	Discuss		45 m
<b>IV. Principal Report</b>			<b>7:00 PM</b>
<b>A. Discussion Items</b>	Discuss	Jill Fineis	20 m
-Student Culture and Climate Survey Results			
-Student Personalized Learning Plans (PLPs)			
-New Student Recruitment and Enrollment Update			
-Student behavioral update			
-Staffing update (Dean of Students, Music, Bus Driver)			
-Online Data Dashboard Update			

	Purpose	Presenter	Time
<b>V. Finance Report</b>			<b>7:20 PM</b>
<b>A. Monthly Finance Reports</b> (Balance Sheet, Budget vs. Actual)	Discuss	Tyler McGee and Jill Fineis	10 m
<b>B. Approving Expense Reports</b>	Vote	Tyler McGee	5 m
<b>VI. Committee Reports</b>			<b>7:35 PM</b>
<b>A. Development</b>	Discuss	Sara Rolfs	5 m
<b>B. Academic Excellence</b>	Discuss	Karen Rutherford, Tod Treat	5 m
<b>C. Finance</b>	Discuss	Tyler McGee	5 m
<b>D. Governance</b>	Discuss	Sara Rolfs	5 m
		<ul style="list-style-type: none"> <li>• Board Training Calendar by December Meeting</li> <li>• Board documents from Google Drive to BOT by December Meeting</li> <li>• Skills Inventory report at December meeting with the lens of new member recruitment</li> </ul>	
<b>VII. Board Governance</b>			<b>7:55 PM</b>
<b>A. Board Member Show and Tell</b>	FYI	Tyler McGee	5 m
<b>VIII. Other Business</b>			<b>8:00 PM</b>
<b>A. Facility Task Force</b>	FYI	Sara Rolfs	3 m
		<ul style="list-style-type: none"> <li>• Fielding working on new Schematics for the Great Hall and Entrance - DOH</li> </ul>	

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| • Edits submitted to COM for review             |         |           |      |
| • Next phase: Commercial Kitchen and Makerspace |         |           |      |

**IX. Closing Items**

**8:03 PM**

**A. Adjourn Meeting**

FYI

Sara Rolfs