APPROVED

Fitchburg State University

Minutes

Operations and Safety Committee Meeting

Board of Trustee - Operations and Safety Committee Meeting

Date and Time
Friday January 9, 2026 at 2:30 PM

Location
This is a virtual only meeting and it will be livestreamed

Public Live Stream:
https://www.fitchburgstate.edu/live

Committee Members Present
M. Fiorentino, Jr. (remote), S. King-Goodwin (remote), S. Rodriguez (remote)

Committee Members Absent
L. Barrieau

Ex Officio Members Present
D. Hodge (remote)

Guests Present
David Niemi (remote), K. Lundgren (remote), Matt Brunn (remote), Matt Lechter (remote), Michael Cloutier (remote), Nate Robichaud (remote), Stacey Luster (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

M. Fiorentino, Jr. called a meeting of the Operations and Safety Committee of Fitchburg State University to order on Friday Jan 9, 2026 at 2:32 PM.

C. Approval of Minutes from the 10/14/2025 Meeting

S. Rodriguez made a motion to approve the minutes from Operations and Safety Committee Meeting on 10-14-25.
S. King-Goodwin seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

L. Barrieau	Absent
M. Fiorentino, Jr.	Aye
S. King-Goodwin	Aye
S. Rodriguez	Aye

II. Operations and Safety

A. Campus Operations and Safety Update

Campus Operations and Safety Update (Chief Cloutier)

- Recruitment and Retention: The department experienced a 41% loss in frontline patrol and sergeant ranks since July of the previous year, primarily due to officers leaving for more competitive municipal agencies. Proactive steps taken in collaboration with HR and AFSCME included elevating compensation and implementing an alternative work schedule. Vacancies include three patrol positions and one frontline supervisor; three strong candidates are currently in the hiring process.
- Emergency Preparedness: A comprehensive family reunification plan is being finalized in collaboration with Fitchburg Public Schools and city police/fire. The Wallace Civic Center Complex is designated as the primary reunification location. Initial training for the reunification team is scheduled for February. A grant-funded training on "conducting risk assessment for critical community assets" through Texas A&M Extension Services is planned for next month. Discussion emphasized the strategic separation of Cabinet members from the functional roles of the Emergency Management Team (EMT) for improved crisis decision-making.
- Clery Act Compliance: The university met new mandates for hazing transparency; no student organizations were found responsible for any hazing incidents during this reporting cycle.
- Performance Metrics (Fall Semester): Despite staffing challenges, the department saw a 33% increase in personal safety course offerings (reaching over 730

community members), a 68% increase in CARE referrals, a 40% reduction in reported Clery Act crimes, and a 51% decrease in judicial referrals.

B. Contruction Updates

Construction and Auxiliary Services Updates (M. Lechter)

- **Capital Planning and Maintenance (CPM):**
  - EV Charger Program: Phase 1 was completed, increasing campus-wide chargers from two to eight. Usage increased significantly, with 38 unique vehicles and 325 total charging sessions recorded in December. Phase 2 will install the first Level 3 (fast) chargers in the Fitchburg community near the recreation center, leveraging grant funding at no direct cost to the university.
  - Sustainability: Recycling increased by 86% (from 24 to 227 tons) in fiscal year 25.
  - Elevator Study: A comprehensive campus-wide elevator study is underway to guide long-term maintenance and plan for potential Bright Act funding utilization.
  - Decarbonization Study: A study is being conducted with DCAMM to inform replacement decisions and major project planning, with a roadmap to be completed in Spring 2026.
  - Project Updates: The third-floor Conlan restroom passed its final inspection (Phase 1 of a larger redesign). Planning continues with MSCBA for summer residence hall projects (estimated $1.2 million), including heating/hot water boiler replacements in the townhouses, updated flooring in Herlihy, and LED lighting upgrades in Aubuchon.
- **Auxiliary Services:**
  - Bookstore: The first "holiday shopping event" was hosted in December to increase visitation and morale.
  - Dining Services: A fully negotiated 5-year extension with Chartwells was finalized in November. Recent capital improvements include a fully repainted dining hall and new carpet installation, with further planning for kitchen and soft seating areas.

C. Technology Update

The CIO was not present. There was no update given.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:13 PM.

Respectfully Submitted,
M. Fiorentino, Jr.