APPROVED

Fitchburg State University

Minutes

Special Board of Trustees Meeting

Board of Trustees Meeting

Date and Time
Thursday November 16, 2023 at 3:30 PM

Location
Presidents' Hall, 291 Highland Ave., Fitchburg, MA 01420

Notice of a special meeting of the Fitchburg State University Board of Trustees on Thursday, November 16, 2023 at 3:30 p.m.

The meeting will take place in Presidents' Hall, Mazzaferro Center, 291 Highland Ave., Fitchburg, MA 01420

Trustees Present
A. Turner, D. Phillips, D. Tiernan (remote), E. Gregoire (remote), J. Flanagan (remote), K. Spinelli (remote), L. Barrieau (remote), M. Fiorentino, Jr. (remote)

Trustees Absent
C. Stimpson, S. King-Goodwin

Ex Officio Members Present
R. Lapidus (remote)

Guests Present

A. Marini, G. Doiron, G. Doiron, J. Bry, J. Murdoch, J. Wolfman, L.Bayless, M. Bruun, P. Marshall, P. McCafferty, P. Weizer, S. Dodd

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Phillips called a meeting of the board of trustees of Fitchburg State University to order on Thursday Nov 16, 2023 at 3:31 PM.

C. Approve minutes from the November 9, 2023 meeting - VOTE (23-23/24)

The minutes were tabled due to lack of time for Board members to review.

II. Composition of the Presidential Search Committee

A. Discussion and VOTE (22- 23/24)

D. Phillips discussed the proposed search committee composition. She stated that she reviewed all of the proposed members from the previous meeting and added two additional members as requested and approved by the Board at the prior meeting. A faculty member and a student were added. The slate of members were presented for consideration.

D. Phillips discussed each search committee members' credentials and the rationale for being selected to serve on the search committee.

They are as follows:

MSCA/Faculty Representatives
Dr. Margaret Hoey/ Professor
Dr. Elisabet Takehana/Professor

APA/Professional Administrative Representative
Ms. Lindsay Carpenter-Connors/Director of Career Services and Advising Center

AFSCME/Administrative and Technical Support Group
Ms. Carolyn Hughes, Administrative Assistant II, Department of Education

NUP/Non-Unit Representative
Mr. Richard Toomey/Associate Vice President, Enrollment Management

Student Representatives

Ms. Allison Turner
Ms. Adriana Padilla Salgado

Trustee Representatives
Ms. Jennifer Flanagan
Mr. Eric Gregoire
Ms. Deborah Phillips
Mr. David Tiernan

Board of Higher Education Representative
Mario Delci, Assoc. Com. Research and Planning

Community at Large Representative
Mr. Jonathan Thompson, Interim Superintendent of Fitchburg Public Schools

D. Tiernan made a motion to approve the Presidential Search committee membership presented.
E. Gregoire seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Tiernan	Aye
J. Flanagan	Aye
D. Phillips	Aye
L. Barrieau	Aye
A. Turner	Aye
M. Fiorentino, Jr.	No
K. Spinelli	Aye
C. Stimpson	Absent
E. Gregoire	Aye
S. King-Goodwin	Absent

D. Phillips informed the Board that WittKieffer was notified of their selection and that they have agreed to provide their services for this important work. She next talked about the listening sessions that will be scheduled before the holidays and stated that a calendar will be shared with the Board. She discussed the various selected groups that would meet with the search firm such as faculty and librarians, APA, AFSCME, students, administrators, community members, non-unit members, BOT, Search Committee. There will be a general session to capture those that can not attend their specified session. A remote option will be made available for external constituents.
D. Phillips asked if a group had been missed.

E. Gregoire suggested a dedicated session with the alumni and perhaps even scheduling a session in person.

D. Phillips agreed. The alumni will be added as a constituent group for a listening session. She also stated that there are three alums on the search committee. She also added that the Presidential Profile would be approved by the full Board.

There was a discussion on the Presidential Profile timeline.

J. Murdoch spoke about the website being created and that it will go live and BOT members will have an opportunity to view prior to the site going live.

L. Barrieau asked who will be the chair of the search committee. D. Phillips responded that she has not decided yet.

A discussion ensued about marketing, the presidential profile, the timing for the listening sessions, and the authority of the commissioner over this entire search.

The consensus from the discussion was that in person meetings during this search process was very important.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:08 PM.

Respectfully Submitted,
D. Tiernan