APPROVED

Fitchburg State University

Minutes

Board of Trustees Executive/Nominating Committee Meeting

Date and Time
Monday December 5, 2022 at 1:00 PM

Location
Presidents' Hall, Mazzaferro Center, 291 Highland Ave., Fitchburg, MA 01420

Notice of a meeting of the Fitchburg State University Executive/Nominating Committee, Monday, December 5, 2022,
Presidents' Hall, Mazzaferro Center, 291 Highland Ave., Fitchburg, MA 01420

Committee Members Present
D. Phillips, D. Tiernan, L. Barrieau

Committee Members Absent
None

Ex Officio Members Present
R. Lapidus

Guests Present
A. Krishnamurthy, A. Tourigny, Campus Community members, E. Budd, G. Doiron, J. Bry, J. Murdoch, J. Wolfman, L. Bayless, M. Bruun, M. Fiorentino, Jr. (remote), N. Robichaud, P. Marshall, P. McCafferty, P. Weizer, R. Diakite, S. Swartz

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Phillips called a meeting of the Executive Committee Committee of Fitchburg State University to order on Monday Dec 5, 2022 at 1:04 PM.

C. Approve Minutes from the Executive Committee meeting held on May 3, 2022- VOTE (14-22/23)

L. Barrieau made a motion to approve the minutes from Board of Trustees Executive/Nominating Committee Meeting on 05-03-22.
D. Tiernan seconded the motion.
The committee **VOTED** to approve the motion.

II. Sabbatical

A. VOTE (15-22/23)

The Chair indicated the sabbatical leave considered was not presented at the last meeting. It was an oversight.
L. Barrieau made a motion to grant Dr. Danielle Wigmore sabbatical leave for the 01/11/24-05/31/24 semester.
D. Tiernan seconded the motion.
The committee **VOTED** to approve the motion.

III. By-Law Review

A. Discuss the draft by-laws

D. Phillips provided an overview of the newly revised draft bylaws. One of the changes is for the Chair to appoint the committee chairs annually. This process will make scheduling committee meetings more efficient.

The President recommended a minimum of four meetings a year that would be scheduled in alignment with the faculty/librarian personnel calendar and to hold the budget meeting in May.

D. Phillips discussed the Open Meeting law which states the agendas for public meetings are to be posted 48 hours in advance of the meeting. The Fitchburg State Trustee bylaws, the packet will be posted 5 business days in advance of the meeting. She next discussed the updated name changes to the committees to better reflect their functions.

The consensus was to accept all the changes suggested and recommend approval to the full board at the next meeting.
L. Barrieau made a motion to accept all updates to the bylaws.
D. Tiernan seconded the motion.
The committee **VOTED** to approve the motion.

IV. Review petition presented at the Nov. 8, 2022 Board meeting

A. Review and Discuss

D. Phillips discussed the petition presented at the last full board meeting by the faculty. She thought significant portions were addressed or on the docket to be addressed. The President echoed her sentiments, and added that there are no plans to appoint any additional Vice Presidents. He stated that the NECHE visiting team indicated that we were deficient in not having a Vice President of Diversity. He thought in the future, we might want to revisit that position. Also, there will be forums and an inclusive Finance Task Force established to look at the overall institutional finances.

D. Phillips talked about the line regarding faculty and staff positions. The President discussed the hiring process for faculty and staff.

L. Barrieau asked if the Trustees have the ability, within the confines of Open Meeting Law, can we look deeper in these procedures? The President responded that it would be appropriate to review these processes in the Personnel Committee.

M. Fiorentino asked what is the charge to the Finance Task Force, and what is the timeline, and next steps. The President responded that committee makeup and charge will come over the winter break and start in the spring semester. The Finance Task Force will have the opportunity to engage with the campus community.

A discussion ensued.

D. Phillips next discussed the slide presentation by the faculty union. In reviewing the document, she expressed confusion by some of the information.

There was a discussion on having an integrated approach, and which committees should review the materials and to move at a reasonable timeline.

The President offered if there are specific questions that might or might not be included, to send those to J. Bry and that way we can structure the presentation so we can be efficient and respectful of time.

There was further discussion regarding the document that the union presented. Having the finance and personnel committees review the slide presentation handout was discussed.

M. Fiorentino asked what is the hope for the results that the Task Force committees will be working on,what are the specifics?

The President responded that they didn't want to predetermine the answers. The finance team is still trying to put together a specific charge, and the enrollment management team have put together four specific points.

There was a discussion on the finance task force and the trustee committees' outcomes.

L. Barrieau made a motion to refer the handout submitted by the faculty union to the finance and personnel committees.
D. Tiernan seconded the motion.
The committee **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,
D. Phillips

Documents used during the meeting

- VOTE Minutes.pdf
- Sabbatical brief description.pdf
- VOTE Sabbatical 2022 - additional.pdf
- BYLAWS CDP clean.pdf
- BYLAWS CDP redline.pdf
- Petition to the Board of Trustees.pdf
- MSCA Financial Presentation 11 1 22 (4).pdf