APPROVED

Fitchburg State University

Minutes

Board of Trustees Finance & Administration Committee Meeting

Date and Time
Tuesday October 18, 2022 at 8:30 AM

Location
Presidents' Hall, Mazzaferro Center, 291 Highland Ave., Fitchburg, MA 01420

The Fitchburg State University Board of Trustees Finance and Administration Committee will meet on Tuesday, October 18 at 8:30 a.m. Members of the Foundation Audit Committee will be in attendance.

The meeting will take place in Presidents' Hall, Mazzaferro Center, 291 Highland Ave., Fitchburg, MA 01420

Committee Members Present
D. Phillips, D. Tiernan (remote), E. Gregoire, K. Spinelli, M. Fiorentino, Jr.

Committee Members Absent
None

Ex Officio Members Present
R. Lapidus

Guests Present
A. Mercadante, A. Tourigny, A. Turner, C. Estrella, D. Celuzza, G. Doiron, J. Bry, J. Hanselman, J. Murdoch, J. Wolfman, L. Bayless, P. Marshall, P. Weizer, Y. Malcolm

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Phillips called a meeting of the Finance Committee Committee of Fitchburg State University to order on Tuesday Oct 18, 2022 at 8:38 AM.

C. Approve Minutes from the April 26, 2022 Finance Committee - VOTE (04-22/23)

M. Fiorentino, Jr. made a motion to approve the minutes from Board of Trustees Finance & Administration Committee Meeting on 04-26-22.
K. Spinelli seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

E. Gregoire	Aye
D. Tiernan	Aye
K. Spinelli	Aye
D. Phillips	Aye
M. Fiorentino, Jr.	Aye

II. Approve Minutes from the April 27, 2022 meetings

A. Approve Minutes from the April 27 Finance Committee held at 2 p.m. - VOTE (05-22/23)

M. Fiorentino, Jr. made a motion to approve the minutes from Board of Trustees Finance & Administration Committee Meeting on 04-27-22.
K. Spinelli seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

E. Gregoire	Aye
M. Fiorentino, Jr.	Aye
K. Spinelli	Aye
D. Phillips	Aye
D. Tiernan	Aye

B. Approve Minutes from the April 27, 2022 Finance Committee meeting held at 3 p.m. - VOTE (06-22/23)

M. Fiorentino, Jr. made a motion to approve the minutes from Board of Trustees Finance & Administration Committee Meeting on 04-27-22.
K. Spinelli seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

M. Fiorentino, Jr.	Aye

Roll Call

D. Phillips	Aye
K. Spinelli	Aye
D. Tiernan	Aye
E. Gregoire	Aye

III. Presentation by the Auditors

A. Board Presentation Exhibits

The President introduced the two audit firms, Cohn Reznick and Bollus Lynch and reminded everyone that this was a transition year. He stated that Bollus Lynch was responsible for the Foundation audit and that Cohn Reznick was responsible for the University audit. Next year, Bollus Lynch will be conducting the audit for both entities. He thanked Cohn Resnick for the good work over the years. Cohn Resnick is moving out of the higher education space. Phillips thanked them as well and extended her best wishes in all their future endeavors.

The Bollus Lynch team introduced themselves, Jim Johnston, Partner and, Laura Pizzimenti, Audit Senior Manager.

They presented the Foundation, and Supporting Org. audit results. They are issuing an unmodified opinion. That means all that all information was available for review and is in good standing.

J. Johnston next discussed the decrease in investments. He noted the volatility of market and discussed the unrealized losses. He stated that there were typical payments of debt and no large influx of new debt.

J. Johnston discussed the consolidated statement of financial position, and consolidated statement of activities. He discussed the footnotes, and stated that there are no major significant changes. There is no balance on the line of credit.

The auditors from Cohn Reznick introduced themselves; Melissa Ferrucci, Audit Partner, Mark Snyder, Audit Director, and Maryellen Scarselli, Senior Audit Manager. They expressed their appreciation to Jay Bry, Yvonnie Malcolm, and Denise Brindle. They noted the high level of cooperation, along with their teams and that they have been a pleasure to work with.

The financial statements are being presented with a clean opinion. The report on internal controls was presented with no findings for this year, which is very consistent with prior years. Again, they thanked the team.

M. Ferrucci and M. Scarselli provided the financial statements overview, statements of net position, statements of revenues, expenses and changes in net position, and statements of cash flows.

M. Snyder discussed the footnotes and disclosures. He explained GASB 87 and the contract with MSCBA. He discussed how the buildings under the MSCBA are now on the books as assets and liabilities. He discussed the summation of financial statements. What happens in the next 3-5 years is uncertain.

M. Ferrucci talked about the upcoming GASB announcements. There is no separate management letter.

D. Tiernan expressed appreciation to the administration. M. Fiorentino suggested that moving forward the main focus should be on capital projects, enrollment and the residence hall occupancy. E. Gregoire stated the data shows a reduction in tuition revenue and some increase in scholarship allowance.

A discussion ensued.

There was a discussion about the pension.

The President stated that the big picture is that the university is fiscally sound with resources to support planning and change. He noted that work will be needed to address the changing higher education landscape.

B. FY2022 Audit - VOTE (07-22/23)

M. Fiorentino, Jr. made a motion to approve the Foundation audit,.
E. Gregoire seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

M. Fiorentino, Jr.	Aye
E. Gregoire	Aye
D. Phillips	Aye
K. Spinelli	Aye
D. Tiernan	Aye

K. Spinelli made a motion to approve the university audit.
E. Gregoire seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

E. Gregoire	Aye
M. Fiorentino, Jr.	Aye
D. Tiernan	Aye

Roll Call

K. Spinelli	Aye
D. Phillips	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:34 AM.

Respectfully Submitted,
D. Phillips