



## Massachusetts Department of Higher Education

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Carlos E. Santiago  
*Commissioner*  
Chris Gabrieli  
*Board Chairman*

### MEMORANDUM

**TO:** Community College Presidents  
State University Presidents  
Martin Meehan, President, University of Massachusetts System

**FROM:** Carlos E. Santiago, Commissioner

**DATE:** September 4, 2018

**SUBJECT: SAVE THE DATES:**  
- **January 29 New Trustee Orientation**  
- **March 28 DHE Trustee Conference**

I am pleased to announce two professional development opportunities for public higher education trustees:

**DHE's New Trustee Orientation and Training will be held on Tuesday, January 29, 2019 from 10am-2pm at MassBay Community College.**

This orientation and training is designed to give trustees who are new to the public higher education system a foundation in the roles and responsibilities of their role as a trustee. The day will be facilitated by DHE's General Counsel, Dena Papanikolaou, and will feature sessions by staff from the State Ethics Commission, the Attorney General's office, and the Office of the Inspector General.

Trustees who have been appointed since March 2018, who have not received an orientation training by DHE, or who would like a refresher course are encouraged to attend. Student trustees are also welcome.

**DHE's Annual Trustee Conference will be held on Thursday, March 28, 2019 from 9am-3pm at the Doubletree Hotel in Westborough.**

This year's agenda, drafted by Matt Noyes, our Director of Trustee and Governmental Relations, will feature a demonstration of the Performance Measurement Tool that is being developed by DHE. This tool will give institutions and boards important data about their performance in key areas and how they compare to their peers as well as to the higher education system. Additionally, there will be training opportunities for new trustees and breakout sessions

that will provide the opportunity for trustees to learn more about specific issues of interest to them.

The conference is an invaluable opportunity for trustees to network and learn more about their fiduciary responsibilities, the current challenges facing individual campuses and the shared vision for the public higher education system at large. It is vital that we have strong representation from all institutions at this convening.

*Please forward this information to Chairs and members of your Board of Trustees and encourage them to attend.*

If you have any questions or would like more information about the conference, please do not hesitate to contact Matt Noyes, Director of Trustee and Governmental Relations, at [mnoyes@dhe.mass.edu](mailto:mnoyes@dhe.mass.edu).